

**Committee of the Whole
Approved Minutes
July 6, 2017 at 4:00 p.m.**

1. **PRESENT:** Mayor William MacDonald, Deputy Mayor Pat Power, Councillor, Councillor John Kinsella, Councillor Holly Sanford, CAO¹ Gregory Barr, Director of Finance (DoF) Melony Robinson (left at 4:55pm) and Recording Secretary Sandi Millett-Campbell. Peter Davies left after his presentation.

2. **REGRETS:** Councillor Owen Elliot

3. **CALL TO ORDER:** Mayor MacDonald called the meeting to order at 4:00 pm.

4. **ADDITIONS TO AGENDA:**

Under New Business 11, v) Solar Community Building Program
Under New Business 11, vi) Legion Noise By-Law Exemption
Under New Business, 11 vii) Investment Committee Member
Under New Business, 11 viii) Amphitheatre Concerns
Under New Business, 11 ix) Request for Decision – Police Car
Under New Business, 11 x) MEDC Request for Concerts at Amphitheatre on Saturdays
Under New Business, 11, xi) Town Crier Advertising for ABoT Members
Under New Business, 11 xii) Town Hall Tower
Under New Business 11, xiii) Engage NS Meeting in Digby

5. **APPROVAL OF AGENDA:**

MOTION #C2017-JULY-06-01

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the agenda as amended.
Motion carried.

6. **APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**

i. Committee of the Whole – June 1, 2017

MOTION #C2017-JULY-06-02

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to approve the June 1, 2017 minutes as presented. **Motion carried.**

7. **PUBLIC INPUT:** None

8. **PRESENTATION:**

• **Town Crier Competition – Peter Davies September 16, 2017**

Peter Davies thanked Council for the financial contribution for the international Town Crier Competition. The Committee is in the middle of planning for the 22 Town Criers that have committed to attend. The Town Crier from Annapolis Maryland will also be attending and would like to have Council meet him. The advertising program is underway with rack cards, radio sponsorship, and street banner and television sponsorship. Each hosting town usually gives a gift to the recipients by working together with the Town and County. Mr Davies outlined the schedule of events for the day of competition on

¹ Chief Administrative Officer

September 16, 2017. Mr Davies requested help to organize the gift bags on behalf of the Town and County. CAO Barr suggested that the Canada 150 Event Coordinator would be able to assist him.

9. ROUND TABLE:

Deputy Mayor Power: Received a citizen inquiry on the Taser usage for Town Police. Friends of the Library now have \$183K confirmed.

Councillor Kinsella: Received complaints on the issue of Airbnb.

Councillor Sanford: Loving the amphitheatre and people always on the beach from the new boardwalk access.

Mayor MacDonald: Canada Day a great success thanks to CAO and all staff and pleased to receive press locally and in the Herald.

10. BUSINESS ARISING:

- i. Ken Simpson Memorial Award

Council decided not to submit a nomination for this award.

11. NEW BUSINESS:

- i. Water Utility Operating and Capital Budgets

DoF Robinson outlined the proposed budget of the Water Utility Operating budget and the Water Capital budget. Council asked questions pertaining to the budgets.

MOTION #C2017-JULY-06-03

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to approve the Water Utility Operating budget and Water Capital budget for the three years as presented. **Motion Carried.**

- ii. Transfer of Gas Tax

DoF Robinson outlined the request for decision on the transfer of the Gas Tax.

MOTION #C2017-JULY-06-04

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend to Council to redirect the \$35,533 that was originally to be used towards the Sewer Replacement project and instead put it towards the paving project. **Motion Carried.**

- iii. Tax Collection Policy

DoF Robinson outlines the difference in the MGA policy and tax collection and the new proposed policy.

MOTION #C2017-JULY-06-05

It was moved by Councillor Sanford, seconded by Councillor Kinsella to recommend to Council the adoption of the Tax Collection Policy as presented. **Motion Carried.**

- iv. Annapolis Valley Climbing Club – Memorandum of Understanding

CAO Barr outlines the new version of the Memorandum Of Understanding received under tab 6A. The Town Solicitor has reviewed the document and has forwarded the changes to staff for final approval.

MOTION #C2017-JULY-06-06

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend to Council to approve the draft Memorandum Of Understanding for the Annapolis Valley Climbing Club. **Motion Carried.**

v. Solar Community Building Program

CAO Barr updated Council that the program is not taking applications at this time and will notify Council once the program becomes available.

vi. Legion Noise Exemption

Deputy Mayor Power expressed concern on the time of events that will be occurring at the Legion and the noise coming from the legion at these events. CAO Barr clarified that if the events are inside the building the noise exemption would not apply and that only civil noise complaints should be directed to the Annapolis Royal Police Department.

vii. Investment Policy Committee

CAO Barr updated Council on not receiving enough applications for the investment committee. Council was asked to consider some names to contact to see if they would be interested in joining this Committee. Mayor MacDonald will touch base with the names suggested to sit on the Committee.

viii. Amphitheatre Concerns

CAO Barr received a letter expressing the concerns of the depth perception of stairs on the amphitheatre and the option of painting yellow on the edges to highlight them. Another concern brought forward was the railing on one side only and the possibility of adding another rail down the side of the stairs. CAO Barr contacted the contractor to get an estimate on the addition cost is a continuous railing from the top to the bottom. The estimate received was approximately \$6300 non rebated hst included. CAO Barr will respond to the Langstaff's email on the safety of the stairs and the item will be added on the Council agenda for July.

ix. RFD Police Car

CAO Barr outlined the request for decision received from the Police Chief on the tenders for the Police Car and the additional equipment that is needed to add to the new replacement car.

MOTION #C2017-JULY-06-07

It was moved by Councillor Sanford, seconded by Councillor Kinsella to recommend to Council to purchase the Dodge Charger at the cost of \$31,498.00 plus hst. **Motion Carried.**

x. MEDC request for Concerts at the Amphitheatre

CAO Barr outlined some of the ideas from the strategic planning for this summer as part of destination marketing. The idea is to have music at the amphitheatre after the market to keep people in Town for the whole day. This will create a new vibe and energy for the Saturday afternoons in Town and to promote the new amphitheatre as a new asset for the Town. Funding is available through the Canada 150 funding or events budget for 2017/2018.

MOTION #C2017-JULY-06-08

It was moved by Councillor Sanford, seconded by Councillor Kinsella to recommend to Council to proceed to book musical entertainment at the amphitheatre from 1:00pm on Saturday starting July 15, 2017. **Motion Carried.**

xi. Advertising in the New Town Crier

CAO Barr receive an email from the Board of Trade to see if the ABoT members would be able to still get a free ad space on the new Town Crier. Council discussed the option and if the one page is full the need for a waiting list with Town businesses having the priorities.

MOTION #C2017-JULY-06-09

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to recommend to Council that the Town Businesses would get the priority on the advertising page in the event of a waiting list. **Motion Carried.**

xii. Town Hall Tower

CAO Barr updated Council on the remediation of the Police department and how the area is still open to see where the leak is coming from. CAO Barr contacted five contractors to give quotes for the Tower repairs to redo the front face of the Tower and install the clock, late July early August for the unveiling of the clock on August 17th. CAO Barr would like to see the Tower work finished depending on budget and contractors time either late fall or early spring. CAO Barr will come to Council if the remaining part of the project needs to move into the next fiscal year's budget.

xiii. Engage NS Meeting in Digby

CAO Barr looking for anyone interested in attending the meeting in Digby with Engage Nova Scotia. Community Development Coordinator Millett-Campbell will be attending the meeting. Councillor Sanford and Deputy Mayor Power agreed to also attend the meeting.

12. CORRESPONDENCE:

i. Fall at Amphitheatre

CAO Barr updated Council on the status on the fall at the amphitheatre. The individual is doing well and lines have been painted to make the area visible from the plaza.

ii. SOFFAR

For information only.

iii. Boardwalk Safety

For information only.

MOTION #C2017-JULY-06-10

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to recommend to Council to move the meeting in-camera at 6:05 pm to discuss acquisition of municipal property and litigation issues. **Motion Carried.**

13. IN-CAMERA

i. Acquisition of Municipal Property

ii. Litigation

MOTION #C2017-JULY-06-11

It was moved by Councillor Sanford, seconded by Councillor Kinsella to move the meeting out of camera at 6:21 pm. **Motion Carried.**

MOTION #C2017-JULY-06-12

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend to Council to acquire the former Bus Garage from AVRSB for \$1 pending review by Town Counsel of any documentation and environmental reports and an inspection being undertaken by Town engineers. **Motion Carried.**

MOTION #C2017-JULY-06-13

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to recommend to Council that \$6,621.89 be approved to be paid in relation to the balance of the insurance deductible for the legal case involving Mr. Blinn. **Motion Carried.**

14. ADJOURNMENT

Councillor Kinsella adjourned the meeting at 6:23 pm.

Mayor William MacDonald

Recording Secretary Sandi Millett-Campbell