

**Planning & Heritage Advisory Committee**  
**Approved Minutes**  
June 5, 2017, 9:00 am

**Present:** Chair Barry Moody, Councillor John Kinsella, Councillor Holly Sanford, Peter Davies, Carol Hanson, Community Development Coordinator (CDC) Sandi Millett-Campbell, and Courtney Campbell as Recording Secretary. Shawn Oliver was also in attendance and left after his application was discussed.

**Regrets:** Brian Bohaker

**1. Call to Order:**

Chair Barry Moody called the meeting to order at 9:01am.

**2. Approval of the Agenda:**

**MOTION #PHAC-2017-06-05-01**

It was moved by Councillor Kinsella, seconded by Carol Hanson to approve the June 5, 2017 agenda as presented. **Motion carried.**

**3. Approval of the Minutes**

- Approval of the minutes of the Planning & Heritage Advisory Committee held on May 1, 2017.

**MOTION #PHAC-2017-06-05-02**

It was moved by Peter Davies, seconded by Councillor Sanford, to approve the May 1, 2017 minutes as presented. **Motion carried.**

**HERITAGE ADVISORY COMMITTEE**

**4. Business Arising:**

- i. Joint Meeting with MEAC and PHAC – Possible dates – June 14, 2017 at 6pm

Chair Barry Moody informed the Committee that there is now a date for the joint meeting with MEAC and that it is set for June 14<sup>th</sup>, 2017 at 6pm. Peter Davies would like to hear an update on all that the Committee has already recommended and would like this to be included on the agenda.

**5. New Business:**

- i. AR17-018-HER – 209 St George St –Request to Alter a Heritage Property

CDC Millett-Campbell summarized the application, and the applicant was available for questions. Discussion ensued.

**MOTION #PHAC-2017-06-05-03**

It was moved by Councillor Kinsella, seconded by Councillor Sanford, that PHAC recommends to Council that the applicant at 209 St. George Street be given heritage approval to install a wooden sign on the rear of the building, as detailed in the application AR17-018-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**



- ii. AR17-020-HER – 280 St George St – Request to Alter a Heritage Property

CDC Millett-Campbell summarized the application and discussion ensued.

**MOTION #PHAC-2017-06-05-04**

It was moved by Councillor Kinsella, seconded by Peter Davies, that PHAC recommends to Council that the applicant at 280 St George Street be given heritage approval to install a window sign as detailed in the application AR17-020-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

- iii. AR17-021-HER – 780 St George St – Request to Alter a Heritage Property

CDC Millett-Campbell summarized the application and discussion ensued. Councillor Kinsella commented that it was nice to see the property getting the care and attention it deserves.

**MOTION #PHAC-2017-06-05-05**

It was moved by Councillor Sanford, seconded by Peter Davies, that PHAC recommends to Council that the applicant at 780 St George Street be given heritage approval to restore the brick work to match the original detail of the house as detailed in the application AR17-021-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

**PLANNING ADVISORY COMMITTEE**

**6. New Business:** N/A

**7. Reports:**

- Planning Report – April 2017

**MOTION #PHAC-2017-06-05-06**

It was moved by Councillor Kinsella, seconded by Councillor Sanford, to approve the April 2017 Planning Report as presented. **Motion carried.**

- MEAC – Approved Minutes April 13, 2017 and May 11, 2017

The minutes were acknowledged.

**8. Business Arising:** N/A

**9. Next Meeting:**

- PHAC – July 4, 2017 at 9:00 am (Town Hall closed Monday for Canada Day)

**10. Adjournment:**

Councillor Kinsella moved to adjourn at 9:28am.