

**Municipal Effectiveness Advisory Committee (MEAC)**  
**Approved Minutes**  
**September 28, 2017**

**Present:** Chair Jane Nicholson, Mayor William MacDonald, Alyn How, and Chris Millier (by Conference Call).

**Administration:** CAO Gregory Barr and recording secretary Sandi Millett-Campbell

**Regrets:** Deputy Mayor Pat Power, Brian Bohaker, Paul Paquette, Samantha Myhre,

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:08 am.

2. **APPROVAL OF AGENDA**

**MOTION #MEAC-2017-SEPT-28-1**

It was moved by Mayor MacDonald, seconded by Alyn How to approve the agenda as presented. **CARRIED.**

3. **APPROVAL OF THE MINUTES – September 14, 2017**

**MOTION #MEAC-2017-SEPT-28-2**

It was moved by Mayor MacDonald, seconded by Alyn How, to approve the minutes of September 14, 2017 as presented. **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

The Committee discussed and reviewed the changes to Environment and Conservation Policy. The Committee reviewed 5.1 to 5.12 and made a few changes. Under 5.9 remove ...”such as mini malls”; under 5.4 add “institutional, recreation” ...; under 5.11 remove “through the Annapolis Royal Tree Committee”, and add “maintain trees and vegetation on Town owned land.”

i. **Part 13 - Historic Gardens, Fort Anne & Museums**

The Committee discussed the opening text and the policies that follow in Part 13. Planner Millier will update 13.1 and 13.2 to use consistent language as throughout the policy; change 13.3 to read “existing residential units” and include in 13.3 b) “licenced premises” after restaurants; under 13.4 include “on the Historic Garden Society site”. The Committee would like also add a new 13.4 lands purchased by the Society to be used by the Gardens addition may be rezoned to HG without requiring an amendment to the Municipal Planning Strategy.

The Committee would also like to add a new Part 14 for Fort Anne. The Committee would like to remove further restoration to on-going restoration and add interpretive activity under the permitted uses.

The Committee discussed the importance of Museums to our Town and decided that it should have a sub-section on its own. Mayor MacDonald and Chair Nicholson will prepare the opening text for the next meeting. The Committee discussed how museums should be zoned or if they should be allowed in all zones, the permitted uses and potential for new museums and regulations around them.

ii. Part 13 - National Historic District

Due to time the Committee did not get a chance to review this section.

Planner Millier and Chair Nicholson will work together to make the changes and reformat the working notes for the next meeting.

**6. NEW BUSINESS:** None

**7. CORRESPONDENCE FOR INFORMATION – None**

Homework: Historic District Part 15 / Part 14 -CDD – Causeway and Waterfront area

Parking Lot: Environment and Conservation Policy 5.9 – Should it be removed or add to the policy around sub areas to ESA2 and gateway along Prince Albert Road.

Should add general policy the protection of the gateway into Town from all directions.

Museums and the zoning requirements and regulations, example 230 St George Street and possible new museums.

Fix Irving Oil land across from Charlie's place to not be zoned Open Spaces (O1) and small space by Charlie's Place to be ESA.

**8. ADJOURNMENT**

**MOTION #MEAC-2017-SEPT-14-3**

It was moved by Mayor MacDonald to adjourn the meeting at 11:58 am. **CARRIED.**

**Next Meeting: October 12, 2017 at 10:00 am**

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Chair Nicholson

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Recording Secretary Millett-Campbell