

Planning & Heritage Advisory Committee
Approved Minutes
October 2, 2017, 9:00 am

Present: Chair Barry Moody, Mayor MacDonald, Councillor Sanford, Brian Bohaker, Carol Hanson, Peter Davies, Alan Melanson, Amanda Egle, Lillian Stewart, CAO Gregory Barr, Community Development Coordinator (CDC) Sandi Millett- Campbell, and Monica Mills as Recording Secretary

Regrets: Councillor Kinsella

1. Call to Order:

The meeting was called to order at 9:03 am by Chair Moody.

2. Approval of the Agenda

Motion #PHAC-2017-10-02-01

It was moved by Brian Bohaker, seconded by Peter Davies that the agenda dated October 2, 2017 be approved as presented. **Motion carried**

3. Approval of the Minutes

Motion #PHAC-2017-10-02-02

It was moved by Councillor Sanford, seconded by Carol Hanson that the minutes dated September 5, 2017 be approved with the addition of the word 'not' to motion #PHAC-2017-09-05-03. Motion carried.

HERITAGE ADVISORY COMMITTEE

4. Business Arising

i. Heritage Properties not Recorded on Website – Mayor MacDonald reported that he would contact the individual that he had mentioned at the previous meeting and update the committee via email.

ii. AR17-027-HER – 235 St George St –Request to Alter a Heritage Property

Chair Moody and the committee questioned property owner, Amanda Egle regarding her selection and installation of vinyl siding on her property located at 235 St George St. The committee discussed the matter, and whether it should recommend to Council the retroactively.

Motion #PHAC-2017-10-02-03

It was moved by Brian Bohaker, seconded by Peter Davies that that PHAC not recommend to Council that the applicant at 235 St. George Street be given heritage approval to install vinyl siding to the northwest side of the building that has the exposed

Motion carried, one nay vote Councillor Sanford.

5. New Business

i. Relocation of the National Historic District Plaque – Presentation Alan Melanson

Alan Melanson presented a proposed location for the National Historic District Plaque, indicating that the most beneficial location would be the plaza beside Town Hall. Mayor MacDonald provided background information to the committee regarding this matter stating that another potential would be in front of the Old Post Office which is depicted on the plaque. Lillian Stewart from Parks Canada indicated that the plaque is owned by Parks Canada and that they support the location of the plaque in the plaza adjacent Town Hall. She was invited by Mayor MacDonald to attend the upcoming Council meeting.

The committee adjourned momentarily to view the proposed location.

Motion #PHAC-2017-10-02-04

It was moved by Peter Davies, seconded by Brian Bohaker that PHAC recommend to Council approval of locating the National Historic District Plaque to the plaza adjacent to Town Hall. Motion carried.

PLANNING ADVISORY COMMITTEE

6. New Business: none

7. Reports

- Planning Report – July 2017 and August 2017. The committee reviewed the reports.
- MEAC – Approved Minutes – July 27, 2017

8. Business Arising

Discussion:

The committee discussed their mandate regarding the preservation of heritage appearance of properties and the importance of character defining elements.

9. Next Meeting

- PHAC – November 6, 2017

10. Adjournment

Motion #PHAC-2017-10-02-05

It was moved by Brian Bohaker that the meeting be adjourned at 10:43 am.

Chair Barry Moody

Recording Secretary Monica Mills