

**Committee of the Whole
Approved Minutes
October 5, 2017 at 4:00 p.m.**

1. **PRESENT:** Mayor William MacDonald, Deputy Mayor Pat Power, Councillor Owen Elliot, Councillor Holly Sanford, CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell.

2. **REGRETS:** Councillor John Kinsella

3. **CALL TO ORDER:** Mayor MacDonald called the meeting to order at 4:00 pm.

4. **ADDITIONS TO AGENDA:**

- Under New Business 11, v) Heritage Conference 2018
- Under In-camera 13, iv) Litigation
- Under Correspondence 12, v) Colin Fraser Correspondence
- Under In-camera 13, v) Acquisition of Municipal Property

5. **APPROVAL OF AGENDA:**

MOTION #C2017-OCT-05-01

It was moved by Councillor Elliot, seconded by Councillor Sanford to approve the agenda as amended.
Motion carried.

6. **APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**

- i. Committee of the Whole – September 7, 2017

MOTION #C2017-OCT-05-02

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to approve the September 7, 2017 minutes as presented. **Motion carried.**

7. **PUBLIC INPUT:** None

8. **PRESENTATION:** None

9. **ROUND TABLE:**

Deputy Mayor Power: Thank you from residents at the Seniors Complex for receiving the monthly edition of the Town Crier in the mail. Attended the Legion's Open House for the First Responders Night and would like to see staff send a letter of appreciation to the Legion for hosting the event.

Councillor Sanford: A Business owner concerned that no public washroom available on Sundays.

Councillor Elliot: Police conference was successful and excited and that was able to attend.

Mayor MacDonald: Looking forward to the big announcement next week, met with three people that walked the harvest moon trail from Grande Pre to Annapolis Royal and Larry Powell will be doing a story on their experience.

¹ Chief Administrative Officer

10. BUSINESS ARISING:

i. Investment Committee Representative Application

CAO Barr updated Council that there was an oversight on not bringing forward Byron Mersereau's application for approval before today.

MOTION #C2017-OCT-05-03

It was moved by Councillor Elliot, seconded by Councillor Sanford to recommend to Council to appoint Byron Mersereau as a citizen representative to the Investment Committee. **Motion Carried.**

ii. Lower St George Street Project

CAO Barr updated Council on the timeline for the Lower St George Street project and requested that the project be postponed from the fall to early spring. CAO Barr is concerned that there might be some cost increases due to the contractor availability and demand. The potential of doing other work at the same time, such as on putting the power lines underground will give staff and engineers time to explore other options. Council supports extending the timeline into the next fiscal year.

MOTION #C2017-OCT-05-04

It was moved by Councillor Sanford, seconded by Councillor Elliot recommend to Council to delay the Lower St George Street project to early spring to accommodate scheduling timelines. **Motion Carried.**

11. NEW BUSINESS:

i. UNSM Resolutions – Determination of Council's Priority Resolutions

Deputy Mayor Power and CAO Barr attended the meeting last week and reviewed all 17 recommendations and reported that only half of the recommendations would move forward. CAO Barr talked about the resolutions and outline his recommendation of Councils' priorities. Council discussed the topics that reflect the Town's views such as Roads, Regional Enterprise Networks, Municipal Funding Formula, Regional Planning, Library funding, Building Inspectors and secession planning, Capped Assessment program, Doctor Shortage and Recruitment, Forestry Taxation and Sustainable Practices and Affordable Housing. Council discussed and prioritised the items for discussion. CAO Barr will submit the following items to UNSM with the concerns from the Town such as Roads, Municipal Funding Formula, Regional Planning, Capped Assessment Program, Forestry Taxation and Sustainable Practices and Building Inspectors, Affordable Housing and Secession Planning.

ii. Municipal Awareness Week

Mayor MacDonald discussed the options available to support Municipal Awareness Week. CAO Barr suggested working with youth at the local high school to do a mock Council meeting. CAO Barr will talk to the Principal at AWEC² on having a Mock Council meeting the week of November 20-26, 2017. CDC Millett-Campbell suggested having an Open House at Town Hall with all the departments representing the current highlights of each department.

iii. Round Table Agenda Item

CAO Barr questioned if there is a need for the Round Table agenda item on the CoW³ and Council agendas. If Council has as item of interest it can be added to the agenda. Council discussed the option of keeping it on the CoW agenda only and will only record in the minutes the actions items in this section.

² Annapolis West Education Centre

³ Committee of the Whole

iv. Christmas Dinner

CAO Barr looking for suggestions on a location for our Christmas dinner. Last year Town paid for all staff and Council's meals and any partners/spouses would be responsible to pay for their own meal. Council discussed the possible locations to hold the meal and agreed to hold the dinner at Charlie's place.

v. Heritage Conference

CAO Barr updated Council that there is no budget for PHAC members to attend this year's conference but CDC⁴ Millett-Campbell will be attending. There is a suggestion that the 2018 Heritage Conference be held in Annapolis Royal. Mayor MacDonald will contact the organizing Committee to see what the commitment from the Town would be to host the 2018 Heritage Conference and the concerns with the time of the conference and the availability of the local B & B's.

12. CORRESPONDENCE:

i. Compliment – The Academy Sign

Received and acknowledged.

ii. Complaint – 124 Victoria Street

CAO Barr updated Council on the working with the owners. Received and will acknowledge.

iii. VWRM – Management Minute

Received and acknowledged.

iv. Correspondence – Town of Shelburne

Received and acknowledged.

v. Correspondence – Colin Fraser

Mayor MacDonald discussed the response received from Colin Fraser.

MOTION #C2017-OCT-05-05

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to move the meeting in-camera at 5:16 pm to discuss sale of municipal property, acquisition of municipal property, contract negotiations, litigation and acquisition of municipal property. **Motion Carried.**

13. IN-CAMERA

- i. Sale of Municipal Property
- ii. Acquisition of Municipal Property
- iii. Contract Negotiations
- iv. Litigation
- v. Acquisition of Municipal Property

MOTION #C2017-OCT-07-06

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to move the meeting out of camera at 6:10 pm. **Motion Carried.**

⁴ Community Development Coordinator

14. ADJOURNMENT

Councillor Elliot adjourned the meeting at 6:11 pm.

Chair, Mayor William MacDonald

Recording Secretary Sandi Millett-Campbell