

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
November 27, 2017

Present: Chair Jane Nicholson (by Skype), Mayor William MacDonald, Deputy Mayor Pat Power, Paul Paquette, Alyn How and Chris Millier (by Skype).

Administration: Recording Secretary Sandi Millett-Campbell

Regrets: Brian Bohaker and Samantha Myhre

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 6:05 pm.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2017-NOV-27-1

It was moved by Mayor MacDonald, seconded by Paul Paquette to approve the agenda as presented. **CARRIED.**

3. **APPROVAL OF THE MINUTES – October 24, 2017**

MOTION #MEAC-2017-NOV-27-2

It was moved by Paul Paquette, seconded by Mayor MacDonald, to approve the minutes of October 24, 2017 as presented. **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

i. Part 14 – Comprehensive Development Districts

Planner Millier reviewed the last meeting of the overview of the maps and the conversation related to the extension of the Comprehensive Development District 1, the regulations on the Town owned lands and the question of protecting the whole waterfront and boardwalk area. Discussion then took place regarding policy relating to the protection of this waterfront/boardwalk area.

The Committee agreed that the waterfront/boardwalk section should be protected with architectural and design controls on all vacant and existing properties from the Amphitheatre to Chapel Street. The most significant section would be Lower St George Street as it is the oldest intact streetscape in Canada. The Committee agreed that standards need to be in place to have architectural controls on the National Historic District. The Committee discussed options for proceeding to protect this section before the MPS/LUB review is complete.

Planner Millier noted that the Town could request an interim amendment from the Minister of Municipal Affairs to apply the current WF 1 zoning to the section on the water side of St. George Street from the Amphitheatre to Chapel Street. The recommendation would come from MEAC to PHAC, then to Council. If Council approves the recommendation, then Council would set a date to have a Public Consultation on this proposed change.

MOTION #MEAC-2017-NOV-27-3

It was moved by Deputy Mayor Power, seconded by Paul Paquette, to recommend to PHAC to support MEAC in the request that Council initiate an interim amendment to consider extending the Waterfront Comprehensive Development District 1 designation and the Water Front 1 zone to the lands on the water side of St George Street between the Amphitheatre to Chapel Street, and require all development of current Commercial 1 uses in this area by Development Agreement, to ensure compatibility with existing architecture and streetscape. **Motion Carried.**

The Committee agreed to keep the WF2 zone until all the construction is complete in the Fortier Mills development, then change the zone to residential. The Committee agreed to change the Hogg Island Comprehensive Development District name to Comprehensive Development District 3, in order to be consistent with the format of the other CDDs. Under section 14.5 , “parking lot” should be added to the list of allowable uses.

6. NEW BUSINESS: Committee Renewal

All MEAC members attending this evening’s meeting agreed to continue to serve on the committee in 2018 – Chair Nicholson, Mayor MacDonald, Deputy Mayor Power, Alyn How and Paul Paquette. Chair Nicholson will contact Samantha Myhre and Brian Bohaker regarding their willingness to continue to serve.

7. CORRESPONDENCE FOR INFORMATION – None

Homework: Review the Town Services section, Part 16/17/18/19/20/21/22/23/24/25/26.

Parking Lot: none

8. ADJOURNMENT

MOTION #MEAC-2017-NOV-27-4

It was moved by Mayor MacDonald to adjourn the meeting at 7:54 pm. **CARRIED.**

Next Meeting: December 14, 2017 at 10:00 am. Paul Paquette to chair.

Chair Nicholson

Recording Secretary Millett-Campbell