

TOWN OF ANNAPOLIS ROYAL  
BOARD OF POLICE COMMISSIONERS MEETING  
**Approved Minutes**  
**Wednesday, November 15, 2017**  
**9:00 a.m.**

**1. CALL TO ORDER:** Chair Elliot called the meeting to order at 9:00 am.

**2. PRESENT:** Chair Owen Elliot, Jim McGinis, Jane DeWolfe, Chief Tim Moser, Danny McClair, Deputy Mayor Pat Power, CAO Greg Barr, Mayor Bill MacDonald as ex-officio and Monica Mills as recording secretary.

**3. REGRETS:** none

**4. ADDITIONS TO AGENDA:**

New Business: Municipal Awareness Week

**5. APPROVAL OF AGENDA:**

**MOTION BOPC-2017-15-11-1**

It was moved Jim McGinis, seconded by Jane DeWolfe that the agenda be approved as amended. Motion carried.

**6. APPROVAL OF MINUTES:**

a.) October 11, 2017

**MOTION BOPC-2017-15-11-2**

It was moved Danny McClair, seconded by Deputy Mayor Power that the minutes dated October 11, 2017 be approved as presented. Motion carried.

**7. PRESENTATIONS:**

**8. BUSINESS ARISING:**

**a.) Update from Council:** No update

**b.) Police vehicle:**

Chief Moser updated the Board on the status of the new police vehicle. He stated that it will be equipped with the lights and other equipment early next week. The current marked car will become an unmarked car and the oldest car will be sold.

**c.) Costing report re: carbines**

Chief Moser presented the Board with costs for carbines and necessary accessories. The Board reviewed the information presented by Chief Moser regarding the cost of carbines. He added that the cost of training would be minimal as with his experience he could provide the training.

Costs could also be minimized as he could obtain both rifles and a storage locker at no cost. Chief Moser recommended that the Town obtain the carbines and with the latest OH S decision against the RCMP it is matter of the Town's liability.

**d.) RCMP OHS hearing results and affects**

Jim McGinis stated that in light of the court decision with the RCMP and OHS, the members of the Town's Police Force should equipped with the necessary tools for any situation that may arise. Chief Moser added that due to the fact that the Town has a mutual aid agreement with the RCMP, it is necessary to equip the force with the proper equipment to address the situations that they assist on.

**MOTION BOPC-2017-15-11-3**

It was moved by Jane DeWolfe, seconded Jim McGinis that it be recommended that Council authorize Chief Moser to equip the police force with CH carbines making all attempts to minimize costs. Motion carried. One nay vote Deputy Mayor Power.

The Board discussed the implications of equipping the police force with carbines. Chief Moser clarified that the Board's responsibility was to evaluate whether the force needed the equipment or not. CAO Barr commented that it was an OH S issue, if the Town didn't provide the necessary tools to the members than the Town could be liable.

**e.) Update of Auxiliaries**

Chief Moser reported that three auxiliary members have been sworn in and are currently training in partnership with Kentville. Chief Moser invited the Mayor and the Board to attend a joint graduation ceremony. The auxiliary coordinator, Cst. Theriault will develop a costing report for next year's auxiliary program.

**9. DEPARTMENT REPORTS:**

**a.) Chief's Reports – October 2017**

The Board reviewed the Chief's Report. Chief Moser stated that the calls are creeping up but that is due to his implementation of more consistent reporting of calls. The increase in calls is mostly due to property checks and assistance to public. The Board discussed speed limits.

**b.) Departmental Financials – October 2017**

The Board reviewed the financials. Chief Moser clarified that there were purchases made prior to his employment and that he is attempting to work in the constraints of his budget.

**10. NEW BUSINESS:**

**a.) By-law Enforcement – RFD**

The Board reviewed the report as presented. CAO Barr gave a brief overview of the report adding that the RFD was the result of council's request. The Board discussed the request.

He clarified that from the last council meeting that staff review by-law enforcement and he stated that the RFD is a result of council's request.

**BOPC-2017-11-15-4:**

It was moved by Jim McGinis, seconded by Jane DeWolfe that they recommend that Council approve that the Annapolis Royal Police Department revise its staff composition, effective immediately, from 3 full-time, 1 part-time, and 1 casual position to 4 full-time positions to accommodate the addition of new by-law enforcement, maintenance, and education responsibilities. Motion Carried. One nay vote Deputy Mayor Power.

**a.) First Quarter – Self Evaluation**

Chief Moser updated the Board on his first quarter of employment and the future of the department.

**b.) Municipal Awareness Week**

CAO Barr explained that November 20th-26<sup>th</sup> is Municipal Awareness Week. The Town will host an open house on the 22<sup>nd</sup> from 9:30am – 12:00 pm and from informal open house. From 3:30-6:30pm, there will be an open house at the Fire Hall which will involve not only Council but all of the departments within the Town. CAO Barr invited all board members to attend

**11. CORRESPONDENCE:**

**12. IN CAMERA:**

**13. NEXT MEETING:** December 13, 2017

**14. ADJOURNMENT**

**MOTION BOPC-2017-11-15-5:**

It was moved by Jim McGinis that the meeting be adjourned at 10:46pm. Motion carried.

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Chair Owen Elliot

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Recording Secretary Monica Mills