

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
January 11, 2018

Present: Mayor William MacDonald, Deputy Mayor Pat Power, Paul Paquette, Brian Bohaker, Alyn How and Chris Millier (by Skype).

Administration: CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell

Regrets: Chair Jane Nicholson

1. **CALL TO ORDER:** Vice-Chair Paquette called the meeting to order at 10:08 am.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2018-JAN-11-1

It was moved by Deputy Mayor Power, seconded by Mayor MacDonald to approve the agenda as presented. **CARRIED.**

3. **APPROVAL OF THE MINUTES – December 14, 2017**

MOTION #MEAC-2018-JAN-11-2

It was moved by Mayor MacDonald, seconded by Deputy Mayor Power to approve the minutes of December 14, 2017 as presented. **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

i. Review of Working Document

Planner Millier reviewed the changes to Part 13, Infrastructure and Town Services with the Committee. The Committee discussed changing 13.3 to include ...development within the Town that requires to be serviced will be required to use Town services. Planner Millier will add a new 13.9 to express the intention of Council to address the concerns of water security.

6. **NEW BUSINESS:**

ii. Town Services Part 21 (Police and Safety); Part 24 (Trees) and Part 26 (Finance)

Part 21 Police, Fire and Safety Policy

The Committee agreed to include the Police department in 21.1; remove 21.2 and add 'regional' to Annapolis Regional Emergency Measures Organization.

Part 24 – Tree Planting Policy

Under Part 24 the Committee agreed to change title to be Tree Policy. Under the introduction the first sentence add ...character to the Town. Planner Millier will remove the Town's Tree

¹ Chief Administrative Officer

Committee and replace with Council; add the requirement of new trees planted each year; maintaining the tree inventory and Council will include funds in the annual budget process each year.

Part 26-Finance Policy

Planner Millier will rewrite the introductory text in a positive direction showing that Council's responses are impacted by revenues, increasing costs and the assessment base of the Town. The Committee agreed to remove 26.3 and 26.4.

7. CORRESPONDENCE FOR INFORMATION: None

Homework: Review the Town Services section, Part 22 Transportation Policy and Part 23 Signage Policy.

Parking Lot:

8. ADJOURNMENT

Next Meeting: February 8, 2018 at 10:00 am.

Vice-Chair Paquette

Recording Secretary Millett-Campbell