

**Town of Annapolis Royal
Council Meeting Approved Minutes
January 15, 2018 at 4:00 pm**

1. PRESENT: Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor John Kinsella, CAO¹ Gregory Barr, Recording Secretary Melony Robinson, Active Living Coordinator Noah Scanlan (left after New Business, item i and ii addressed)

2. REGRETS: Councillor Owen Elliot

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 4pm.

4. ADDITIONS TO AGENDA:

- i. Under Section 11, New Business, item vii: Request to Serve on Minister's Working Group on Tourism Digital Rental Accommodations
- ii. Under Section 15, In-camera, item i: Municipal Property
- iii. Under Section 15, In-camera, item ii: Litigation
- iv. Under Section 11, New Business, item viii: Twinning Committee Dues

5. APPROVAL OF AGENDA:

MOTION #C2018-JAN-15-01

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the agenda as amended.
Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – December 18, 2017

MOTION #C2018-JAN-15-02

It was moved by Deputy Mayor Power seconded by Councillor Kinsella to approve the minutes as presented. **Motion carried.**

7. PUBLIC INPUT: N/A

8. PRESENTATIONS:

- i. W. Coby Milne – Interim CEO, Valley Regional Enterprise Network presentation emphasized working together on future endeavors.

9. ROUND TABLE:

Deputy Mayor Power: Noted that she was pleased to receive Rose Fortune stamp and information that Durline Melanson generously sent around to staff and council.

Councillor Kinsella: Noted that he is pleased to see the movement of real estate in the Town.

Councillor Sanford: Noted that the New Year's Levee at the legion was fantastic and was very well attended.

Mayor MacDonald: Noted that everything will be covered in his Mayor's report at the end.

¹ Chief Administrative Officer

10. BUSINESS ARISING:

i. BCAH Funding

Community Development Coordinator Millett-Campbell, CAO Barr and Mayor MacDonald Bill will meet to look at submitting an application in relation to the Daurene Lewis bust proposal.

ii. Valley Waste Revised Guarantee Resolution

MOTION #C2018-JAN-15-03

It was moved by Councillor Kinsella, seconded by Council Sanford to approve the revised Guarantee Resolution for Valley Region Solid Waste – Resource Management Authority in the amount of \$4,040 in relation to the capital borrowing requirements for the Authority as approved in their 2017-2018 budget.

Motion Carried.

11. NEW BUSINESS

i. The Academy Gym

Discussion ensued in relation to the presentation of the RFD² by the Active Living Coordinator Noah Scanlan. Council accepted staff's recommendation as outlined in the RFD.

ii. Volunteer Awards

Discussion ensued. It was decided that the Friends of the Library can submit the application. The Town's involvement would be to make the presentation and attend the event. This is in keeping with neighbouring Municipalities.

iii. Strategic Planning Management Recommendations

CAO Barr provided a verbal update. Barr informed council that a draft has been produced and following a staff review on January 18th, and he is hopeful to present this draft at COW in February for council's consideration.

iv. The Academy Renovation Tender

An in-depth tender review meeting was held which brought all the groups together to work out the final details. Deputy Mayor Power and Mayor MacDonald were part of this meeting which included engineers, architects, Annapolis Valley Regional Library and the Friends of the Library group. The tender is now ready to go out this week and it is anticipated that the job will be awarded by the end of February with construction completed by the end of June 2018. Council acknowledged the collaborative effort put forth and the large amount of money that has been secured by the Province of Nova Scotia, by the Friends of the Library and the Town of Annapolis Royal.

v. Smart Cities Challenge

vi.

CAO Barr received council support to engage in discussions with neighbouring municipalities in regards to seeking a flood storm surge mitigation technological solution. By taking a regional approach the Town could upsize the category of the population groups and therefore up the ante when applying for funding. It was acknowledged by council that this approach is very forward thinking and intriguing to come up with a solution such as this. The Town's engineers advised CAO Barr of a location in the Netherlands in 1953 that had a storm surge. They embarked on finding a solution that affected 1.5 million people. This is unprecedented here in North America. It was successfully used for the first time in 2007 despite taking over 10 years to develop. This solution has been used on two occasions now. The project costs are extremely high and likely the funding that would come from Smart Cities would not be feasible to complete the solution. The program is such that upon submission of a detailed application, finalists are then narrowed down with the prize be awarded in 2019. As a consolation, this might provide an opportunity get a feasibility study done. There may well be other

² Request for Decision

benefits that make the project more cost effective, such as tidal energy while preserving the protection of wild life and fish. CAO Barr would start with the Municipality of Digby.

vii. Amphitheatre – Garden Enhancements

Council fully supports the application by Bob Howard (a local gardener and member of the Champlain Garden Club) and Joy Elliott for the Awesome Annapolis funding.

MOTION #C2018-JAN-15-04

It was moved by Councillor Sanford, seconded by Councillor Kinsella to support the amphitheatre garden application as put forth from Bob and Joy. **Motion carried.**

viii. Request to Serve on Minister's Working Group on Tourism Digital Rental Accommodations

Mayor MacDonald acknowledged that he would like for the Town to be part of this discussion to gather information as to how other Municipalities are dealing with this issue and the impact it has had on communities with Bed & Breakfasts. Safety standards are amongst the concerns. Mayor MacDonald is interested in serving on this committee on behalf of the Town. Council appreciates and fully supports Mayor MacDonald's application to represent the town.

MOTION #C2018-JAN-15-05

It was moved by Deputy Mayor Power and seconded by Councillor Sanford, to have Mayor MacDonald put his name forward to serve on the Minister's Working Group on Tourism Digital Rental Accommodations. **Motion carried.**

ix. Twinning Committee Dues

Councillor Kinsella is the Town's representative on the Twinning Committee. Each member is responsible for dues of \$60 per annum. Councillor Kinsella also noted that two intern students will be arriving in May.

MOTION #C2018-JAN-15-06

It was moved by Councillor Sanford, seconded by Deputy Mayor Power to support Councillor Kinsella as the Town representative to sit on the Twinning Committee and to subsequently pay his dues. **Motion carried.**

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Planning & Heritage Advisory Committee (PHAC)

MOTION #C2018-JAN-15-07

It was moved by Councillor Kinsella and seconded by Council Sanford that the applicant at 278 St. George Street be given heritage approval to install a projecting wall sign and two window signs as detailed in the application AR18-001-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

13. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor MacDonald

Mayor MacDonald summarized recent activities. He noted that the five Christmas trees from the Town's celebrations were taken down and donated to a local goat farm. Superintendent of Public Works McLean left the lighted banners up for ambiance within the Town. Mayor MacDonald thanks Public Works for all the decorations and snow clearing that has been done. Mayor MacDonald will have a report for the February Council meeting on the Heritage Conference Planning. Mayor MacDonald also noted a possible Christmas Carol theme for another year during the Parade of Lights. MacDonald

discussed revisiting a Climate Protection plan and will circulate a report for council's consideration for the next COW³ meeting.

2. Marketing and Economic Development Committee – Councillor Sanford

Councillor Sanford advised that Ken Knox has now joined the committee.

Councillor Sanford also advised that the Annapolis District Board of Trade will continue to run the Visitor Information Center in 2018.

She also noted that grant applications for funding from the Town are due January 31st.

3. REMO – Mayor MacDonald

There have not been any meetings however, Mayor MacDonald acknowledged that Brian Orde's reports have been very informative, in particular with warming station locations. He also acknowledged how we were most fortunate in this area to not have lost power during the recent storm. Mayor MacDonald stated that Nova Scotia Power personnel were to be commended and noted that he thanked them on behalf of the Town.

4. Planning Services Report- December 2017

No comments from council.

5. Planning and Heritage Advisory Committee – Councillor Kinsella

Councillor Kinsella advised that the subcommittee was formed to work on all heritage properties in the Town.

6. Traffic Flow Advisory Committee – Councillor Kinsella

Councillor Kinsella advised that the committee has received information from the engineers in regards to St. Anthony Street and Highway 1 Junction. When they receive the information regarding St. Anthony Street and Victoria Street, they will have a meeting for discussion purposes.

7. CAO's Report

The report was as presented. CAO Barr did point out that he and Mayor MacDonald and Executive Assistant MacManus recently met with an AVEC⁴ student, Lauren Kaiser, who has developed a website for events that can be used for volunteer or internship opportunities. This information will be included in the next newsletter and on social media. Ms. Kaiser developed this website because she felt there was a need whereby students wanted to be connected with the community.

8. Police Report – Councillor Elliot

Deputy Mayor Power reported in Councillor Elliot's absence. She stated that the Chief gave a good report and answered all questions at the most recent Police Commission Board meeting. Deputy Mayor Power stated that the Chief and all the police force members appreciate the support of council and the board. The board was then given a tour of the police department.

9. Investment Committee – Councillor Kinsella

Councillor Kinsella reported that a tender document was due January 23rd. Three bids have been solicited. The committee are also open to the HISA⁵ Program that has just been launched through the MFC⁶.

10. Library Report – Deputy Mayor Power

Deputy Mayor Power advised that the AGM⁷ is next Tuesday evening.

11. Valley Waste Resource Management – Councillor Kinsella

Councillor Kinsella advised that this group will be looking at the budget this week and making recommendations. Discussion ensued on the recent article in the local paper regarding the awarding of a recent contract. Councillor Kinsella will distribute copies to all members of council. He also advised

³ Committee of the Whole

⁴ Annapolis West Education Centre

⁵ High Interest Savings Account

⁶ Municipal Finance Corporation

⁷ Annual General Meeting

that the recent contract was awarded to Fundy Region Solid Waste in Brooklyn because it was in fact the best deal for the tax payer. He also advised that Fundy Region Solid Waste is responsible for the trucking and they will be using larger vehicles to minimize travel. He also noted that Kenneth Bower would be attending the meeting on Wednesday of this week. Councillor Kinsella also added that updates on plastics would also be discussed at the meeting.

12. Water Report

Council acknowledged the report. Councillor Kinsella will provide Mayor MacDonald with a water binder with details specifically showing arsenic test reports.

13. Municipal Effectiveness Advisory Committee – Mayor MacDonald

Mayor MacDonald stated that the last meeting was in regards to town services and policies. They would like to rewrite the “financial piece”. He also advised that a report, “Living within our means” was distributed to all members for consideration.

14. Annapolis Royal Historic Gardens – Councillor Elliot

Councillor Elliot was absent.

15. King’s Theatre – Councillor Sanford

Councillor Sanford stated that there has been no meeting since the last report. She did advise council that the most recent winter concert, Dave Gunning and James Keelaghan was very well attended.

16. Upper Clements Park – Mayor MacDonald

Mayor MacDonald advised the group that a marketing committee was formed to address the declining attendance at the Adventure Park. The committee had their first inaugural meeting to discuss the need for a marketing consultant. He also reached out to the REN⁸ and they would be willing to offer help.

14. CORRESPONDENCE:

i. Valley Waste Management Minute, December 2017

Council acknowledged the information.

ii. Public Works Commendation

Council acknowledged the hard work of Public Works staff and the complimentary letter from Corinne Frantel.

iii. Invite from Annapolis County

Mayor MacDonald will be attending the regular council session in Inglewood on February 20th.

iv. Conference Request - The Northumberland Strait Conference on Coastal Protection and Restoration.

Councillor Kinsella advised the details of the 30 years (1998) lease with the DU on the trail. Rising sea levels may be a discussion that would be beneficial at the conference. It was suggested that Councillor Kinsella reach out to CARP⁹ and they could travel together to the conference. It was noted that this would provide great exposure for CARP and for the Town.

MOTION #C2018-JAN-15-08

It was moved by Councillor Kinsella, seconded by Councillor Sanford to move the meeting in-camera at 6:15pm. **Motion carried.**

15. IN-CAMERA:

i. Municipal Property

ii. Litigation

⁸ Regional Enterprise Network

⁹ Clean Annapolis River Project

MOTION #C2018-JAN-15-09

It was moved by Councillor Kinsella, seconded by Councillor Sanford to move the meeting out of in-camera at 6:30pm. **Motion carried.**

MOTION #C2018-JAN-15-10

It was moved by Councillor Kinsella and seconded by Councillor Sanford to accept the transfer of the former Annapolis Bus Garage from AVRSB subject to receipt of an acceptable conditional site closure in relation to the Environmental Site Assessment. **Motion Carried.**

16. ADJOURNMENT:

MOTION #C2018-JAN-15-11

It was moved by Councillor Kinsella to adjourn the meeting at 6:35pm.

Chair William MacDonald

Recording Secretary Melony Robinson