

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
February 8, 2018

Present: Chair Jane Nicholson (by Skype), Mayor William MacDonald, Deputy Mayor Pat Power, Paul Paquette, Alyn How and Chris Millier (by Skype).

Administration: CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell

Regrets: Brian Bohaker

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:02 am.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2018-FEB-08-1

It was moved by Paul Paquette, seconded by Mayor MacDonald to approve the agenda as presented. **CARRIED.**

3. **APPROVAL OF THE MINUTES – January 11, 2018**

MOTION #MEAC-2018-FEB-08-2

It was moved by Deputy-Mayor Power, seconded by Paul Paquette to approve the minutes of January 11, 2018 as presented. **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

i. Review of Working Document

Planner Millier reviewed the changes to Part 13, Infrastructure and Town Services with the Committee. The Committee discussed changing Part 13 and separating the Town Services and Infrastructure into separate sections and moving the appropriate sections and policies relating to each one. The Committee reviewed the changes from last meeting moving 13.7 into the introduction paragraph to include new and existing and remove 13.9 to introductory paragraph and delete policy.

6. **NEW BUSINESS:**

ii. Town Services Transportation Part 22 and Signs Part 23

Part 22 Transportation

The Committee agreed to remove the objectives and include them in the introduction text. The Committee reviewed Map C, Transportation Map and suggested changing Victoria Street from St Anthony Street to Prince Albert Road as a the collector street; extend the future extensions

¹ Chief Administrative Officer

from Ritchie Street to meet with Victoria Street; remove the future extensions from St Anthony Street to the French Basin Trail but leave section from Drury Lane to Prince Albert Road; Fortier Mills Lane will be updated on the new Map C; move PP over to be on Town's land at the end of Victoria Street by the Train Station, remove the future extensions from Champlain Drive past St Patrick's Lane; remove Proposed Cruise ship Docking Facility to be Marine Opportunities Infrastructure; replace Union Street with correct name of Fortier Mills Lane, and leave Battle Street as local road but indicate not real road. Update the 22.4 to include the Services Specifications Manual; under 22.5 delete the last sentence; under 22.6 change "acquiring" the former railroad to "utilizing" the former railroad and correct Prince Albert "Road" instead of Street; move 22.7 to the introductory text; remove 22.8 and remove 22.9 but include in the introductory text.

Due to time restraints the Committee will start at parking next meeting.

7. CORRESPONDENCE FOR INFORMATION: None

Homework: Review the Town Services section, Part 22 Transportation Policy and Part 23 Signage Policy.

Parking Lot:

- Public Parking lot on PID# 05002217, behind legion.
- Pedestrian network
- Electric car charging stations

8. ADJOURNMENT

It was moved by Paul Paquette to adjourn the meeting at 11:59am.

Next Meeting: February 22, 2018 at 6:00 pm.

Chair Nicholson

Recording Secretary Millett-Campbell