

**Town of Annapolis Royal**  
**Approved 2018/2019 Budget**  
**16-Apr-18**

**2018/2019**

<b>Account</b>	<b>AcctName</b>	
<b>REVENUES:</b>		
<b>TAXES</b>		
	Taxes Real Property Residential	\$ 727,876.05
	Taxes Real Property Commercial	\$ 308,628.45
	Sewer Charges Tax Exempt Property	\$ 17,136.69
	Hst Offset Govmt Of Canada	\$ 8,000.00
		<b>\$ 1,061,641.19</b>
<b>GRANTS IN LIEU OF TAXES</b>		
	Grant in Lieu - Bell Aliant	\$ 5,933.00
	Grants In Lieu Federal Govt	\$ 31,594.50
	Grants In Lieu Provincial Govt	\$ 8,614.05
	Grants In Lieu - NSPC	\$ 356,509.00
	Grants in Lieu - Courthouse	\$ 13,371.75
		<b>\$ 416,022.30</b>
<b>SERVICES PROVIDED TO OTHER GOVERNMENTS</b>		
	Sewage Treatment-Anna.County	\$ 43,000.00
	CR. Checks/Parking infractions - ARPD	\$ 2,000.00
		<b>\$ 45,000.00</b>
<b>SALES OF SERVICE - ENVIRONMENTAL DEVELOPMENT SERVICES</b>		
	Planning Services - Development Permit	\$ 1,500.00
	Planning Services - Subdivison Final	\$ 500.00
	Planning Services - MPS and/or LUB	\$ 1,000.00
	Sale of Services - Zoning Letters	\$ 100.00
		<b>\$ 3,100.00</b>
<b>LICENCES AND PERMITS</b>		
	Building Fees	\$ 3,000.00
	Licenses Permits Fees	\$ 4,000.00
	Dog Licenses	\$ 105.00
		<b>\$ 7,105.00</b>
<b>FINES</b>		
	Fines	\$ 10,000.00
		<b>\$ 10,000.00</b>
<b>RETURN ON INVESTMENTS</b>		

Rental - offices	\$ 3,000.00
Return On Investments	\$ 3,000.00
	<b>\$ 6,000.00</b>
<b>PENALTIES &amp; INT ON TAXES</b>	
Penalties & Interest On Taxes	\$ 16,000.00
	<b>\$ 16,000.00</b>
<b>CONCESSIONS AND FRANCHISES</b>	
Miscellaneous Revenue	\$ 2,050.00
Refund - Pst On Gasoline	\$ 2,800.00
Pixie Dust/Friday Music Revenue	\$ 5,000.00
Valley Waste Surplus Refund (RRFB Funding)	\$ 5,000.00
Farmers Market Lease/Revenue	\$ 5,750.00
Deed Transfer Tax	\$ 114,000.00
	<b>\$ 134,600.00</b>
<b>UNCOND. TRANS. OTHER GOV</b>	
Department of Justice	\$ 100,000.00
Equalization	\$ 91,956.00
	<b>\$ 191,956.00</b>
<b>RECREATION</b>	
Co-Ordinator	\$ 25,000.00
Recreation-County Of Annapolis	\$ 8,000.00
Recreation-Program Revenues	\$ 10,000.00
Recreation - School Program	\$ 2,500.00
ARRA Outside Rentals	\$ 1,000.00
Facility Funding	\$ 1,200.00
AL - Provincial Funds/Grants	\$ 3,100.00
	<b>\$ 50,800.00</b>
<b>MARKETING</b>	
Marketing and Development Canada	\$ 700.00
NSPI/Special Events	\$ 28,000.00
	<b>\$ 28,700.00</b>
	<b>\$ 1,970,924.49</b>
<b>Conditional Transfers</b>	
Sale of Services - Civic Addressing	\$ 1,000.00
<b>TOTAL INCOME</b>	<b>\$ 1,971,924.49</b>
<b>EXPENSES</b>	
<b>GENERAL GOVERNMENT SERVIES</b>	

#### LEGISLATIVE

Mayor/Council Remuneration	\$ 33,828.00
Mayor/Council Office/Meeting E	\$ 720.00
Mayor/Council Conf./Travel	\$ 8,000.00
Dues (Unsm/Ama/Membership)	\$ 1,750.00
Mayor & Council CPP	\$ 630.00
Mayor & Council - Blue Cross	\$ 6,184.00
Legal Fees	\$ 10,000.00
Miscellaneous Expense	\$ 1,000.00
Insurance - Data Processing	\$ 60.00
Auditor's Fees	\$ 8,474.00
Engineering/Consulting	\$ 11,500.00
Consulting fees - J. Elliott	\$ 500.00
Pension Plan - Standard Life	\$ 405.26
Public Liability Insurance	\$ 12,500.00
Comprehensive - Crime	\$ 750.00
Tax Rebates/Exemptions	\$ 17,364.60
Assessment Services	\$ 11,934.00
Collections - Wayne Snow	\$ 800.00
	<b>\$ 126,399.86</b>

#### GENERAL ADMINISTRATIVE

Admin - Salaries	\$ 132,091.05
Admin - Christmas Bonuses	\$ 300.00
Admin - EI	\$ 3,170.19
Admin. - C P P	\$ 6,604.55
Admin Blue Cross	\$ 3,277.00
Admin.Standard Life Pension	\$ 7,925.45
Admin Meeting Pay	\$ 550.00
Admin Conference & Travel	\$ 3,300.00
Admin Courses And Training	\$ 3,000.00
Health & Safety - Admin	\$ 450.00
Admin Workers Compensation	\$ 2,668.24
Admin - Group Insurance	\$ 2,000.00
Public Meetings	\$ 1,500.00
Volunteer Week	\$ 525.00
Admin EAP	\$ 151.20
	<b>\$ 167,512.68</b>

#### TAXATION

Town Hall Expenses - NSP (65%)	\$ 2,000.00
Town Hall Exp: Fuel Oil (65%)	\$ 2,250.00
Town Hall Exp: Cleaning (65%)	\$ 4,800.00
Town Hall Exp: Water (65%)	\$ 450.00
Town Hall Exp: Insurance (65%)	\$ 594.75
Town Hall Exp: Repairs (65%)	\$ 10,660.00

Town Hall Exp: Supplies (65%)	\$ 1,000.00
Public Washrooms	\$ 7,000.00
R & M Town owned other bldgs.	\$ 3,500.00
	<u>\$ 32,254.75</u>

OTHER GEN. ADM. SERVICES

Office Expenses: Phone (65%)	\$ 1,599.00
Office Expense - Toll Free/Pay Phone	\$ 614.88
Office Expenses - Advertising	\$ 1,200.00
Office Expenses: Office Suppli	\$ 2,194.17
Office Expenses: Postage (65%)	\$ 3,400.00
Office Expenses - Internet (65%)	\$ 2,280.00
Office Expenses: Membership Fees	\$ 1,875.00
Office Exp:comp.Software (65%)	\$ 4,926.82
Office Exp: Photocopier (65%)	\$ 1,300.00
Office Expense - Publications	\$ 65.00
IT Services	\$ 3,658.20
Town Website Maintenance	\$ 250.00
Office Exp: Staff Expense Gene	\$ 550.00
	<u>\$ 23,913.07</u>
	<u>\$ 350,080.36</u>

**PROTECTIVE SERVICES**

POLICE PROTECTION

Police - Salaries	\$ 223,647.00
Police - Salaries Overtime	\$ 3,900.00
Stats Pay	\$ 6,898.00
Police Stand-By Pay	\$ 14,000.00
Police Christmas Bonuses	\$ 300.00
Police - EI	\$ 5,962.68
Police - CPP	\$ 12,422.25
Police - EAP	\$ 151.20
Police Pension	\$ 7,189.00
Police Medical	\$ 6,180.98
Police Workers Compensation	\$ 4,645.92
Police Group Insurance	\$ 2,934.00
Records Management Maintenance	\$ 250.00
Auxiliary Police Officers	\$ 1,000.00
Police Vehicle/Office Insuranc	\$ 2,973.60
Police Vehicle Maintenance	\$ 3,000.00
Police Vehicle Fuel	\$ 3,750.00
Police Equipment Maintenance	\$ 3,000.00
Police Office NSP	\$ 1,000.00
Police Heating Costs	\$ 1,250.00
Comm. Board Expenses	\$ 800.00

Police Investigations	\$ 300.00
Police Clothing	\$ 10,500.00
Police Supplies	\$ 2,000.00
Police Travel And Conference	\$ 3,000.00
Police Equipment Expense	\$ 2,000.00
Police Books And Fees	\$ 120.00
Police Training And Courses	\$ 7,500.00
Police Prosecution Fees	\$ 2,000.00
DNA Analysis	\$ 500.00
Lock-up RCMP	\$ 500.00
RCMP PROS Computer System	\$ 4,000.00
North Mountain/Bell Radio Fee	\$ 2,600.00
Police Cleaning	\$ 1,600.00
	<b>\$ 341,874.63</b>

#### LAW ENFORCEMENT

Police Answering Service Exp.	\$ 5,000.00
Police Telephone Expense	\$ 800.00
Police Radio Expenses	\$ 175.55
Police Office - Cell Phone	\$ 1,500.00
	<b>\$ 7,475.55</b>

#### FIRE PROTECTION

Fire Protection Hydrant Tax	\$ 110,130.00
Grant - Town of Annapolis	\$ 53,000.00
	<b>\$ 163,130.00</b>

#### EMERGENCY MEASURES ORGANIZATION

EMO Coordinator Honorarium	\$ 4,000.00
	<b>\$ 4,000.00</b>

#### TREES/GARDENING/ANIMALS

Tree Conservation: Replacement	\$ 2,500.00
Animal Control Expenses	\$ 1,000.00
Removal - Trees	\$ 4,000.00
Gardening Services	\$ 9,946.00
Trees - Angelika	\$ 9,500.00
	<b>\$ 26,946.00</b>

**\$ 543,426.18**

#### TRANSPORTATION SERVICES

##### COMMON SERVICES

Public Works Salaries (39%)	\$ 52,840.32
Public Works Salaries Overtime	\$ 3,250.00
Public Works - Xmas Bonus	\$ 225.00

Public Works - Summer student	\$	3,500.00
Public Works EI (39%)	\$	1,346.17
Public Works CPP (39%)	\$	2,804.52
Public Works Pension (39%)	\$	3,643.25
Public Works - Meals overtime	\$	100.00
Public Works Workers Comp (39%)	\$	1,133.02
Public Works Clothing (39%)	\$	500.00
Public Works Training (39%)	\$	2,248.00
Public Works Group Ins.( 39%)	\$	900.00
Public Works EAP	\$	120.00
Public Works 1/2 Ton - Fuel	\$	4,000.00
Public Works 1/2 Ton Labour	\$	300.00
Public Works 1/2 Ton Insurance/Reg	\$	840.00
Public Works 1/2 Ton Parts	\$	500.00
Public Works Kubota - Fuel	\$	2,500.00
Public Works Kubota Labour	\$	250.00
Public Works Kubota Insurance	\$	720.00
Public Works Kubota Parts	\$	200.00
Public Works Backhoe Diesel	\$	1,000.00
Public Works Backhoe Labour	\$	1,000.00
Public Works Backhoe Insurance	\$	450.00
Public Works Backhoe Parts	\$	1,000.00
Public Works 1 Ton Fuel	\$	1,300.00
Public Works 1 Ton Labour	\$	500.00
Public Works 1 Ton Insurance/Registration	\$	1,575.00
Public Works Radio Expenses	\$	120.00
Public Works - Emergency Funds	\$	2,500.00
Public Works Tools Expense	\$	400.00
P/W - Equipment Exp(Mowing)	\$	1,250.00
P/W - Equipment Expense	\$	400.00
P/W - Tools/Equip.Insurance	\$	175.00
P/W - Shop Phone/Internet	\$	2,300.00
Public Works Shop - NSP	\$	1,200.00
Public Works Shop Furnace Oil	\$	1,800.00
Public Works Shop Insurance	\$	550.00
Public Works Misc Office Exp.	\$	500.00
Public Works Shop Water	\$	400.00
Public Works Shop Repairs	\$	700.00
Public Works - Recruitment	\$	25.00
Public Works - Cleaning	\$	1,000.00
P/W Shop Supplies	\$	1,250.00
Farmer's Market Maintenance	\$	500.00
Public Works Safety	\$	500.00
	<b>\$</b>	<b>104,315.28</b>

ROAD TRANSPORT

Roads & Streets - Asphalt	\$	12,500.00
---------------------------	----	-----------

Signs - Other	\$ 2,000.00
Construction/Road Signs	\$ 500.00
Roads/Lawns/Street Maintenance	\$ 3,000.00
Roads & Streets: Painting/Supp	\$ 7,200.00
Roads & Streets: Saftey Equip	\$ 500.00
Snow & Ice Removal:salt/Sand	\$ 15,000.00
Snow & Ice Removal Wages	\$ 4,500.00
Snow Plowing/Salting Outside C	\$ 1,500.00
Snow/Ice Misc. Expenses (Damag	\$ 800.00
Snow Plow/Salt Spreader Repair	\$ 1,500.00
Snow & Ice Removal WCB	\$ 90.90
Street Lighting NSP	\$ 8,300.00
Traffic Lights	\$ 500.00
	<hr/>
	<b>\$ 57,890.90</b>
	<hr/>
	<b>\$ 162,206.18</b>

#### ENVIRONMENTAL HEALTH SERVICES

SEWERAGE HEALTH SERVICES	
Sewage & Waste: Salary (40%)	\$ 54,195.20
Sewage & Waste - EI (40%)	\$ 1,300.68
Sewage & Waste - CPP (40%)	\$ 2,709.76
Sewage & Waste: Pension (40%)	\$ 3,736.66
Sewage & Waste: Group Insur.	\$ 900.00
Sewage & Waste - Travel/Training	\$ 640.00
Sewage/Waste: Workers Comp 40%	\$ 1,094.74
Sewage & Waste: Clothing	\$ 500.00
Sewage Treatment Plant - NSP	\$ 11,500.00
Sewage Treatment Plant - Ins.	\$ 1,000.00
Sewage Treatment Plant Building	\$ 2,500.00
Sewage Treat Plant - Misc. Repairs	\$ 250.00
Sewage Treat Plant-Mtce Lagoon	\$ 250.00
STP (50%, 50% County) Sampling	\$ 500.00
Sewage Treatment - Air Line Repairs	\$ 500.00
Sewage Treatment - Safety	\$ 100.00
STP/UV Lighting & Maintenance	\$ 2,000.00
Sewage Lines & Stations - NSP	\$ 5,500.00
Sewage Lines & Stations-Insur.	\$ 600.00
Sewage Lines & Stations:repair	\$ 3,000.00
Sewage Lines & Station - Champlain	\$ 122.00
Sewage Lines/Stations-Flushing	\$ 2,500.00
Sewage Lines & Stations: Parts	\$ 1,500.00
Sewage Lines & Stations: Misc	\$ 500.00
Storm Sewer Expense	\$ 750.00
	<hr/>
	<b>\$ 98,149.05</b>

## GARBAGE & WASTE COLLECTION & DISPOSAL

Garbage Collection Expense	\$	59,762.00
Solid Waste Expenses	\$	6,500.00
		<hr/>
	\$	<b>66,262.00</b>
		<hr/>
	\$	<b>164,411.05</b>

## RECREATION & MARKETING SERVICE

### RECREATION FACILITIES

Recreation-Office Supplies	\$	250.00
Recreation-Memberships	\$	935.00
Recreation-Phone	\$	800.00
Recreation-Equipment Expense	\$	500.00
Recreation-Director's Salary	\$	40,000.00
Recreation - Summer Student	\$	1,210.00
Recreation Benefits - EI	\$	960.00
Recreation Benefits - CPP	\$	2,000.00
Recreation Benefits - Benefits	\$	2,763.02
Recreation Benefits - WCB	\$	808.00
Recreation Benefits - Life/LTD	\$	681.28
Recreation - Christmas Bonus	\$	75.00
Recreation-Travel/Training	\$	1,350.00
Recreation Conference/Prof.Dev	\$	800.00
Recreation-Programs	\$	3,000.00
After School Program (ASP)	\$	4,500.00
Recreation-Facility Maint./Repair	\$	10,000.00
Recreation - Insurance	\$	1,000.00
		<hr/>
	\$	<b>71,632.30</b>

### MARKETING

Natal Day Expenses	\$	4,200.00
New Year's Day	\$	350.00
Marketing Salaries (35%)	\$	15,171.00
Marketing medical (35%)	\$	967.06
Marketing group insurance	\$	303.42
Marketing WCB (35%)	\$	306.45
Marketing EI (35%)	\$	364.10
Marketing CPP (35%)	\$	758.55
Marketing WDC Boat Building	\$	500.00
Marketing Pension	\$	910.26
Marketing Meeting Pay	\$	325.00
Marketing Office - Expense	\$	250.00
Marketing Exp-Mail (Newsletter)	\$	8,500.00
Marketing Advertising	\$	6,500.00
Marketing Design Layout	\$	1,900.00



Marketing - General	\$ 53,375.00
Marketing - Façade Program	\$ 6,350.00
Marketing - Conferences & Travel	\$ 1,275.00
Marketing - Memberships	\$ 185.00
Promotional - Christmas	\$ 3,300.00
Marketing - NSP Amphitheatre	\$ 500.00
Promotional-Apple Blossom	\$ 500.00
Promotional-Canada Day	\$ 7,500.00
Promotional-Flags	\$ 500.00
Welcome Wagon	\$ 1,000.00
Twinning	\$ 210.00
Telsa Charging Stations	\$ 360.00
Summer Student	\$ 3,630.00
	<u>\$ 119,990.85</u>
	<u>\$ 191,623.15</u>

#### CULTURAL SERVICES

Library	\$ 15,000.00
Town Crier Reimbursements	\$ 750.00
	<u>\$ 15,750.00</u>

#### ECONOMIC DEVELOPMENT

Economic Development - Histori	\$ 5,000.00
Economic Development-Visitor I	\$ 6,000.00
Friends of the Pool Society	\$ 8,000.00
Pixie Dust/Friday Music Expense	\$ 5,000.00
	<u>\$ 24,000.00</u>

#### FISCAL SERVICES

##### DEBT CHARGES

New Truck Purchase Payments	\$ 20,000.00
CMHC Principal May 2010	\$ 10,503.83
CMHC Interest May 2010	\$ 4,038.09
Bank Service Charges	\$ 800.00
	<u>\$ 35,341.92</u>

##### TRANS TO OWN RESERVES

Reserve For Uncollected Taxes	\$ 1,000.00
Capital Reserve	\$ 194,500.00
	<u>\$ 195,500.00</u>

##### UNCOND. TRANS. TO OTH GOVTS &

Kings Transit	\$ 5,000.00
Senior Citizens Housing	\$ 15,000.00

Planning Salaries (GIS) (65%)	\$	28,177.00
Planning EI (GIS)	\$	676.25
Planning Christmas Bonus	\$	75.00
Planning CPP (65%)	\$	1,408.85
Planning Pension (65%)	\$	1,690.62
Planning WCB (65%)	\$	569.18
Planning LTD (65%)	\$	500.00
Planning Medical (65%)	\$	1,795.96
Planning EAP	\$	37.80
Planning Office Expense	\$	300.00
Planning - Photocopying/Postage	\$	180.00
FourSite/Outside Planning Services/Legal	\$	32,000.00
Planning Telephone Expense	\$	400.00
Planning Travel & Conference	\$	1,000.00
Planning Travel/Meeting Pay	\$	400.00
GIS Consulting Services	\$	12,160.00
Planning Memberships	\$	50.00
Planning GIS Mapping (LIU Review)	\$	2,700.00
Planning - MPS/LUB Review	\$	4,700.00
Planning - Legal	\$	1,000.00
Planning - Advertising MPS/LUB	\$	1,500.00
The Academy	\$	45,000.00
Correctional Services Province	\$	10,399.00
Anna. Valley Reg. School Board	\$	122,866.00
	<b>\$</b>	<b>289,585.66</b>
		<hr/>
	<b>\$</b>	<b>520,427.58</b>
		<hr/>
<b>TOTAL</b>	<b>EXPENSES</b>	<b>\$ 1,971,924.49</b>
		<hr/>
		<b>\$ 1,971,924.49</b>
		<hr/>
Total Income	\$	1,971,924.49
Total Expenses	\$	1,971,924.49
Total	<b>-\$</b>	<b>0.00</b>
		<hr/> <hr/>