

Planning & Heritage Advisory Committee
Approved Minutes
March 5, 2018, 9:00 am

In attendance: Councillor John Kinsella, Barry Moody (Chair), Brian Bohaker, Peter Davies, Carol Hanson, Councillor Holly Sanford, Community Development Coordinator (CDC) Sandi Millett-Campbell, and Recording Secretary Amy MacManus

Regrets: N/A

1. Call to Order: Chair Moody called the meeting to order at 9:01 am.

2. Approval of the Agenda

Motion #PHAC-2018-03-05-01

It was moved by Peter Davies, seconded by Brian Bohaker to approve the agenda as presented. **Motion carried.**

3. Approval of the Minutes

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on February 5, 2018

Motion #PHAC-2018-03-05-02

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the February 5, 2018 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. Business Arising

- i. Substantial and Non-Substantial changes to a non- heritage property – Update Chair Moody
Mr. Davies and Chair Moody have not yet met to discuss this item. Chair Moody asked for the Committee's input. Discussion ensued. Peter Davies suggested that committee members physically go out and look at examples in town where non-heritage properties abut heritage ones and consider these examples when thinking about substantial and non-substantial changes to non-heritage properties.

5. New Business

- i. Creative Nova Scotia Leadership Council Application
The Committee acknowledged but there were no volunteers to join this council.

PLANNING ADVISORY COMMITTEE

6. New Business

7. Reports

- i. Planning Report – January 2018
CDC Millett-Campbell summarized her report.

- ii. MEAC – Approved Minutes – January 11, 2018
The Committee acknowledged the minutes.

8. Business Arising

9. Next Meeting

- PHAC – April 3rd or April 9th, 2018

It was decided to hold the meeting on April 3rd.

10. Adjournment

Motion #PHAC-2018-03-05-03

It was moved to adjourn the meeting at 9:26am. **Motion carried.**

Chair Barry Moody

Recording Secretary Amy MacManus