

Town of Annapolis Royal
Approved 2018/2019 Budget
16-Apr-18

2018/2019

Account	AcctName	
REVENUES:		
TAXES		
	Taxes Real Property Residential	\$ 727,876.05
	Taxes Real Property Commercial	\$ 308,628.45
	Sewer Charges Tax Exempt Property	\$ 17,136.69
	Hst Offset Govmt Of Canada	\$ 8,000.00
		\$ 1,061,641.19
GRANTS IN LIEU OF TAXES		
	Grant in Lieu - Bell Aliant	\$ 5,933.00
	Grants In Lieu Federal Govt	\$ 31,594.50
	Grants In Lieu Provincial Govt	\$ 8,614.05
	Grants In Lieu - NSPC	\$ 356,509.00
	Grants in Lieu - Courthouse	\$ 13,371.75
		\$ 416,022.30
SERVICES PROVIDED TO OTHER GOVERNMENTS		
	Sewage Treatment-Anna.County	\$ 43,000.00
	CR. Checks/Parking infractions - ARPD	\$ 2,000.00
		\$ 45,000.00
SALES OF SERVICE - ENVIRONMENTAL DEVELOPMENT SERVICES		
	Planning Services - Development Permit	\$ 1,500.00
	Planning Services - Subdivison Final	\$ 500.00
	Planning Services - MPS and/or LUB	\$ 1,000.00
	Sale of Services - Zoning Letters	\$ 100.00
		\$ 3,100.00
LICENCES AND PERMITS		
	Building Fees	\$ 3,000.00
	Licenses Permits Fees	\$ 4,000.00
	Dog Licenses	\$ 105.00
		\$ 7,105.00
FINES		
	Fines	\$ 10,000.00
		\$ 10,000.00
RETURN ON INVESTMENTS		

Rental - offices	\$	3,000.00
Return On Investments	\$	3,000.00
	\$	6,000.00
PENALTIES & INT ON TAXES		
Penalties & Interest On Taxes	\$	16,000.00
	\$	16,000.00
CONCESSIONS AND FRANCHISES		
Miscellaneous Revenue	\$	2,050.00
Refund - Pst On Gasoline	\$	2,800.00
Pixie Dust/Friday Music Revenue	\$	5,000.00
Valley Waste Surplus Refund (RRFB Funding)	\$	5,000.00
Farmers Market Lease/Revenue	\$	5,750.00
Deed Transfer Tax	\$	114,000.00
	\$	134,600.00
UNCOND. TRANS. OTHER GOV		
Department of Justice	\$	100,000.00
Equalization	\$	91,956.00
	\$	191,956.00
RECREATION		
Co-Ordinator	\$	25,000.00
Recreation-County Of Annapolis	\$	8,000.00
Recreation-Program Revenues	\$	10,000.00
Recreation - School Program	\$	2,500.00
ARRA Outside Rentals	\$	1,000.00
Facility Funding	\$	1,200.00
AL - Provincial Funds/Grants	\$	3,100.00
	\$	50,800.00
MARKETING		
Marketing and Development Canada	\$	700.00
NSPI/Special Events	\$	28,000.00
	\$	28,700.00
	\$	1,970,924.49
Conditional Transfers		
Sale of Services - Civic Addressing	\$	1,000.00
TOTAL INCOME	\$	1,971,924.49
EXPENSES		
GENERAL GOVERNMENT SERVICES		

LEGISLATIVE

Mayor/Council Remuneration	\$ 33,828.00
Mayor/Council Office/Meeting E	\$ 720.00
Mayor/Council Conf./Travel	\$ 8,000.00
Dues (Unsm/Ama/Membership)	\$ 1,750.00
Mayor & Council CPP	\$ 630.00
Mayor & Council - Blue Cross	\$ 6,184.00
Legal Fees	\$ 10,000.00
Miscellaneous Expense	\$ 1,000.00
Insurance - Data Processing	\$ 60.00
Auditor's Fees	\$ 8,474.00
Engineering/Consulting	\$ 11,500.00
Consulting fees - J. Elliott	\$ 500.00
Pension Plan - Standard Life	\$ 405.26
Public Liability Insurance	\$ 12,500.00
Comprehensive - Crime	\$ 750.00
Tax Rebates/Exemptions	\$ 17,364.60
Assessment Services	\$ 11,934.00
Collections - Wayne Snow	\$ 800.00
	\$ 126,399.86

GENERAL ADMINISTRATIVE

Admin - Salaries	\$ 132,091.05
Admin - Christmas Bonuses	\$ 300.00
Admin - EI	\$ 3,170.19
Admin. - C P P	\$ 6,604.55
Admin Blue Cross	\$ 3,277.00
Admin.Standard Life Pension	\$ 7,925.45
Admin Meeting Pay	\$ 550.00
Admin Conference & Travel	\$ 3,300.00
Admin Courses And Training	\$ 3,000.00
Health & Safety - Admin	\$ 450.00
Admin Workers Compensation	\$ 2,668.24
Admin - Group Insurance	\$ 2,000.00
Public Meetings	\$ 1,500.00
Volunteer Week	\$ 525.00
Admin EAP	\$ 151.20
	\$ 167,512.68

TAXATION

Town Hall Expenses - NSP (65%)	\$ 2,000.00
Town Hall Exp: Fuel Oil (65%)	\$ 2,250.00
Town Hall Exp: Cleaning (65%)	\$ 4,800.00
Town Hall Exp: Water (65%)	\$ 450.00
Town Hall Exp: Insurance (65%)	\$ 594.75
Town Hall Exp: Repairs (65%)	\$ 10,660.00

Town Hall Exp: Supplies (65%)	\$	1,000.00
Public Washrooms	\$	7,000.00
R & M Town owned other bldgs.	\$	3,500.00
	\$	32,254.75

OTHER GEN. ADM. SERVICES

Office Expenses: Phone (65%)	\$	1,599.00
Office Expense - Toll Free/Pay Phone	\$	614.88
Office Expenses - Advertising	\$	1,200.00
Office Expenses: Office Suppli	\$	2,194.17
Office Expenses: Postage (65%)	\$	3,400.00
Office Expenses - Internet (65%)	\$	2,280.00
Office Expenses: Membership Fees	\$	1,875.00
Office Exp:comp.Software (65%)	\$	4,926.82
Office Exp: Photocopier (65%)	\$	1,300.00
Office Expense - Publications	\$	65.00
IT Services	\$	3,658.20
Town Website Maintenance	\$	250.00
Office Exp: Staff Expense Gene	\$	550.00
	\$	23,913.07
	\$	350,080.36

PROTECTIVE SERVICES

POLICE PROTECTION

Police - Salaries	\$	223,647.00
Police - Salaries Overtime	\$	3,900.00
Stats Pay	\$	6,898.00
Police Stand-By Pay	\$	14,000.00
Police Christmas Bonuses	\$	300.00
Police - EI	\$	5,962.68
Police - CPP	\$	12,422.25
Police - EAP	\$	151.20
Police Pension	\$	7,189.00
Police Medical	\$	6,180.98
Police Workers Compensation	\$	4,645.92
Police Group Insurance	\$	2,934.00
Records Management Maintenance	\$	250.00
Auxiliary Police Officers	\$	1,000.00
Police Vehicle/Office Insuranc	\$	2,973.60
Police Vehicle Maintenance	\$	3,000.00
Police Vehicle Fuel	\$	3,750.00
Police Equipment Maintenance	\$	3,000.00
Police Office NSP	\$	1,000.00
Police Heating Costs	\$	1,250.00
Comm. Board Expenses	\$	800.00

Police Investigations	\$ 300.00
Police Clothing	\$ 10,500.00
Police Supplies	\$ 2,000.00
Police Travel And Conference	\$ 3,000.00
Police Equipment Expense	\$ 2,000.00
Police Books And Fees	\$ 120.00
Police Training And Courses	\$ 7,500.00
Police Prosecution Fees	\$ 2,000.00
DNA Analysis	\$ 500.00
Lock-up RCMP	\$ 500.00
RCMP PROS Computer System	\$ 4,000.00
North Mountain/Bell Radio Fee	\$ 2,600.00
Police Cleaning	\$ 1,600.00
	\$ 341,874.63

LAW ENFORCEMENT

Police Answering Service Exp.	\$ 5,000.00
Police Telephone Expense	\$ 800.00
Police Radio Expenses	\$ 175.55
Police Office - Cell Phone	\$ 1,500.00
	\$ 7,475.55

FIRE PROTECTION

Fire Protection Hydrant Tax	\$ 110,130.00
Grant - Town of Annapolis	\$ 53,000.00
	\$ 163,130.00

EMERGENCY MEASURES ORGANIZATION

EMO Coordinator Honorarium	\$ 4,000.00
	\$ 4,000.00

TREES/GARDENING/ANIMALS

Tree Conservation: Replacement	\$ 2,500.00
Animal Control Expenses	\$ 1,000.00
Removal - Trees	\$ 4,000.00
Gardening Services	\$ 9,946.00
Trees - Angelika	\$ 9,500.00
	\$ 26,946.00

\$ 543,426.18

TRANSPORTATION SERVICES

COMMON SERVICES

Public Works Salaries (39%)	\$ 52,840.32
Public Works Salaries Overtime	\$ 3,250.00
Public Works - Xmas Bonus	\$ 225.00

Public Works - Summer student	\$	3,500.00
Public Works EI (39%)	\$	1,346.17
Public Works CPP (39%)	\$	2,804.52
Public Works Pension (39%)	\$	3,643.25
Public Works - Meals overtime	\$	100.00
Public Works Workers Comp (39%)	\$	1,133.02
Public Works Clothing (39%)	\$	500.00
Public Works Training (39%)	\$	2,248.00
Public Works Group Ins.(39%)	\$	900.00
Public Works EAP	\$	120.00
Public Works 1/2 Ton - Fuel	\$	4,000.00
Public Works 1/2 Ton Labour	\$	300.00
Public Works 1/2 Ton Insurance/Reg	\$	840.00
Public Works 1/2 Ton Parts	\$	500.00
Public Works Kubota - Fuel	\$	2,500.00
Public Works Kubota Labour	\$	250.00
Public Works Kubota Insurance	\$	720.00
Public Works Kubota Parts	\$	200.00
Public Works Backhoe Diesel	\$	1,000.00
Public Works Backhoe Labour	\$	1,000.00
Public Works Backhoe Insurance	\$	450.00
Public Works Backhoe Parts	\$	1,000.00
Public Works 1 Ton Fuel	\$	1,300.00
Public Works 1 Ton Labour	\$	500.00
Public Works 1 Ton Insurance/Registration	\$	1,575.00
Public Works Radio Expenses	\$	120.00
Public Works - Emergency Funds	\$	2,500.00
Public Works Tools Expense	\$	400.00
P/W - Equipment Exp(Mowing)	\$	1,250.00
P/W - Equipment Expense	\$	400.00
P/W - Tools/Equip.Insurance	\$	175.00
P/W - Shop Phone/Internet	\$	2,300.00
Public Works Shop - NSP	\$	1,200.00
Public Works Shop Furnace Oil	\$	1,800.00
Public Works Shop Insurance	\$	550.00
Public Works Misc Office Exp.	\$	500.00
Public Works Shop Water	\$	400.00
Public Works Shop Repairs	\$	700.00
Public Works - Recruitment	\$	25.00
Public Works - Cleaning	\$	1,000.00
P/W Shop Supplies	\$	1,250.00
Farmer's Market Maintenance	\$	500.00
Public Works Safety	\$	500.00
	\$	104,315.28

ROAD TRANSPORT

Roads & Streets - Asphalt	\$	12,500.00
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Signs - Other	\$ 2,000.00
Construction/Road Signs	\$ 500.00
Roads/Lawns/Street Maintenance	\$ 3,000.00
Roads & Streets: Painting/Supp	\$ 7,200.00
Roads & Streets: Saftey Equip	\$ 500.00
Snow & Ice Removal:salt/Sand	\$ 15,000.00
Snow & Ice Removal Wages	\$ 4,500.00
Snow Plowing/Salting Outside C	\$ 1,500.00
Snow/Ice Misc. Expenses (Damag	\$ 800.00
Snow Plow/Salt Spreader Repair	\$ 1,500.00
Snow & Ice Removal WCB	\$ 90.90
Street Lighting NSP	\$ 8,300.00
Traffic Lights	\$ 500.00
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	\$ 57,890.90
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	\$ 162,206.18

ENVIRONMENTAL HEALTH SERVICES

SEWERAGE HEALTH SERVICES	
Sewage & Waste: Salary (40%)	\$ 54,195.20
Sewage & Waste - EI (40%)	\$ 1,300.68
Sewage & Waste - CPP (40%)	\$ 2,709.76
Sewage & Waste: Pension (40%)	\$ 3,736.66
Sewage & Waste: Group Insur.	\$ 900.00
Sewage & Waste - Travel/Training	\$ 640.00
Sewage/Waste: Workers Comp 40%	\$ 1,094.74
Sewage & Waste: Clothing	\$ 500.00
Sewage Treatment Plant - NSP	\$ 11,500.00
Sewage Treatment Plant - Ins.	\$ 1,000.00
Sewage Treatment Plant Building	\$ 2,500.00
Sewage Treat Plant - Misc. Repairs	\$ 250.00
Sewage Treat Plant-Mtce Lagoon	\$ 250.00
STP (50%, 50% County) Sampling	\$ 500.00
Sewage Treatment - Air Line Repairs	\$ 500.00
Sewage Treatment - Safety	\$ 100.00
STP/UV Lighting & Maintenance	\$ 2,000.00
Sewage Lines & Stations - NSP	\$ 5,500.00
Sewage Lines & Stations-Insur.	\$ 600.00
Sewage Lines & Stations:repair	\$ 3,000.00
Sewage Lines & Station - Champlain	\$ 122.00
Sewage Lines/Stations-Flushing	\$ 2,500.00
Sewage Lines & Stations: Parts	\$ 1,500.00
Sewage Lines & Stations: Misc	\$ 500.00
Storm Sewer Expense	\$ 750.00
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	\$ 98,149.05

GARBAGE & WASTE COLLECTION & DISPOSAL

Garbage Collection Expense	\$ 59,762.00
Solid Waste Expenses	\$ 6,500.00
	\$ 66,262.00
	\$ 164,411.05

RECREATION & MARKETING SERVICE

RECREATION FACILITIES

Recreation-Office Supplies	\$ 250.00
Recreation-Memberships	\$ 935.00
Recreation-Phone	\$ 800.00
Recreation-Equipment Expense	\$ 500.00
Recreation-Director's Salary	\$ 40,000.00
Recreation - Summer Student	\$ 1,210.00
Recreation Benefits - EI	\$ 960.00
Recreation Benefits - CPP	\$ 2,000.00
Recreation Benefits - Benefits	\$ 2,763.02
Recreation Benefits - WCB	\$ 808.00
Recreation Benefits - Life/LTD	\$ 681.28
Recreation - Christmas Bonus	\$ 75.00
Recreation-Travel/Training	\$ 1,350.00
Recreation Conference/Prof.Dev	\$ 800.00
Recreation-Programs	\$ 3,000.00
After School Program (ASP)	\$ 4,500.00
Recreation-Facility Maint./Repair	\$ 10,000.00
Recreation - Insurance	\$ 1,000.00
	\$ 71,632.30

MARKETING

Natal Day Expenses	\$ 4,200.00
New Year's Day	\$ 350.00
Marketing Salaries (35%)	\$ 15,171.00
Marketing medical (35%)	\$ 967.06
Marketing group insurance	\$ 303.42
Marketing WCB (35%)	\$ 306.45
Marketing EI (35%)	\$ 364.10
Marketing CPP (35%)	\$ 758.55
Marketing WDC Boat Building	\$ 500.00
Marketing Pension	\$ 910.26
Marketing Meeting Pay	\$ 325.00
Marketing Office - Expense	\$ 250.00
Marketing Exp-Mail (Newsletter)	\$ 8,500.00
Marketing Advertising	\$ 6,500.00
Marketing Design Layout	\$ 1,900.00

Marketing - General	\$ 53,375.00
Marketing - Façade Program	\$ 6,350.00
Marketing - Conferences & Travel	\$ 1,275.00
Marketing - Memberships	\$ 185.00
Promotional - Christmas	\$ 3,300.00
Marketing - NSP Amphitheatre	\$ 500.00
Promotional-Apple Blossom	\$ 500.00
Promotional-Canada Day	\$ 7,500.00
Promotional-Flags	\$ 500.00
Welcome Wagon	\$ 1,000.00
Twinning	\$ 210.00
Telsa Charging Stations	\$ 360.00
Summer Student	\$ 3,630.00
	<u>\$ 119,990.85</u>
	<u>\$ 191,623.15</u>

CULTURAL SERVICES

Library	\$ 15,000.00
Town Crier Reimbursements	\$ 750.00
	<u>\$ 15,750.00</u>

ECONOMIC DEVELOPMENT

Economic Development - Histori	\$ 5,000.00
Economic Development-Visitor I	\$ 6,000.00
Friends of the Pool Society	\$ 8,000.00
Pixie Dust/Friday Music Expense	\$ 5,000.00
	<u>\$ 24,000.00</u>

FISCAL SERVICES

DEBT CHARGES

New Truck Purchase Payments	\$ 20,000.00
CMHC Principal May 2010	\$ 10,503.83
CMHC Interest May 2010	\$ 4,038.09
Bank Service Charges	\$ 800.00
	<u>\$ 35,341.92</u>

TRANS TO OWN RESERVES

Reserve For Uncollected Taxes	\$ 1,000.00
Capital Reserve	\$ 194,500.00
	<u>\$ 195,500.00</u>

UNCOND. TRANS. TO OTH GOVTS &

Kings Transit	\$ 5,000.00
Senior Citizens Housing	\$ 15,000.00

Planning Salaries (GIS) (65%)	\$	28,177.00
Planning EI (GIS)	\$	676.25
Planning Christmas Bonus	\$	75.00
Planning CPP (65%)	\$	1,408.85
Planning Pension (65%)	\$	1,690.62
Planning WCB (65%)	\$	569.18
Planning LTD (65%)	\$	500.00
Planning Medical (65%)	\$	1,795.96
Planning EAP	\$	37.80
Planning Office Expense	\$	300.00
Planning - Photocopying/Postage	\$	180.00
FourSite/Outside Planning Services/Legal	\$	32,000.00
Planning Telephone Expense	\$	400.00
Planning Travel & Conference	\$	1,000.00
Planning Travel/Meeting Pay	\$	400.00
GIS Consulting Services	\$	12,160.00
Planning Memberships	\$	50.00
Planning GIS Mapping (LIU Review)	\$	2,700.00
Planning - MPS/LUB Review	\$	4,700.00
Planning - Legal	\$	1,000.00
Planning - Advertising MPS/LUB	\$	1,500.00
The Academy	\$	45,000.00
Correctional Services Province	\$	10,399.00
Anna. Valley Reg. School Board	\$	122,866.00
	\$	289,585.66
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	\$	520,427.58
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TOTAL	EXPENSES	\$ 1,971,924.49
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		\$ 1,971,924.49
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Total Income	\$	1,971,924.49
Total Expenses	\$	1,971,924.49
Total	-\$	0.00
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GENERAL CAPITAL BUDGET 2018-2019

Town of Annapolis Royal 2018/2019

Approved April 16, 2018

Capital Budget	Total Costs
Spare pump for pumping stations	\$ 6,000
Carbine Accessories	\$ 4,500
1 Ton	\$ 90,000
Speed Sign (Absolute Safety Services) - Prince Albert Road	\$ 4,100
Academy Renovations	\$ 681,854
Lighting at Amphitheatre & Boardwalk	\$ 20,000
Hand rails at Amphitheatre (Nova Millwright)	\$ 10,000
Interpretive Panels (lower St. George)	\$ 4,000
Total Capital Budget	\$ 820,454