

**Committee of the Whole
Approved Minutes
April 5, 2018 at 2:00 p.m.**

1. PRESENT: Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Owen Elliot, Councillor Holly Sanford, Councillor John Kinsella, CAO¹ Gregory Barr, ALC² Noah Scanlan (left after his budget presentation), DoF³ Melony Robinson, Superintendent of Public Works Kevin McLean (in attendance for his budget presentation only), Chief of Police Tim Moser (in attendance for his budget presentation only), and Recording Secretary Amy MacManus

2. REGRETS: N/A

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 2:12 pm.

4. ADDITIONS TO AGENDA:

- i. Under Section 11, New Business: Notice from the Town of Wolfville Regarding Possibility of Withdrawal from Valley Waste Resource Management (VWRM)
- ii. Under Section 11, New Business: VWRM Management Committee
- iii. Under Section 11, New Business: Recognizing of Millie Hawes – Discussion
- iv. Under Section 11, New Business: Proposed Changes to the Proclamation Policy
- v. Under Section 11, New Business: Council approval for releasing the cheque to sculptor Ruth Abernathy
- vi. Under Section 13, in-camera: Sale of Municipal Property

5. APPROVAL OF AGENDA:

MOTION #C2018-APR-04-01

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the agenda as amended.

Motion carried.

6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

- i. March 1, 2018

MOTION #C2018-APR-04-02

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the March 1, 2018 minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

8. PRESENTATIONS:

9. ROUND TABLE:

¹ Chief Administrative Officer

² Active Living Coordinator

³ Director of Finance

Deputy Mayor Power: She received positive feedback from a resident of the seniors' apartment building regarding the delivery of the Town Crier newsletter to the building- the residents very much enjoy it. Deputy Mayor Power also relayed her congratulations to Councillor Sanford for a job well done on the Easter Eggstravaganza.

Councillor Kinsella: He enjoyed his role as 'interpreter' for the Easter Bunny at the Eggstravaganza festivities.

Councillor Sanford: She received a complaint from a resident regarding the Town donating money to the Royal Robotics.

Councillor Elliot: He had a resident compliment the newer version of the Town Crier newsletter.

Mayor MacDonald: Relayd his congratulations to Councillor Sanford for a successful Easter Eggstravaganza. He also notified council that he has been recruited to the National Inquiry into Missing and Murdered indigenous Women and Girls. It will not affect his dedication to the role as mayor.

10. BUSINESS ARISING:

11. NEW BUSINESS:

i. 2018/2019 Operating and Capital Budgets

DoF Robinson and CAO Barr summarized the proposed 2018/19 budget. Discussion between council, CAO Barr, and DoF Robinson ensued. ALC Scanlan presented the Recreation component of the budget discussion. Superintendent of Public Works McLean presented the Public Works component of the budget. Chief of Police Moser presented the Police Department section of the budget.

MOTION #C2018-APR-04-03

It was moved by Councillor Sanford, seconded by Councillor Kinsella to recommend that council approve the General Operating Budget totalling \$1,971,924 with the residential tax rate remaining at \$1.65 and the commercial tax rate remaining at \$3.15 for the 2018/2019 fiscal year. **Motion carried.**

MOTION #C2018-APR-04-04

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend that council approve the Capital Budget totalling \$820,454 that provides for all projects outlined in the draft Capital Budget presented for the 2018/2019 fiscal year. **Motion carried.**

ii. Equipment Replacement Policy Recommendations

CAO Barr and DoF Robinson summarized the updated Equipment Replacement Policy and passed the above motion pertaining to the policy.

MOTION #C2018-APR-04-05

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to recommend that council approve that Capital Equipment Replacement Policy for the 2018/2019 fiscal year with the updated Appendices A and B. **Motion carried.**

The meeting then returned to operating & capital budget discussions with the following motions made:

MOTION #C2018-APR-04-06

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to council to increase the maximum pension matching contribution for eligible employees by 1% effective the pay period beginning April 16, 2018. **Motion carried.**

MOTION #C2018-APR-04-07

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to council to make the Active Living Coordinator / Recreation position a full-time, permanent position effective April 1, 2018. **Motion carried.**

iii. Proposed Changes to the Proclamation Policy

Mayor MacDonald summarized two recent proclamation requests that have been submitted that do not fall within the Town's Proclamation Policy, as do many requests. The Mayor is suggesting expanding the Policy to include another component to allow council to exercise their discretion for proclamations of universal importance. Mayor MacDonald will draft a change to the policy and submit it to staff.

iv. VWRM Management Committee

CAO Barr asked for council's direction on his specific involvement in the Valley Waste Management Committee. This council did not support the motion to create a Valley Waste Management Committee. The Committee would require a huge time commitment on the CAO's part. Discussion ensued. It was decided that it is not the best use of CAO Barr's time. Council directed CAO Barr to try to participate when possible via telephone and therefore continue to be involved and kept informed, but to not offer to be on the committee.

v. Notice from the Town of Wolfville to Withdraw from Valley Waste Resource Management (VWRM)

Mayor MacDonald summarized the letter and recommends that the Town of Annapolis Royal draft a similar letter. Discussion ensued. It was decided not to draft a similar letter.

vi. Millie Hawes

Peter Davies spoke with CAO Barr about recognizing the work that Millie Hawes put into making a special outfit for him as Town Crier. Council agrees and will make a presentation to her at an upcoming council meeting.

vii. Council Approval for releasing the cheque to sculptor Ruth Abernathy

Mayor MacDonald relayed the current standing of the fundraising initiative for the Daurene Lewis bust by sculpture Ruth Abernathy and asked that council grant permission to release the cheque prior to the last \$5,000.00 donation cheque arriving (it is in the mail), so that the cheque can be presented to her when she is in town this weekend.

MOTION #C2018-APR-04-08

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to recommend that council agree to have the Town produce a cheque as a down payment to Ruth Abernathy for payment of the bust for Daurene Lewis in the amount of \$6,000.00, in anticipation of offsetting funds. **Motion carried.**

12. CORRESPONDENCE:

- i. Church in Action Committee, St. George and St. Andrew United Church

The Church submitted a request that the Town implement a ban on single use plastic bags. Discussion ensued. It was decided that a provincial approach is best.

MOTION #C2018-APR-04-09

It was moved by Councillor Kinsella, seconded by Councillor Sanford that we recommend to council that the Town of Annapolis Royal support a province wide ban of single use, plastic bags. **Motion carried.**

ii. Letter to the Honourable Derek Mombourquette

Two letters of correspondence received regarding the initiative by Cape Breton Regional Municipality (CBRM) to make a change to legislation to allow CBRM to offer land for sale at less than the fair market value. Council discussed and will not engage in the matter.

iii. Complaint – Snow Clearing

Council considered the citizen's complaint.

iv. Hydraulic Fracking Letter

Council acknowledged and will forward this letter to the Environmental Advisory Group.

v. Plowing at First United Church

Deputy Mayor Power declared a conflict of interest and left council chambers. The church submitted a request that the Town resume plowing their parking lot as they did years ago. CAO Barr summarized the history of the past agreement. Discussion by council. Council requested that this item be added to the next Committee of the Whole meeting and that Superintendent McLean be in attendance for the discussion.

MOTION #C2018-APR-04-10

It was moved by Councillor Elliot, seconded by Councillor Kinsella to move in-camera at 6:19pm to discuss sale of municipal property. **Motion carried.**

13. IN-CAMERA:

i. Sale of Municipal Property

MOTION #C2018-APR-04-11

It was moved by Councillor Kinsella, seconded by Councillor Sanford to move out-of-camera at 6:25 pm. **Motion carried.**

14. ADJOURNMENT:

MOTION #C2018-APR-04-12

It was moved by Councillor Kinsella to adjourn at 6:26pm.

Chair Mayor William MacDonald

Recording Secretary Amy MacManus