

**Town of Annapolis Royal  
Council Meeting Approved Minutes  
February 20, 2018 at 4:00 pm**

**1. PRESENT:** Deputy Mayor Pat Power (Chair), Councillor Holly Sanford, Councillor John Kinsella, Councillor Owen Elliot, CAO<sup>1</sup> Gregory Barr, Recording Secretary Amy MacManus, Abigail Bonnington (left after her presentation), descendents of Victor Francis and other members of the public (for Abigail Bonnington's presentation), Susan Robinson-Burnie (left after her presentation), Active Living Coordinator Noah Scanlan (left after FAPS presentation)

**2. REGRETS:** Mayor William MacDonald

**3. CALL TO ORDER:** Chair Power called the meeting to order at 4:00pm

**4. ADDITIONS TO AGENDA:**

- i. Under Section 6, Approval of Minutes – Special Council Meeting, February 15, 2018
- ii. Under Section 10, New Business, item iv: Request for Letter of Support re DeGannes Cosby House
- iii. Under Section 11, Recommendations from Council: Replacement of Recommendation 11 with an amended motion.
- iv. Under Section 13, Correspondence, item iv: Petition re Public Restrooms

**5. APPROVAL OF AGENDA:**

**MOTION #C2018-FEB-20-01**

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the agenda as amended.  
**Motion carried.**

**6. APPROVAL OF COUNCIL MINUTES:**

- i. Council – January 15, 2018

**MOTION #C2018-FEB-20-02**

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the January 15, 2018 Council minutes. **Motion carried.**

- ii. Special Council Meeting - February 15, 2018

**MOTION #C2018-FEB-20-03**

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the February 15, 2018 Special Council minutes. **Motion carried.**

**7. PUBLIC INPUT:**

**8. PRESENTATIONS:**

- i. African Heritage Month / Life of Victor Francis, Rose Fortune Descendant – Abigail Bonnington (held in the CAO's office)

To mark African Heritage Month, Abigail Bonnington presented her paper on the Life of Victor Francis.

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<sup>1</sup> Chief Administrative Officer

ii. Friends of Annapolis Pool Society (FAPS) – Susan Robinson-Burnie  
Susan Robinson-Burnie provided a summary of the 2018 pool season and budgetary requirements of the pool. A financial ask has been submitted to the Town.

## **9. BUSINESS ARISING:**

### **10. NEW BUSINESS**

i. Valley Waste Resource Management – Guarantee Resolution

#### **MOTION #C2018-FEB-20-04**

It was moved by Councillor Elliot, seconded by Councillor Kinsella to approve the Guarantee Resolution for Valley Region Solid Waste – Resource Management Authority in the amount of \$1,480 in relation to the balloon payment on debenture 33-A-1. **Motion carried.**

ii. GFOA Conference – RFD

#### **MOTION #C2018-FEB-20-05**

It was moved by Councillor Sanford, seconded by Councillor Kinsella to authorize the Director of Finance to apply for a bursary to attend the GFOA Conference and to commit to pay the expenses in excess of the bursary which are anticipated to be approximately \$200.00. **Motion carried.**

iii. The Academy Renovation Tender – Verbal Update

CAO Barr provided an update on the submitted tenders for the Library & innovation Centre renovation. All tenders were higher than the estimates provided to the Town which may result in the scope having to be adjusted. Discussion ensued.

iv. Letter of Support Request re deGannes Cosby House

#### **MOTION #C2018-FEB-20-06**

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the completion of a letter of support from the Town in relation to the application to designate the deGannes Cosby House as a National Historic site. **Motion carried.**

## **11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

### **Planning & Heritage Advisory Committee (PHAC)**

#### **MOTION #C2018-FEB-20-07**

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve that the applicant at 286 St. George Street be given heritage approval to install a projecting wall sign, one window sign and two wall sign as detailed in the application AR18-003-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

#### **MOTION #C2018-FEB-20-08**

It was moved by Councillor Sanford, seconded by Councillor Elliot that the applicant at 454 St. George Street be given heritage approval to install a vinyl window at the back of the house and install white vinyl siding on the bottom portion of the house as detailed in the application AR18-004-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

**Committee of the Whole**

**MOTION #C2018-FEB-20-09**

It was moved by Councillor Elliot, seconded by Councillor Kinsella to approve the cleaning tender be awarded to Amber Woodland-Bruce and Cyle Bruce, commencing April 1, 2018. **Motion carried.**

**MOTION #C2018-FEB-20-10**

It was moved by Councillor Kinsella, seconded by Councillor Sanford to direct the Town to participate in the Atlantic Infrastructure Management Network Peer-to-Peer Learning Group. **Motion carried.**

**Recommendation 5**

...to recommend to Council that we hold the Council meeting February 20<sup>th</sup> due to the holiday on February 19<sup>th</sup>. **Recommendation withdrawn.**

**MOTION #C2018-FEB-20-11**

It was moved by Councillor Sanford, seconded by Councillor Elliot to change the start time for council meetings to 4pm from 6pm, on a trial basis of six months. **Motion carried.**

Ad-hoc: Councillor Elliot requested the removal of “to recommend to council” from all recommendations listed in future agendas.

**MOTION #C2018-FEB-20-12**

It was approved by Councillor Elliot, seconded by Councillor Sanford to approve the date of May 12, 2018 for the Rare and Unusual Plant Society to hold their sale at the Market Square and that Council waive the \$5.00 vending permit. **Motion carried.**

**MOTION #C2018-FEB-20-13**

It was moved by Councillor Kinsella, seconded by Councillor Elliot to direct staff, in accordance with the policies adopted by various national parks, to dismantle the stacked stone structures on our waterfront in the month of November, annually and as soon as practicable this Spring. **Motion carried.**

**MOTION #C2018-FEB-20-14**

It was moved by Councillor Sanford, seconded by Councillor Elliot that we re-submit the nomination from last year for the Order of Nova Scotia. **Motion carried.**

**MOTION #C2018-FEB-20-15**

It was moved by Councillor Elliot, seconded by Councillor Kinsella to direct staff to make an offer to purchase PID 05000229. **Motion carried.**

**Recommendation 11:**

...to recommend to Council that the Town make payment or provide formal commitment, whichever is required, of a maximum of \$30,000 to the Condominium Association Reserve Fund in relation to anticipated future roof repairs required above the Academy gym, subject to agreement that unspent funds will be returned to the Town if the future actual repair costs are lower than the engineer estimates provided. **Recommendation tabled until further estimates are received.**

CAO Barr explained the reason for the removal of Recommendation 11; the estimated costs for a new roof on the commercial section of the Academy are more than previously presented to Council due to a misinterpretation of the Condo Fund Reserve Report by Jacob Tanner Developments.

**Investment Committee**

**MOTION #C2018-FEB-20-16**

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council reject the Scotia Wealth Management and RBC Wealth Management proposals. **Motion carried.**

**Councillor Kinsella provided background information on the above motion.**

**MOTION #C2018-FEB-20-17**

It was moved by Councillor Sanford, seconded by Councillor Elliot to move Dual Rate Account funds to be moved to the Prime based interest rate arrangement, depending on the outcome of inquiries to the Account Manager. **Motion carried.**

**Marketing and Economic Development Committee**

**MOTION #C2018-FEB-20-18**

It was moved by Councillor Elliot, seconded by Councillor Kinsella to pre-approve the Easter Eggstravaganza budget request for \$500.00. **Motion carried.**

**12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

1. Mayor's Report – Mayor MacDonald  
Mayor MacDonald not in attendance.

2. Marketing and Economic Development Committee – Councillor Elliot  
Councillor Elliot provided an update – all budget requests from groups have been assessed and recommendations provided to staff.

3. REMO – Mayor MacDonald  
REMO has not met – no updates.

4. Planning Services Report- December 2017  
Council acknowledged.

5. Planning and Heritage Advisory Committee – Councillor Kinsella  
No updates.

6. Traffic Flow Advisory Committee – Councillor Kinsella  
Councillor Kinsella stated that concept options for St. Anthony and Prince Albert streets have been received from the engineers.

7. CAO's Report  
CAO Barr summarized his monthly report.

8. Police Report – Councillor Elliot  
Councillor Elliot provided a brief update.

9. Investment Committee – Councillor Kinsella

Addressed in the recommendations.

10. Library Report – Deputy Mayor Power  
Deputy Mayor Power provided an update on undertakings.

11. Valley Waste Resource Management – Councillor Kinsella  
Councillor Kinsella provided an update.

12. Water Report  
Council acknowledged.

13. Municipal Effectiveness Advisory Committee – Mayor MacDonald  
Deputy Mayor Power provided an update.

14. Annapolis Royal Historic Gardens – Councillor Elliot  
Councillor Elliot provided an update.

15. King's Theatre – Councillor Sanford  
Councillor Sanford provided an update.

16. Upper Clements Park – Mayor MacDonald  
Mayor MacDonald not in attendance.

17. Twinning Committee – Councillor Kinsella  
Councillor Kinsella provided an update.

**13. CORRESPONDENCE:**

i. UNSM Board Report  
Council acknowledged.

ii. Nova Scotia Health Authority – Housing Assessment Survey Results  
Council acknowledged.

iii. Letter to UNSM from Municipality of Digby – Support for Name Change  
Council acknowledged.

iv. Petition re Public Restrooms  
Council discussed the petition and the issue of public washrooms in town. This item will be added to the next Committee of the Whole agenda.

**14. IN-CAMERA:**

**15. ADJOURNMENT**

**MOTION #C2018-FEB-20-19**

It was moved by Councillor Sanford to adjourn the meeting at 6:11pm.

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Chair Deputy Mayor Pat Power

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Recording Secretary Amy MacManus