Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
September 12, 2018 at 10:00 AM

1. PRESENT: Chair Councillor John Kinsella, Mayor William MacDonald as Ex Officio, Councillor Owen Elliot, Traffic Authority Kevin McLean, Chief Tim Moser, CAO Gregory Barr, Recording Secretary Monica Mills, and members of the public Craig Fancy (left @11:00 am) and Danny McClair.

2. REGRETS: none

3. CALL TO ORDER:
Chair Kinsella called the meeting to order at 10:00am.

4. APPROVAL OF AGENDA: none

MOTION TFAC#2017-09-12-01
It was moved by Councillor Elliot, seconded by Mayor MacDonald that the agenda dated September 12, 2017 be approved as presented. Motion carried.

5. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:
   i.   May 3, 2017

MOTION TFAC#2017-09-12-02
It was moved by Councillor Elliot, seconded by Traffic Authority McLean that the minutes dated May 3, 2017 be approved as presented. Motion carried.

   ii.   Special Meeting June 27, 2017

MOTION TFAC#2017-09-12-03
It was moved by Councillor Elliot, seconded by Traffic Authority McLean that the minutes from the Special meeting dated June 27, 2017 be approved as presented. Motion carried.

6. PRESENTATIONS:
   i.   Parking in front of Fancy Jewelers – Craig Fancy:
Craig Fancy expressed his concerns over the limited parking situation on St George Street, which is exacerbated by employees of local businesses parking all day on the street. The committee reviewed and discussed the matter. Traffic Authority McLean suggested that parking signs with time limits could be extended further down St George St. Chair Kinsella said that the committee could discuss that as a possibility.

7. PUBLIC INPUT:
Member of the public, Danny McClair expressed concern over the issue of parking in the Town.

Chair Kinsella said this matter could be addressed further down the agenda under other agenda items.

8. BUSINESS ARISING:
    i.   St George Street Parking

The committee reviewed and discussed the complaint from an employee regarding parking on St George St. It was decided that rather than focusing on individual incidents that a working group should be developed to focus specifically on the issues of parking in Town.

9. NEW BUSINESS:
    i.   RV Parking at Amphitheatre

The committee discussed the item. It was agreed that this matter would be addressed by the working group.

    ii.   One way signs / painted arrows - Fort Anne and Amphitheatre parking lot

The committee discussed the matter and directed Traffic Authority McLean to develop a proposal for the location of potential signage / painted areas.

    iii.   St. Anthony / Victoria and St. Anthony / Prince Albert intersections – Verbal Update

CAO Barr reported that the engineers had gathered data by placing a camera on top of the Post Office to monitor the amount and flow of traffic on St Anthony and Victoria Streets. They were analyzing the data and would provide a recommendation. He added that study of the intersection of St Anthony and Prince Albert was currently in queue but not yet addressed.

    iv.   Lower St. George Street Project – Verbal Update

CAO Barr reported that Council had allocated funds for the repaving of St George St and the sidewalks from the Royal Bank to the wharf, as well as the inspection of sewer system in the area prior to paving. He added that they would aim for getting the project completed as late in the construction season as possible.

    v.   Verbal Suggestion – Crosswalk to Amphitheatre across St. George Street

The committee reviewed the suggestion. It was decided that it was unnecessary and awkward with the painting of the new parking spaces.

    vi.   Verbal Suggestion – Painting of parking spots in the middle of Farmers' Market parking lot

CAO Barr stated that this would also fall under the umbrella of parking. The committee reviewed the matter. Traffic Authority McLean said that Public Works would repaint the lines in the parking lot.

    vii.   Verbal Suggestion – Installation of a designated accessible parking spot in front of ramp at King's Theatre

CAO passed along a request to have a designated accessible parking space painted in front of the ramp at King's Theatre.

MOTION TFAC#2017-09-12-04
It was moved by Councillor Elliot, seconded by Chief Moser that it be recommended to Council that Public Works be directed to install a designated accessible parking space in front of the ramp by King's Theatre. Motion carried

   viii.   Verbal Suggestion – No parking signs on Champlain Drive – Don Beattie
CAO Barr presented the suggestion adding that he had requested that the matter be given in writing. The matter has been differed as nothing has been received to date in writing.

   ix.   Verbal suggestion – Crosswalk on Drury Lane by Loose Ends at intersection
Traffic Authority McLean explained that it was not possible to create a crosswalk that leads into private property.

10. CORRESPONDENCE:
   i.   Suggestion - amphitheatre line painting
The committee discussed the suggestion but felt that the matter had been addressed. Traffic Authority McLean reported that he would be ordering a sign that indicates that the sidewalk ends.
   ii.   Suggestion - paint to define walking area
Traffic Authority McLean explained that it was not safe to merely paint a line to indicate a sidewalk, as it is unsafe. He added that if you are to designate an area for walking, the Town should build a sidewalk.

   iii.   Suggestion - bus bench
The committee reviewed the suggestion but agreed that there was insufficient space. Chair Kinsella added that the matter may be addressed when they hear the traffic flow report from the engineers.

12. DISCUSSION:
The committee discussed the composition of the working group for parking. It will be composed of Chair Kinsella, Chief Moser, Traffic Authority McLean, CAO Barr, Danny McClair , as the business representative and Mayor MacDonald as ex-officio. The first meeting will be September 26, 2017 at 9:00 am.

11. ADJOURNMENT:

MOTION TFAC#2017-09-12-05
It was moved by Councillor Elliot that the meeting be adjourned at 11:04 am.

NEXT MEETING: Will be scheduled at the call of chair

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Chair John Kinsella   Recording Secretary Monica Mills