

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
March 8, 2018

Present: Chair Jane Nicholson (by Skype), Mayor William MacDonald (arrived at 11:10 am), Deputy Mayor Pat Power, Paul Paquette, Brian Bohaker, Alyn How and Chris Millier (by Skype).

Administration: Recording Secretary Sandi Millett-Campbell

Regrets: None

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2018-MAR-08-1

It was moved by Paul Paquette, seconded by Brian Bohaker to approve the agenda as presented.
CARRIED.

3. **APPROVAL OF THE MINUTES – February 8, 2018**

MOTION #MEAC-2018-MAR-08-2

It was moved by Deputy-Mayor Power, seconded by Paul Paquette to approve the minutes of February 8, 2018 as presented. **CARRIED.**

4. **PUBLIC INPUT**

On behalf of the Annapolis Heritage Society, Paul Paquette brought forward the issue of the private parking across from the O'Dell House Museum and not public parking.

5. **BUSINESS ARISING**

i. Review of Working Document

Planner Millier reviewed the changes to Part 13, Town Services with the Committee. The Committee discussion the street policy and Paul Paquette mentioned that he walked down Prince William Street to Battle Street but the road after the Bailey House has grown in and a large tree has fallen across the trail. Under Section 14.3 Public Trees, 14.3.3 add the landscaping requirements to be included in Development Agreements. Under Section 14.4 Municipal Finances, 14.4.1 change to Council shall prioritize development and servicing proposals within the capital expenditures budget.

6. **NEW BUSINESS:**

ii. Town Services Transportation Part 22

Part 14.3 Public Trees

Change 14.3.3 by adding... the landscaping requirements to be included in Development Agreements.

Under Section 14.4 Municipal Finances

Change 14.4.1 to read, Council shall prioritize development and servicing proposals within the capital expenditures budget.

Under Parking

Chair Nicholson and Planner Millier will rewrite the introductory paragraph for parking by listing the Town owned public parking and removing the Post Office and O'Dell House Museum. 22.10 will be updated to include Council recognises the role in providing adequate parking, in particular in the downtown area. Add a new bullet to acquire and maintain public parking.

Under 22.11 change to read Council shall provide; make 22.12 into 2 separate policies to include mixed use area and that the Town does have free parking; under 22.13 change to include that Council will work with on street parking, parking in peak demand seasons and parking in specific locations.

Under Pedestrian & Bicycle Circulation

Add the Harvest Moon Trail in the introductory text and that Council supports biking and active living but takes public safety as a priority due to the existing colonial street patterns. Change 22.14 to Council will maintain sidewalks...; 22.15 remove; change 22.16 to include the possible extension of the boardwalk along the waterside of Lower St George Street to connect to the Membertou Trail; under 22.18 remove the last sentence but add the requirement shall be required for consideration in the Subdivision applications and Development Agreements; change 22.19 to read Council shall provide bicycle racks within the Town.

Section Truck Route

Chair Nicholson will update the introductory text and change 22.20 to read Prince Albert Road.

Section Public Transportation

Remove the sentences regarding the Acadia Lines and add the joint municipal services with King's Transit. Update the water transportation to include the role of the Annapolis Royal Wharf Association and that the Town encourages the formation of a boat association. Under 22.21 make changes to King's Transit; under 22.22 remove large boats and replace with vessels.

Section Bridge Removal

Under 22.24 remove the section on the old DAR Bridge and include Councils support to maintain the bridge at Allain's Creek.

Due to time restraints the Committee will start at signage next meeting.

7. CORRESPONDENCE FOR INFORMATION: None

Homework: Review Part 23 Signage Policy.

Parking Lot:

8. ADJOURNMENT

It was moved by Mayor MacDonald to adjourn the meeting at 12:05 pm.

Next Meeting: March 22, 2018 at 6:00 pm.

Chair Nicholson

Recording Secretary Millett-Campbell