

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
May 10, 2018

Present: Chair Jane Nicholson, Mayor William MacDonald, Deputy Mayor Pat Power and Chris Millier (by Skype).

Administration: CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell

Regrets: Paul Paquette, Alyn How and Brian Bohaker

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am without quorum.

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF THE MINUTES**

4. **PUBLIC INPUT:** None

5. **BUSINESS ARISING**

i. Review of Working Document – Part 16 – Land Use Conflicts

Chair Nicholson reviewed the changes from the last meeting with the Committee. The Committee discussed removing 17.3 to confirm the boundaries are hard boundaries; under Part 16 define where a DA applies and include the Mayor's definition "Designs and architectural elements of new residential and commercial buildings shall reflect, and be sympathetic to, Annapolis Royal's inventory of historic homes and buildings; including, in part, Colonial, Georgian and Victorian architectural styles. Committee agreed to add "early 20th century" to the Mayor's definition so that it reads "...including in part, Colonial, Georgian, Victorian and early 20th century architectural styles". Revise 16.2 and add a new 16.3 to include Council shall consider by development agreement, which will include architectural compatibility, the building of any new structures or substantial redevelopment of an existing structure on an abutting property, notwithstanding 16.2. Planner Millier will make the changes.

6. **NEW BUSINESS:**

i. Part 17 Implementation Policy

Chair Nicholson reviewed the draft changes with the Committee. Under Part 17, General, the Committee could add a sentence that Council is up for change. The new Bill 177 could also be added to this section or the Finance Policy, Capital Improvement Plan or Commercial Policy. Section 17.4 Land Use By-Law, 17.41 the existing list of zones needs to be updated to match current changes; 17.4.2 #1 may be deleted. Section 17.5 Amending the Land Use By-Law, 17.5.2 replace shall, remove a), b) and c); and update the cross references; and 17.5.3 change to Policy 17.7.1. Under 17.6, Development Agreements, 17.6.1 needs to be updated to reflect the current policy section; under 17.6.2 update the fact that architectural compatibility will be relevant to

¹ Chief Administrative Officer

development agreements and add the Mayor's definition. Under 17.7.1, need to add a statement of intent, Criteria for Amendment to the Land Use By-Law and Evaluation of Proposals for Development Agreements, change ii) to be sewer, storm sewer and Municipal water; under vii) needs to clearly define the damage and destruction and the Committee would like to move this up the list to enforce Council's priority on historical buildings. Planner Millier will update 17.6.1 and the Committee will review next meeting. Chair Nicholson and Planner Millier will continue with the revisions for the next meeting.

7. CORRESPONDENCE FOR INFORMATION: None

Homework: Review Part 17 Implementation Policy

Parking Lot:

8. ADJOURNMENT

It was moved by Deputy Mayor Power to adjourn the meeting at 11:59 am.

Next Meeting: May 24, 2018 at 6:00 pm.

Chair Nicholson

Recording Secretary Millett-Campbell