

**Municipal Effectiveness Advisory Committee (MEAC)**  
**Approved Minutes**  
**May 24, 2018**

**Present:** Mayor William MacDonald, Paul Paquette and Chris Millier (by Conference Call).

**Administration:** CAO<sup>1</sup> Gregory Barr and Recording Secretary Sandi Millett-Campbell

**Regrets:** Chair Jane Nicholson, Deputy Mayor Pat Power, Alyn How and Brian Bohaker

1. **CALL TO ORDER:** Chair Paquette called the meeting to order at 6:00 pm without quorum.

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF THE MINUTES**

4. **PUBLIC INPUT:** None

5. **BUSINESS ARISING**

i. Review of Working Document – Part 16 – Land Use Conflicts

Planner Millier reviewed the changes from the last meeting with the Committee. The Committee discussed Part 17.1 should also be included on the vision page. Mr Paquette suggested using 17.1 at the public meetings to outline the Committees direction. Under 17.3.1 Medium Density should be listed as RMU. Under section 17.6 the Committee would like to add a reference to the National Historic District and the importance of the character defining elements. The Mayor will edit 17.6.1 (b) to include a design style for the First Nations or add a new 17.6.1 (c) to allow for an exemption to the subsection for First Nations design style. Planner Miller will update the changes.

6. **NEW BUSINESS:**

i. Part 17 Implementation Policy

The Committee reviewed the draft changes submitted by Mrs Nicholson. Under Part 17.7, Subdivision, the Committee would like to remove the date of the by-law and include that it will be current to meet the needs of the Town; under 17.7.1 remove, shall be the intent; under 17.9 add in review and update the by-law; 17.11 change to read Dangerous and Unsightly; under 17.12.1 update the section to be positive, remove the first part of the first sentence, In addition to controlling private development, remove the last sentence, include the five year asset plan and include that Council will align budget with the capital improvement projects. Remove 17.12.2 as this does not happen. Planner Millier will make the changes to the working notes.

Planner Millier will discuss the next steps with Chair Nicholson on the general provisions for all zones, the definitions and the parking lot issues. Mr Paquette would like to review the corner lot triangle.

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<sup>1</sup> Chief Administrative Officer

**7. CORRESPONDENCE FOR INFORMATION: None**

Homework:

Parking Lot: Process Flowcharts for all permits

**8. ADJOURNMENT**

It was moved by Mayor MacDonald to adjourn the meeting at 7:36 pm.

Next Meeting: June 14, 2018 at 10:00 am.

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Chair Paquette

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Recording Secretary Millett-Campbell