

**Town of Annapolis Royal
Council Meeting Approved Minutes
April 16, 2018 at 4:00 pm**

1. PRESENT: Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor John Kinsella, Councillor Owen Elliot, CAO¹ Gregory Barr, Recording Secretary Amy MacManus, Millie Hawes (left after presentation portion of the agenda), Peter and Valerie Davies (left after the presentation to Ms. Hawes), Joy Elliot and Bob Howard (left after their presentation to council), and members of the public

2. REGRETS: Councillor Holly Sanford

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 4pm.

4. ADDITIONS TO AGENDA:

- i. Under Section 10, New Business, item ii: No motion required. Update only.
- ii. Under Section 13, Correspondence: Business Expo & Networking Invitation (NSCC)
- iii. Under Section 13, Correspondence: Call for Community Stories 2018 (Community Sector Council of Nova Scotia)
- iv. Under Section 10, New Business: Innovation Lab – Update
- v. Under Section 10, New Business: VWRM – General Discussion

5. APPROVAL OF AGENDA:

MOTION #C2018-APR-16-01

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the agenda as amended. **Motion carried.**

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – March 19, 2018

MOTION #C2018-APR-16-02

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to approve the March 19, 2018 minutes as presented. **Motion carried.**

- ii. Special Council – March 28, 2018

MOTION #C2018-APR-16-03

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the March 28, 2018 Special Council minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

8. PRESENTATIONS:

- i. Millie Hawes & Peter Davies – Certificate of Appreciation

Mayor MacDonald presented Millie Hawes with a certificate of appreciation for her efforts in creating the newest attire for the Town Crier's outfit.

¹ Chief Administrative Officer

ii. Joy Elliott & Bob Howard – Amphitheatre Landscaping
Presented a proposal for landscaping at the amphitheatre. Discussion between council and the presenters.

9. BUSINESS ARISING:

10. NEW BUSINESS

i. UNSM Priorities

CAO Barr summarized the UNSM Priorities. Discussion ensued around these priorities and what council members view as the top priorities on the list for the Town. Council identified the Town's priorities as being: #9 - solid waste system and extended producer responsibility; #7 - municipal modernization and municipal government act revisions; #4 - economic development; #5 - housing; and #2 cannabis legalization.

MOTION #C2018-APR-16-04

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that we forward our list of priorities as agreed to UNSM for their consideration. **Motion carried.**

ii. 2018/2019 Three Month Budget Recommendation from VWRM – Verbal Report from Councillor Kinsella

Discussion moved to combine with item iv in this section of the agenda.

iii. Ratification of Electronic Vote – Letter of Support for CARP, March 21, 2018

MOTION #C2018-APR-16-05

It was moved by Councillor Elliot, seconded by Councillor Kinsella to ratify the electronic motion #2018-03-21-01, held March 21, 2018, that the Town of Annapolis Royal sign a "Confirmation of Support" form in support of Clean Annapolis River Project's application for their Eco Action project. In addition, that the Town provide up to 25 hours of support time a year, for a two year period, toward the Eco Action project. **Motion carried. One nay vote (Deputy Mayor Power)**

iv. May Council Meeting Date

As the scheduled May Council date falls on Victoria Day, the May meeting will be moved to the following day.

MOTION #C2018-APR-16-06

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power to move the May Council date to Tuesday, May 22, 2018 at 4pm. **Motion carried.**

v. Innovation Lab – Update

CAO Barr provided a verbal update on the status of the Innovation Lab. There will be a volunteer board to assume running of the lab (one representative from the Town, one from the Annapolis Valley Regional Library, and three members of the public).

vi. VWRM – General Discussion

Mayor MacDonald relayed that the Municipality of the County of Annapolis has given notice to withdraw from Valley Waste. Councillor Kinsella and CAO Barr provided updates on the situation. Mayor MacDonald posed to council their thoughts on what the Town should consider going forward.

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2018-APR-16-07

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that council approve the General Operating Budget totalling \$1,971,924 with the residential tax rate remaining at \$1.65 and the commercial tax rate remaining at \$3.15 for the 2018/2019 fiscal year. **Motion carried.**

MOTION #C2018-APR-16-08

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the Capital Budget totalling \$820,454 that provides for all projects outlined in the Draft Capital Budget presented for the 2018/2019 fiscal year. **Motion carried.**

MOTION #C2018-APR-16-09

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that council approve that Capital Equipment Replacement Policy for the 2018/2019 fiscal year with the updated Appendices A and B. **Motion carried.**

MOTION #C2018-APR-16-10

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to increase the maximum pension matching contribution for eligible employees by 1% effective the pay period beginning April 16, 2018. **Motion carried.**

MOTION #C2018-APR-16-11

It was moved by Councillor Kinsella, seconded by Councillor Elliot to make the Active Living Coordinator / Recreation position a full-time, permanent position effective April 1, 2018. **Motion carried.**

Recommendation 6:

...that council agrees to have the Town produce a cheque as a down payment to Ruth Abernathy for payment of the bust for Daurene Lewis in the amount of \$6,000.00, in anticipation of offsetting funds. **Recommendation withdrawn as it should have been a direction to staff and not a recommendation to council.**

MOTION #C2018-APR-16-12

It was moved by Councillor Elliot, seconded by Mayor Power, that the Town of Annapolis Royal supports a province wide ban of single use, plastic bags and that the Town writes a letter to the Government of Nova Scotia and copy to the Chair of Valley Waste. **Motion carried.**

Marketing and Economic Development Committee

MOTION #C2018-APR-16-13

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to support the FCM Trade Show with a donation of \$500. **Motion carried.**

Board of Police Commissioners

Recommendation 9:

...to rescind motion #SPBOPC-2018-03-21-02 and accept the Committee of the Whole's recommendation with respect to the budget amendments. **Recommendation not made as it was deemed unnecessary.**

12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

i. Mayor's Report – Mayor MacDonald

Mayor MacDonald provided an update – almost half of the funds have been raised for the Daurene Lewis Fund and a documentary crew from *Exploring Canada's Biospheres* will be conducting preliminary interviews with people in the area, including him.

ii. Marketing and Economic Development Committee (MEDC) – Councillor Elliot

Mayor MacDonald provided an update as Councillor Elliot was not in attendance at the last MEDC meeting. The committee discussed registering the town with Screen Nova Scotia, the joint Pride event with Wolfville, and marketing the town as a wedding destination.

iii. REMO – Mayor MacDonald

A date has not yet been set for a meeting.

iv. Planning Services Report

Council acknowledged.

v. Planning and Heritage Advisory Committee – Councillor Kinsella

No new applications have been submitted.

vi. Traffic Flow Advisory Committee – Councillor Kinsella

The next meeting will be held on April 20, 2018.

vii. CAO's Report

CAO Barr summarized his report.

viii. Police Report – Councillor Elliot

The Board of Police Commissioners meeting is on April 18th. Councillor Elliot provided updates.

ix. Investment Committee – Councillor Kinsella

No meetings.

x. Library Report – Deputy Mayor Power

Deputy Mayor Power provided an update.

Ad-hoc addition to the agenda: Deputy Mayor Power relayed that she and Councillor Kinsella attended an information session at the Health Centre. She and Councillor Kinsella relayed the key take away points to council.

xi. Valley Waste Resource Management – Councillor Kinsella

Addressed earlier in the meeting.

xii. Water Report
Council acknowledged.

xiii. Municipal Effectiveness Advisory Committee – Mayor MacDonald
Mayor MacDonald provided an update.

xiv. Annapolis Royal Historic Gardens – Councillor Elliot
Councillor Elliot provided an update.

xv. King's Theatre – Councillor Sanford
Mayor MacDonald provided an update as Councillor Sanford is away.

xvi. Upper Clements Park – Mayor MacDonald
Mayor MacDonald provided an update.

xvii. Twinning Committee – Councillor Kinsella
Councillor Kinsella provided an update.

13. CORRESPONDENCE:

i. Housing Report
Council acknowledged.

ii. Next Housing Discussion Invite
Council acknowledged.

iii. Province Introduces Legislative Framework for Legalization of Recreational Cannabis
Council acknowledged.

iv. UNSM Valley Regional Meeting
Some of council will attend as will CAO Barr.

v. Request for Letter of Support – the Bus Boys
Council and staff are not familiar with the company so will not be offering a letter of support.

vi. Rising Sea Levels
Council acknowledged.

vii. Treasured Wetlands of Nova Scotia Program
Council discussed and agreed to this.

viii. Comment Regarding Removal of Stone Structures Along the Boardwalk
Council acknowledged and noted that the stone structures will be removed annually.

Ad-hoc Addition to the Agenda: Mayor MacDonald commented on people who are doing their spring yard works are now using their motorized vehicles to bring their yard waste to the leaf dump.

ix. Business Expo & Networking Invitation- NSCC
Council acknowledged however no council members are free to attend.

x. Call for Community Stories 2018
The deadline is close as it April 20th but we will share the information via Mailchip.

Ad-hoc Addition to the Agenda: Email that was sent by Cindy Wilson regarding access to the Town parking lot at the back of Far Fetched and Leo's. She has requested information on status on the street – is it privately owned by Sefton Squires and if so, why is the Town maintaining it and why is there a stop sign on it? A fence is being erected which will limit access. CAO Barr has informed her that the fence is a civil matter. Mayor MacDonald relayed that the Masons will be expanding their market tables to the roadway alongside the building.

MOTION #C2018-APR-16-14

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to move in-camera at 6:20pm.
Motion carried.

14. IN-CAMERA:

i. Contract Negotiations

MOTION #C2018-APR-16-15

It was moved by Councillor Kinsella, seconded by Councillor Elliot to move out-of-camera at 6:37pm.
Motion carried.

MOTION #C2018-APR-16-16

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power to approve The Academy Condominium Corporation Declaration and provide the Town's Consent to the registration of the Declaration, subject to addressing the outstanding concerns to the satisfaction of the CAO and Town legal counsel. **Motion carried.**

15. ADJOURNMENT

MOTION #C2018-APR-16-16

It was moved to adjourn by Councillor Kinsella. **Motion carried.**

Chair William MacDonald

Recording Secretary Amy MacManus