

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
June 14, 2018

Present: Chair Jane Nicholson, Mayor William MacDonald, Deputy Mayor Pat Power, Alyn How (arrived at 10:45am) and Chris Millier (by Conference Call).

Administration: Recording Secretary Sandi Millett-Campbell (arrived at 10:40am)

Regrets: Paul Paquette and Brian Bohaker

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am without quorum.

2. **APPROVAL OF AGENDA**

3. **APPROVAL OF THE MINUTES**

MOTION #MEAC-2018-JUN-14-01

It was moved by Mayor MacDonald, seconded by Alyn Howe to approve the minutes of March 8, 2018, April 12, 2018, April 26, 2018, May 10, 2018 and May 24, 2018 as presented. **Motion Carried.**

4. **PUBLIC INPUT:** None

5. **BUSINESS ARISING**

i. Review of Working Document

Chair Nicholson reviewed the changes from the last meeting with the Committee and everything was reflected in the updated document. The Committee discussed the language under 17.6.1 and 17.12 that needs to be updated. The Committee will put a reference together to include the National District section. Under 17.6.1 c) need to add notwithstanding section 17.6.1 b) that a proposal may be representative of and sympathetic with First Nations expressions of culture. Move 17.6.1 e) (vii) to the first place for consistency. Under 17.12 remove Plan from Capital Improvement Plan title. Planner Millier will make the changes.

6. **NEW BUSINESS:**

i. Part 4 General Provisions for all Zones

Planner Millier updated the Committee with the next steps moving forward under the Land Use By-Law sections by reviewing the zoning maps, definitions, general provisions, and zone standards. The Committee started reviewing the general provisions for all zones. Under section 4.1.4 remove the Heritage Permit and include the Planning & Heritage Advisory Committee approval, the municipal heritage by-law and or Heritage Property Act; the Committee also talked about stone walls and solar panels. Under 4.2 in line 2 change to read must be satisfied. The

Committee skipped over 4.5 Non-Conforming Uses to discuss at the next meeting. CDC¹ Millett-Campbell will send out the details of section 238-242 of the MGA² for the members to review. Change the format of 4.7 to match 4.6. Re-word 4.8 in a positive way to having at least 70% of the requirements. The Committee discussed whether or not to include cell phone tower. The Committee stopped at 4.10 to approve the minutes now that they have quorum.

Chair Nicholson and Planner Millier will continue with the revisions for the next meeting.

ii. PHAC³ Request for Review of completed MPS⁴ Sections

The Committee discussed when would be the correct time to share the working document with PHAC making sure all the updates have been done. The Committee agreed to have a draft copy ready for the review for the September meeting.

7. CORRESPONDENCE FOR INFORMATION: None

Homework:

Parking Lot:

8. ADJOURNMENT

It was moved by Mayor MacDonald to adjourn the meeting at 11:54 am.

Next Meeting: May 24, 2018 at 6:00 pm.

Chair Nicholson

Recording Secretary Millett-Campbell

¹ Community Development Coordinator

² Municipal Government Act

³ Planning & Heritage Advisory Committee

⁴ Municipal Planning Strategy