

Planning & Heritage Advisory Committee
Approved Minutes
June 4, 2018, 9:00 am

Present: Barry Moody (Chair), Councillor John Kinsella, Carol Hanson, Councillor Holly Sanford, Peter Davies, Community Development Coordinator (CDC) Sandi Millett-Campbell, and Recording Secretary Amy MacManus

Regrets: Brian Bohaker

1. **Call to Order:** Chair Moody called the meeting to order at 9:01am

2. **Approval of the Agenda:**

Motion #PHAC-2018-06-04-01

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the agenda as presented. **Motion carried.**

3. **Approval of the Minutes**

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on May 7, 2018.

Motion #PHAC-2018-06-04-02

It was moved by Councillor Sanford, seconded by Peter Davies to approve the May 7, 2018 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. **Business Arising**

- i. Substantial and Non-Substantial changes to a heritage property – Update Chair Moody
Barry Moody and Peter Davies will be meeting in the coming months; they have not yet had a chance to meet.

5. **New Business**

- i. AR18-017-HER – 176 St George St – Request to Alter a Heritage Property
CDC Millett-Campbell summarized the application. Discussion ensued.

Motion #PHAC-2018-06-04-03

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend to Council that the applicant at 176-178 St George Street be given heritage approval to add a wooden fence on the side of the property and replace the red shingles on the barn/garage to wooden bat and board siding as detailed in the application AR18-017-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

- ii. AR18-008-HER – 151 Victoria St – Request to Alter a Heritage Property

Motion #PHAC-2018-06-04-04

It was moved by Councillor Sanford, seconded by Carol Hanson to recommend to Council that that the applicant at 151 Victoria Street be given heritage approval to add two interpretive panels on the build-

ing, as detailed in the application AR18-018-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

PLANNING ADVISORY COMMITTEE

6. New Business

7. Reports

i. Planning Report – April 2018

CDC Millett-Campbell summarized the report.

ii. MEAC – Approved Minutes

No minutes to share as there was no quorum at MEAC. CDC Millett-Campbell provided a verbal update. Peter Davies requested that MEAC provide a copy of the revised Land-Use Bylaw that MEAC is working on. CDC Millett-Campbell stated that she will pass along the request to MEAC.

8. Business Arising

9. Next Meeting

- PHAC – July 9, 2018

10. Adjournment

Motion #PHAC-2018-06-04-05

It was moved by Councillor Kinsella, seconded by Councillor Sanford to adjourn the meeting at 9:17am.

Motion carried.

Chair Barry Moody

Recording Secretary Amy MacManus