

**Town of Annapolis Royal
Council Meeting Approved Minutes
May 22, 2018 at 4:00 pm**

1. PRESENT: Mayor William MacDonald (Chair), Councillor Owen Elliot, Councillor Holly Sanford, CAO¹ Gregory Barr, Recording Secretary Amy MacManus, Royal Robots, Junior Royal Robots, and their coaches (left after the proclamation)

2. REGRETS: Deputy Mayor Pat Power and Councillor John Kinsella

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 4:04pm

4. ADDITIONS TO AGENDA:

- i. Under Section 8, Presentations: Royal Robots –Addition of Proclamation
- ii. Under Section 14, in-camera: Addition of Sale of Municipal Property
- iii. Under Section 14, in-camera: Addition of Contract Negotiations

5. APPROVAL OF AGENDA:

MOTION #C2018-MAY-22-01

It was moved by Councillor Elliot, seconded by Councillor Sanford to approve the agenda as amended.
Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – April 16, 2018

MOTION #C2018-MAY-22-02

It was moved by Councillor Elliot, seconded by Councillor Sanford to approve the April 16, 2018 minutes as presented. **Motion carried.**

7. PUBLIC INPUT: N/A

8. PRESENTATIONS:

- i. Royal Robots - Proclamation

Mayor MacDonald presented the Royal Robots with a Proclamation to make May 22, 2018, Royal Robots Day in Annapolis Royal. He also presented them and the Junior Team with a congratulations certificate for the awards achieved while at the 2018 World Robofest Competition.

¹ Chief Administrative Officer

9. BUSINESS ARISING:

- i. Valley REN – Post Presentation Discussion
Tabled until the entire council is present.

10. NEW BUSINESS:

- i. Ratification of Electronic Vote Held May 5, 2018

MOTION #C2018-MAY-22-03

It was moved by Councillor Sanford, seconded by Councillor Elliot to ratify the electronic motion #2018-05-01-01, held May 5, 2018, that Council approve the recommendation from Hatch to award the Library and Innovation Lab tender (Tender No. 17-353541B) to Roscoe Construction Limited in the amount of \$481,963 + HST. **Motion carried.**

- ii. The Academy – Board of Owners Town Representative
CAO Barr sought council's wishes for who will be the Town's representative on the Academy's Board of Owners.

MOTION #C2018-MAY-22-04

It was moved by Councillor Elliot, seconded by Councillor Sanford to appoint CAO Greg Barr to be the Town's representative on the Academy's Board of Owners. **Motion carried.**

Mayor MacDonald will be an alternate if CAO Barr cannot attend.

- iii. The Academy Propane Tanks – Condo Owner Concerns
CAO Barr summarized the concern of an Academy resident regarding safety of having boulders in place around the propane tanks as kids sometimes play on them. It was discussed and decided that they are safe and no more unsafe than any other structure and meet safety standards as verified by the installer. Any further work in relation to this area would be at the discretion of the Board of Owners.

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2018-MAY-22-05

It was moved by Councillor Sanford, seconded by Councillor Elliot that council pass the borrowing resolution for the Town's operating line of credit for the calendar year 2018. **Motion carried.**

MOTION #C2018-MAY-22-06

It was moved by Councillor Elliot, seconded by Councillor Sanford to write off roll 00092398 and roll 04997409 interim taxes in the amounts \$660.83 and \$2382.98 respectively for the Town of Annapolis Royal's Town owned properties. **Motion carried.**

MOTION #C2018-MAY-22-07

It was moved by Councillor Sanford, seconded by Councillor Elliot to approve the draft MOU between the Annapolis Valley Regional Library and the Town of Annapolis Royal. **Motion carried.**

MOTION #C2018-MAY-22-08

It was moved by Councillor Elliot, seconded by Councillor Sanford to approve the draft MOU with the Academy Innovation Lab Association and the Annapolis Valley Regional Library.

MOTION #C2018-MAY-22-09

It was moved by Councillor Sanford, seconded by Councillor Elliot that Councillor Elliot be nominated as the Town representative on the Academy Innovation Lab Association Board of Directors. **Motion carried.**

MOTION #C2018-MAY-22-10

It was moved by Councillor Elliot, seconded by Councillor Sanford to approve the three month budget presented from Valley Waste. **Motion carried.**

MOTION #C2018-MAY-22-11

It was moved by Councillor Sanford, seconded by Councillor Elliot that staff implement a curbside yard waste disposal service as recommended and take the necessary steps to discontinue the use of the current yard waste disposal site. **Motion carried.**

MOTION #C2018-MAY-22-12

It was moved by Councillor Elliot, seconded by Councillor Sanford that council appoints to the Environment Advisory Committee citizen members Sally O'Grady, Starr Cardwell, John Bottomley, and Rob Hodder as well as council representative Councillor Holly Sanford. **Motion carried.**

Planning and Heritage Advisory Committee

MOTION #C2018-MAY-22-17

It was moved by Councillor Sanford, seconded by Councillor Elliot to approve as first reading that the Town enter into an agreement amending a Development Agreement with Nova Scotia Power Incorporated to enable the construction and installation of a new HVAC structure and the installation of a new pad mounter transformer adjacent to Prince Albert Road and the relocation of two existing accessory structures and the removal of exterior ventilation ductwork per plan and specifications submitted with the application dated March 28, 2018. **Motion carried.**

MOTION #C2018-MAY-22-18

It was moved by Councillor Elliot, seconded by Councillor Sanford that council hold a Public Hearing in relation to the Nova Scotia Power development agreement amendment application on June 18, 2018 at 6pm. **Motion carried.**

MOTION #C2018-MAY-22-13

It was moved by Councillor Elliot, seconded by Councillor Sanford to give the applicant at 302 St. George Street heritage approval to install a wooden deck and privacy wall at the rear of the building and one wall sign, as detailed in the application AR18-006-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

MOTION #C2018-MAY-22-14

It was moved by Councillor Sanford, seconded by Councillor Elliot to give the applicant at 438 St. George Street heritage approval to install a wood 10' x 14' shed at rear of the building, as detailed in the application AR18-007-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

MOTION #C2018-MAY-22-15

It was moved by Councillor Elliot, seconded by Councillor Sanford that the applicant at 219 St. George Street be given heritage approval to replace the current projecting wall sign as detailed in the application AR18-011-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

MOTION #C2018-MAY-22-16

It was moved by Councillor Sanford, seconded by Councillor Elliot that the applicant at 278 St. George Street be given heritage approval to install a window sign as detailed in the application AR18-008-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

MOTION #C2018-MAY-22-19

It was moved by Councillor Elliot, seconded by Councillor Sanford that the applicant at 629 St. George Street be given heritage approval to add two wooden windows and relocate the current wood door on one the side, replace two wooden windows to a smaller size wooden windows by 18" on one side of the house, and add two wooden windows on the rear of the house as detailed in the application AR18-012-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

Traffic Flow Advisory Committee

MOTION #C2018-MAY-22-20

It was moved by Councillor Sanford, seconded by Councillor Elliot to direct Public Works to remove the two stop signs on the unnamed street – from the property of 11 St. James Street. **Motion carried.**

Recommendation 16

...give consideration of the erection and removal of the posts on Church Street for Saturday Market only, that Church Street not be blocked for the entire summer.

Council discussed Recommendation 16 and decided that it is no longer relevant as other options have been implemented.

Recommendation 17:

...Option 4 with the addition to extend the design to include a left and right turning lane from St. Anthony Street. **Recommendation tabled to Committee of the Whole.**

Discussion ensued between council and CAO Barr. It was decided to table the discussion to the next Committee of the Whole meeting, when all of council is present. Council also wants the opportunity for public input on the matter.

MOTION #C2018-MAY-22-21

It was moved by Councillor Elliot, seconded by Councillor Sanford to appoint Chief Tim Moser as the new Traffic Authority. **Motion carried.**

Marketing and Economic Development Committee

MOTION #C2018-MAY-22-22

It was moved by Councillor Sanford, seconded by Councillor Elliot that the Town Crier combines Oct/Nov, Jan/Feb, Mar/April into one issue bi-monthly and print off a one page monthly Council approved motions. **Motion carried.**

12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

i. Mayor's Report – Mayor MacDonald

Mayor MacDonald provided a verbal monthly report: He attended the Sinclair Inn Painted Room opening. Relayed that Dr. Paul took offence that one of the plaques speaks from a colonial viewpoint and stated that the Mi'kmaq "massacred" the French. The Heritage Society will be looking into this and trying to correct the language. He also noted that Apple Blossom is this weekend.

ii. Marketing and Economic Development Committee – Councillor Elliot

Councillor Elliot summarized that Doug Brown made a presentation regarding the Farmers Market and a bike app. It was decided to not proceed with the wedding destination video. Signage for the public porta potty washrooms at the old bus garage was discussed.

iii. REMO – Mayor MacDonald

Mayor MacDonald provided an update. The agreement will go to all regional partners for their councils to sign.

iv. Planning Services Report

Council acknowledged.

v. Planning and Heritage Advisory Committee – Councillor Kinsella

Councillor Kinsella not in attendance. Recommendations were discussed earlier in agenda.

vi. Traffic Flow Advisory Committee – Councillor Kinsella

Councillor Kinsella not in attendance. Recommendations were discussed earlier in agenda.

vii. CAO's Report

Council acknowledged.

viii. Police Report – Councillor Elliot

The Board of Police Commissioners meeting takes place tomorrow.

ix. Investment Committee – Councillor Kinsella

Councillor Kinsella not in attendance. Councillor Elliot noted that the committee has not met since the budget has been approved.

x. Library Report – Deputy Mayor Power

Deputy Mayor Power not in attendance.

xi. Valley Waste Resource Management – Councillor Kinsella

Councillor Kinsella not in attendance.

xii. Water Report

Council acknowledged.

xiii. Municipal Effectiveness Advisory Committee – Mayor MacDonald

Mayor MacDonald updated council. The committee is making headway.

xiv. Annapolis Royal Historic Gardens – Councillor Elliot

Councillor Elliot updated council. There will be no increase in provincial funding but it will remain the same. The Gardens are now non-smoking, Canada Day will likely be pay-what-you-can, the Executive has remained the same, and there will be a Town alumni funding drive.

xv. King's Theatre – Councillor Sanford

Councillor Sanford relayed that the summer student has started her term and the programming is a success.

xvi. Upper Clements Park – Mayor MacDonald

Mayor MacDonald relayed that the Park will likely be advertising for an operation manager. They have a general manager and have had to apply for credit to pay staff.

xvii. Twinning Committee – Councillor Kinsella

Councillor Kinsella not in attendance. Mayor MacDonald relayed that the Royan students are in town.

13. CORRESPONDENCE:

i. Thank you from Annapolis Heritage Society

Council acknowledged.

ii. Kudos on the Amphitheatre

Council acknowledged.

iii. Smart Cities Privacy Concern

Mayor MacDonald summarized and does not believe that the privacy concerns outlined in the letter are not applicable to our regional application.

iv. Emergency Management Office Evaluation Letters

The Town is working with REMO coordinators to fill-in the gaps and make sure things are up-to-date.

v. Rare and Unusual Plant Sale Survey Results

The sale had the best attendance yet.

vi. Letter from Minister Mombourquette Regarding UNSM 12 Month Notice

Minor discussion.

vii. Battle Street

CAO Barr relayed that Public Works have been given direction to obtain quotes on opening up the street again.

viii. Suggest Regarding Electronic Billing

Council acknowledged.

ix. Town of Kentville Letter to Minister Regarding Extended Producers Responsibility for Paper Product and Packaging

Council acknowledged and suggested that the letter be forwarded on to the Environmental Advisory Committee.

x. UNSM Board Initiatives Report
Council acknowledged.

xi. Council Tax 2019
CAO Barr summarized the correspondence.

xii. Founders House Dining & Drinks
Mayor MacDonald relayed that he has spoken with MP Colin Fraser regarding this as he was so disheartened by the actions of Annapolis Ventures. Councillor Elliot surmised that he thinks it was probably not a good fit as Annapolis Ventures is risk adverse.

xiii. County of Annapolis Request Regarding Negotiator for Valley Waste Exit
The correspondence was deferred to the next Committee of the Whole, when all of council is in attendance. Council may have a special meeting to discuss the County of Annapolis' exit from Valley Waste. Some discussion amongst council.

MOTION #C2018-MAY-22-23

It was moved by Councillor Elliot, seconded by Councillor Sanford to move in-camera at 5:39pm.

14. IN-CAMERA:

MOTION #C2018-MAY-22-24

It was moved by Councillor Elliot, seconded by Councillor Sanford to move out-of-camera at 5:47pm.

15. ADJOURNMENT

MOTION #C2018-MAY-22-25

It was moved by Councilor Sanford to adjourn the meeting at 5:48pm.

Chair William MacDonald

Recording Secretary Amy MacManus