

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
August 23, 2018

Present: Chair Jane Nicholson, Mayor William MacDonald, Alyn How, Paul Paquette, Brian Bohaker and Chris Millier (by Skype).

Administration: Recording Secretary Sandi Millett-Campbell

Regrets: Deputy Mayor Pat Power

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am.
2. **APPROVAL OF AGENDA**
MOTION #MEAC-2018-AUG-23-01
It was moved by Brian Bohaker, seconded by Mayor MacDonald to approve the agenda as presented. **Motion Carried.**
3. **APPROVAL OF THE MINUTES**
 - i. August 9, 2018
MOTION #MEAC-2018-AUG-23-02
It was moved by Mayor MacDonald, seconded by Alyn How to approve the minutes of August 9, 2018 as presented. **Motion Carried.**
4. **PUBLIC INPUT:** None
5. **PRESENTATION:** None
6. **BUSINESS ARISING**
 - i. Review of Working Document
Chair Nicholson and Planner Millier reviewed the changes from the last meeting with the Committee. The Committee agreed under 4.20 to include boardwalks/decks and boat ramps and haul-up facilities. Under 4.29 start last sentence as a new paragraph. Under 4.30 start last sentence as a new paragraph.
7. **NEW BUSINESS:**
 - i. Part 2- Definitions
Due to discussion the Committee did not have time to start to work on the definitions. The Committee would like to see definitions added for change of use; short term rental, and temporary use. Under the current definition of #17 it needs to include "and use of any land".

The Committee discussed if there is a need to include information on cannabis as it relates to the institutional zone.

The Committee discussed if there needs to be changes to the Orderly and Peacefully Conduct By-law. A complaint was received in regards to the length of time for construction work. The Committee agreed that the current by-law was sufficient, but may consider having a separate noise by-law. Planner Millier is going to send a copy of another municipality's Noise by-law for the Committee to review.

Chair Nicholson and Planner Millier will continue with the revisions for the next meeting.

7. CORRESPONDENCE FOR INFORMATION: None

Homework: Read through the definitions.

Parking Lot:

The Committee discussed the timeline for the public consultation session being the week of October 22-October 25. Planner Millier will confirm with Trevor Robar on the timeline for the maps to be complete for the meeting.

Last sections to complete Part 5 – Loading Requirements for All Zones and Part 6 – Parking Requirements for All Zones.

8. ADJOURNMENT

It was moved by Mayor MacDonald to adjourn the meeting at 12:04 pm.

Next Meeting: September 6, 2018 at 10:00 am
September 20, 2018 at 6:00 pm
October 4, 2018 at 10:00 am

Chair Nicholson

Recording Secretary Millett-Campbell