

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
September 6, 2018

Present: Chair Jane Nicholson, Deputy Mayor Pat Power, Paul Paquette, Brian Bohaker and Chris Millier (by Skype).

Administration: Recording Secretary Sandi Millett-Campbell

Regrets: Alyn How and Mayor William MacDonald

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am.

2. **APPROVAL OF AGENDA**

Addition to the agenda under New Business 7.ii) Extension on Ritchie Street

MOTION #MEAC-2018-SEPT-06-01

It was moved by Paul Paquette, seconded by Brian Bohaker to approve the agenda as amended.
Motion Carried.

3. **APPROVAL OF THE MINUTES**

i. August 9, 2018

MOTION #MEAC-2018-SEPT-06-02

It was moved by Brian Bohaker, seconded by Paul Paquette to approve the minutes of August 23, 2018 as presented. **Motion Carried.**

4. **PUBLIC INPUT:** None

5. **PRESENTATION:** None

6. **BUSINESS ARISING**

i. Review of Working Document

Chair Nicholson and the Committee reviewed the section on Yard Sales. Under 4.27.1 and 4.27.2 the Committee decided to add "in any calendar year" and in 4.27.1 last sentence add "or second hand goods acquired for resale."

7. **NEW BUSINESS:**

i. Part 2- Definitions

The Committee reviewed the definitions and made the following changes.

Remove Air B n B and include in the title of Short Term Rentals.

Under Amenity Space add "may include private or common landscaped areas" and remove private amenity area.

Under Building remove "or vehicle".

The Committee discussed the addition of the Change of Use definition and the need for further conversation on the zoning changes and the non-conforming lots. The Committee needs to review the process for a zone by zone review.

Under Commercial Schools replace "secretarial school" with "business school" and add Informational Technology to the list and include "...may include but not limited to..."

Under Commercial Motor Vehicles add "...includes but not limited to..." and clarify trucks greater than 1 ton.
Under Community Centres add "...or designated agent."
Under Converted Dwelling change "three" with "two or more dwelling units."
Under Corner Vision Triangle include the diagram under the definition.
Under Development remove the highlighted "on the land."
Under Double Duplex add "Fourplex" for clarification.
Under Dry Cleaning or Laundry Establishment add at the end of the sentence "but does not include laundromats."
Under Dwellings the Committee would like to list all the groups and definitions together so everything is together.
Under Dwelling Unit include "Apartment"
Under Established Grade Levels remove "in reference to" in a), b) and c).
Under Floor Area add "in reference to" then copy same format as in Established Grade Levels.
Under Home Occupation add "shall include but not limited to" and remove ..." without limiting the generality of the foregoing".
Under Hotel remove "members of"
Create an Accommodations section and list all the definitions similar to the Dwellings Section.
Add Intuitional Use to the definition list.
Add a new section for Lots and list all the definitions similar to the Dwellings Section.

ii. Extension of Ritchie Street

Deputy Mayor Power requested clarification on the intent of extending the road from Ritchie Street to Victoria Street. The Committee discussed to options of removing the road provisions or leaving the document in place for further consideration.

Chair Nicholson and Planner Millier will continue with the revisions for the next meeting.

7. CORRESPONDENCE FOR INFORMATION: None

Homework: Read through the definitions starting at #53 Mobile Home or Mini Home. Part 3 - Zoning and Zoning Map, Part 6 – Parking Requirement and Part 7 - Signs.

Parking Lot:

8. ADJOURNMENT

It was moved by Paul Paquette to adjourn the meeting at 11:56 am.

Next Meeting: September 20, 2018 at 6:00 pm
October 4, 2018 at 10:00 am

Chair Nicholson

Recording Secretary Millett-Campbell