

**Municipal Effectiveness Advisory Committee (MEAC)**  
**Approved Minutes**  
**September 20, 2018**

**Present:** Chair Jane Nicholson, Mayor William MacDonald, Deputy Mayor Pat Power, Paul Paquette, and Chris Millier (by Skype).

**Administration:** CAO<sup>1</sup> Gregory Barr (left meeting at 6:40pm) and Recording Secretary Sandi Millett-Campbell

**Regrets:** Alyn How and Brian Bohaker

**1. CALL TO ORDER:** Chair Nicholson called the meeting to order at 6:00 pm.

**2. APPROVAL OF AGENDA**

Addition to the agenda under Business Arising 6.ii) Noise By-Law

Addition to the agenda under Business Arising 6 iii) Temporary Use

Addition to the agenda under New Business 7 ii) Public Meeting Timeline

**MOTION #MEAC-2018-SEPT-20-01**

It was moved by Mayor MacDonald, seconded by Paul Paquette to approve the agenda as amended. **Motion Carried.**

**3. APPROVAL OF THE MINUTES**

i. September 6, 2018

**MOTION #MEAC-2018-SEPT-20-02**

It was moved by Deputy Mayor Power, seconded by Paul Paquette to approve the minutes of September 6, 2018 as presented. **Motion Carried.**

**4. PUBLIC INPUT:** None

**5. PRESENTATION:** None

**6. BUSINESS ARISING**

i. Review of Working Document

Chair Nicholson and the Committee reviewed the definitions from last meeting and noted some of the changes had not been updated. Update definition 3.6 to the end of the sentence “excluding the whole building in a commercial setting”; definition 5 Amenity space to be updated;

ii. Noise By-Law

Chair Nicholson updated the Committee on the Wolfville and King’s County’s Noise By-Law. Chair Nicholson will distribute copies to the Committee members for review.

iii. Temporary Use

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<sup>1</sup> Chief Administrative Officer

**7. NEW BUSINESS:**

i. Part 2- Definitions (starting at #45)

The Committee reviewed the definitions and made the following changes.

Update #54 to state “shall include but not limited to”.

Update #56 to state “shall include but not limited to”.

Move #57 after #25 to be in correct order.

Update #59 to include Dog Park.

Update #60

Update #62 to include “shall include but not limited to” and remove “bones”

Update #63 to include prepared and served to the public

Update #64 to include Bell Aliant, Eastlink, EHS<sup>2</sup> and remove Maritime Telegraph & Telephone Company.

Chair Nicholson will update #65 in different format

Chair Nicholson will update #66 in different format

Add Special Event definition

Remove #68 not required

Update #72 to move “excluding ponds” to the end of the sentence

Review #73 Temporary Use – Chris to send the definition from the American Planning Association Planning and Zoning Dictionary.

Remove #75

Update #78 to say “court yard” and insert the correct diagrams.

Add Licenced premises in the definitions.

Part 3 - Zones the Committee made the following changes:

Delete hereto in 3.2, 3.3 and 3.4

Under 3.5.2 remove “thereof”

Under 3.6 Chair Nicholson will rearrange.

Under 3.7 spell out all numbers ... seven (7)

Part 5 – Move to General Provisions

Under 5.3 reduce the size to 2,000 square feet

Under 5.5 remove “thereto”

Change 5.6 to read Entrance and Exit

Chair Nicholson and Planner Millier will continue with the revisions for the next meeting.

**7. CORRESPONDENCE FOR INFORMATION: None**

Homework: Part 6 – Parking Requirement and Part 7 - Signs.

Parking Lot:

**8. ADJOURNMENT**

It was moved by Paul Paquette to adjourn the meeting at 7:50 pm.

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<sup>2</sup> Emergency Health Services

Next Meeting: October 4, 2018 at 10:00 am

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Chair Nicholson

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Recording Secretary Millett-Campbell