

TOWN OF ANNAPOLIS ROYAL  
BOARD OF POLICE COMMISSIONERS MEETING  
**Approved Minutes**  
**Wednesday, September 5, 2018**  
**9:00 a.m.**

**1. CALL TO ORDER:** Chair Elliot called the meeting to order at 9 am

**2. PRESENT:** Councillor Owen Elliot (Chair), Chief of Police Tim Moser, Deputy Mayor Pat Power, Jim McGinis, and Mayor William MacDonald

**3. REGRETS:** N/A

**4. ADDITIONS TO AGENDA:**

**5. APPROVAL OF AGENDA:**

**MOTION #BOPC-2018-09-05-01**

It was moved and seconded to approve the agenda as presented. **Motion carried.**

**6. APPROVAL OF MINUTES:**

i. July 11, 2018

**MOTION #BOPC-2018-09-05-02**

It was moved and seconded to approve the July 11, 2018 minutes as presented. **Motion carried.**

**7. PRESENTATIONS:**

**8. BUSINESS ARISING:**

i. Update from Council

No update from council

**9. NEW BUSINESS:**

i. Board Member Resignation

The Board discussed the resignation of Department of Justice Representative Jane DeWolfe and discussed that her service warrants an award. The Board will investigate possible award nominations.

ii. Board Member Appointment

The Board discussed the applications submitted to fill a citizen position on the Board.

**MOTION #BOPC-2018-09-05-03**

It was moved by Jim McGinis, seconded by Deputy Mayor Power to recommend to council to appoint Kenneth Knox as a citizen representative on the Board of Police Commissioners and to direct the Chair of the Board Police Commissioners to approach Donald Roy and Robin Clark about applying for the Department of Justice vacancy on the Commission.

**Motion fell to the floor (the motion was made but a vote was not taken).**

iii. Annapolis Brewing Company Patrons – Discussion

Deputy Mayor Power relayed that she has had complaints from residents regarding the patrons who leave the Annapolis Brewing Company – noise levels, language, and loitering on the sidewalk. The Board discussed. It was decided that the police will monitor the situation. As it stands, no by-laws have been broken as far as the police are aware.

**10. DEPARTMENT REPORTS:**

i. Chief's Reports – July 2018

The Chief presented the July and August monthly reports. Discussion ensued. The issue of parking tickets was addressed;

the Police will continue to enforce parking regulations.

ii. Departmental Financials – July 2018  
The Board discussed.

**11. CORRESPONDENCE:**

i. Complaint Regarding the Issuing of Parking Tickets in Town  
Item addressed during Chief's Report. The Town cannot have selective policing.

ii. Complaint Regarding Parking Ticket  
Item addressed during Chief's Report.

iii. Vendor Parking at Farmers Market  
The Board discussed the ongoing issue of parking and vendors unloading for the Farmers Market. Emergency access has to be considered and ticketing will continue for those who obstruct fire lanes. The Traffic Authority will review the possibility of loading zones or seasonal parking.

**MOTION #BOPC-2018-09-05-04**

It was moved by Deputy Mayor Power, seconded by Jim McGinis to move in-camera at 10:13am. **Motion carried.**

**12. IN CAMERA:**

i. Personnel

**MOTION #BOPC-2018-09-05-05**

It was moved by Deputy Mayor Power, seconded by Jim McGinis to move out-of-camera at 10:24am. **Motion carried.**

**MOTION #BOPC-2018-09-05-05**

It was moved by Jim McGinis, seconded by Deputy Mayor Power to recommend to counsel to hire a part-time temporary officer to be posted as soon as possible. **Motion carried.**

**13. NEXT MEETING:** October 10, 2018

**14. ADJOURNMENT:**

Adjournment was moved by Deputy Mayor Power at 10:30am.

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Chair Owen Elliot

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Recording Secretary Amy MacManus