

Planning & Heritage Advisory Committee (PHAC)
October 1, 2018, 9:00 am
Approved Minutes

Present: Barry Moody (Chair), Councillor John Kinsella, Councillor Holly Sanford, Mayor William MacDonald (ex-officio) Brian Bohaker Peter Davies, Carol Hanson, Community Development Coordinator (CDC) Sandi Millett-Campbell (Recording Secretary), MEAC Chair Jane Nicholson (left at 9:25am) and Dan Froese (left at 9:30am).

Regrets: None

1. Call to Order

Chair Moody called the meeting to order at 9 am.

2. Approval of the Agenda

Additions to the agenda under Heritage Advisory Committee New Business 4. ii) AR18-029-HER, 223 St George Street – Changes to a Heritage Property; Under Heritage Advisory Committee New Business 4. iii) Correspondence.

Motion #PHAC-2018-10-01-01

It was moved by Brian Bohaker, seconded by Councillor Sanford to approve the agenda as amended.
Motion carried.

3. Approval of the Minutes

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on September 4, 2018.

Motion #PHAC-2018-10-01-02

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the September 4, 2018 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. New Business

- i. MEAC¹ Update – Update Chair Nicholson

MEAC Chair Nicholson updated the Committee on the overview of the MPS² and LUB³ review that started January 2016. MEAC was created by the last Council to do the work as PHAC did not want to add this to the Committee's work schedule. Chair Nicholson handed out a copy of the draft Vision statement for everyone to review and discuss. Chair Nicholson handed out a copy of the timeline for the upcoming process of the approval of the new MPS and LUB. The Committee has spent many hours reviewing the document to make it easier to read and understand and look forward to completing the process.

- ii. AR18-029-HER – 223 St George Street – Request to Alter a Heritage Property

¹ Municipal Effectiveness Advisory Committee

² Municipal Planning Strategy

³ Land Use By-Law

CDC Millett-Campbell summarized the application. Discussion ensued. The applicant was in attendance to answer the Committees questions.

Motion #PHAC-2018-10-01-03

It was moved by Councillor Kinsella, seconded by Peter Davies to recommend to Council that the applicant at 223 St. George Street be given heritage approval to add a wall sign and window decal as in the application AR18-029-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

iii. Correspondence

Mayor MacDonald read the letter received from NSAA⁴ looking for support on October 1st as World Architecture Day, and the start of Architecture Week in Annapolis Royal and throughout the Maritimes. Mayor MacDonald has organized the Town Crier, Peter Davies to read a proclamation at 1pm today to highlight this event.

5. Business Arising

i. Substantial and Non-Substantial changes to a non-heritage property – Update Chair Moody
Chair Moody handed out a draft list of elements for action to non-heritage properties adjacent to designated heritage properties. The Committee discussed the handout and will consider the recommendations and discuss next month.

PLANNING ADVISORY COMMITTEE

6. New Business

7. Reports

i. Planning Report – August 2018

CDC Millett-Campbell summarized the reports.

ii. MEAC – Approved Minutes August 23, 2018 & September 6, 2018.

The Committee acknowledged the MEAC minutes.

8. Business Arising

Next Meeting

- PHAC – November 5, 2018

9. Adjournment

It was moved by Councillor Sanford to adjourn the meeting at 10:08 am.

Chair Barry Moody

Recording Secretary Millett-Campbell

⁴ The Nova Scotia Association of Architects