

**Town of Annapolis Royal
Council Meeting
Approved Minutes
October 15, 2018 at 4:00 p.m.**

1. PRESENT: Mayor William MacDonald (Chair), Deputy Mayor Power, Councillor Holly Sanford, Councillor John Kinsella, Councillor Owen Elliot, Chief Administrative Officer (CAO) Gregory Barr, Recording Secretary Amy MacManus, and members of the public (for the first half of the meeting)

2. REGRETS: N/A

3. CALL TO ORDER: Mayor MacDonald called the meeting to order at 3:59 p.m.

4. ADDITIONS TO AGENDA:

- i. Under Section 10, New Business: Letter of Support Request from Solar Nova Scotia
- ii. Under Section 10, New Business: Historic Chair Purchase
- iii. Under Section 13, Correspondence: Leo Hayes High School, Fredericton
- iv. Under Section 10, New Business: Update on Tancook Whaler

5. APPROVAL OF AGENDA:

MOTION #C2018-OCT-15-01

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the agenda as amended.
Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – September 17, 2018

MOTION #C2018-OCT-15-02

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the September 17, 2018 Council minutes as presented. **Motion carried.**

- ii. Special Council – September 24, 2018

MOTION #C2018-OCT-15-03

It was moved by Deputy Mayor Power, seconded by Councillor Elliot to approve the September 24, 2018 Special Council minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

Annapolis Board of Trade (ABoT) representatives Byron Mersereau and Julia Redgrave relayed that ABoT fully endorses the submission of a grant application for a public washroom facility and to contact them if the Town requires any assistance.

8. PRESENTATIONS:

9. BUSINESS ARISING:

- i. AIM Network Asset Management Cohort Group

MOTION #C2018-OCT-15-04

It was moved by Councillor Elliot, seconded by Councillor Sanford that Mayor MacDonald be appointed to participate on the AIM Network Cohort Group for the Town of Annapolis Royal and that Councillor John Kinsella be his alternate. **Motion carried.**

10. NEW BUSINESS:

- i. Venue Brochure – Financial Ask

Mayor MacDonald summarized the proposal by Nancy Godfrey to create a venue brochure for the Annapolis Valley. She is requesting a contribution of funds toward the cost of tote bag sponsorship. Council discussed. Council directed staff to reply that the funding ask needs to go through the Marketing and Economic Development Committee and adhere to the regular funding request process.

- ii. Letter of Support Request from Solar Nova Scotia

CAO Barr and Executive Assistant Amy MacManus summarized the request from Solar Nova Scotia for a letter of support and in-kind donation of space for public presentations on solar energy for homeowners.

MOTION #C2018-OCT-15-05

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that council have a letter issued, show of support for in-kind contribution to Solar Nova Scotia. **Motion carried.**

- iii. Historic Chair Purchase

Don Beattie has asked the Town if they would like to purchase a chair made from the wood from the old blockhouse that was located at Fort Anne. He is asking \$1200.00. Discussion ensued. Mayor MacDonald will approach Parks Canada to see if they are interested in purchasing the chair.

- iv. Tancook Whaler – Update

CAO Barr relayed that he has not been able to obtain an update from Mike Gunn on the Tancook Whaler. Gunn previously verbally expressed to CAO Barr that the whaler will be taken care of prior to winter.

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2018-OCT-15-06

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to direct staff to prepare a draft policy that establishes a Community Development Committee. **Motion carried.**

Council discussed whether another committee is required. It was decided that this would be evaluated again once a draft policy is created.

MOTION #C2018-OCT-15-07

It was moved by Councillor Kinsella, seconded by Councillor Sanford to direct staff to review the logistical, technical, financial, and human resource requirements of establishing video broadcasting of Council and Committee of the Whole meetings. **Motion carried.**

MOTION #C2018-OCT-15-08

It was moved by Councillor Sanford, seconded by Councillor Elliot to direct staff to prepare a proposal for the Tourism Revitalization of Icons Program in relation to public washrooms. **Motion carried.**

MOTION #C2018-OCT-15-09

It was moved by Councillor Elliot, seconded by Deputy Mayor Power to direct staff to seek a legal opinion with respect to the removal of the easement on 102 Ritchie Street, including cost estimate and legal implications. **Motion carried.**

MOTION #C2018-OCT-15-10

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to grant the Friends of the Annapolis Pool Society permission to build a pergola 30' x 12' x 8.4' at 62 Champlain Drive. **Motion carried.**

MOTION #C2018-OCT-15-11

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Town Hall be closed from December 24, 2018 to January 1, 2019 (inclusive) and further, that Town Hall staff use vacation time, unpaid leave, or time in lieu in the equivalent amount of three days, or use the option to work part or all of the three days that are not holidays during the period. **Motion carried.**

Environment Advisory Committee

MOTION #C2018-OCT-15-12

It was moved by Councillor Sanford, seconded by Councillor Elliot that in response to a request from the Town of Kentville that council lends their support for their approach to the Union of Nova Scotia Municipalities to present a united front requesting the provincial government reconsider the recommendations that led to the start of the Extender Producer Responsibility process in 2014. **Motion carried.**

Discussion took place regarding the above motion.

MOTION #C2018-OCT-15-13

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that council direct staff to provide to the Environment Advisory Committee notice of upcoming projects related to infrastructure, develop and other similar projects so that the Committee can review and make recommendations to ensure ecological sustainability. **Motion carried.**

Recommendation 9:

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that council support the initiative of CARP for funding for Low Carbon Communities Initiative project for solar panels at the Library & Innovation Centre.

Recommendation 9 omitted as a letter of support has already been sent for solar panels.

MOTION #C2018-OCT-15-14

It was moved by Deputy Power, seconded by Councillor Kinsella that council instruct staff to review signage of the recycling/garbage bins and make recommendations in the 2019/2020 budget. **Motion carried.**

MOTION #C2018-OCT-15-15

It was moved by Councillor Kinsella, seconded by Councillor Sanford ask staff to review the use and cost associated with replacing propylene and plastic ropes for hemp ropes and to promote the use of hemp ropes, and encourage educational material disseminated to those that in their day-to-day lives use propylene ropes. **Motion carried.**

Discussion by council regarding the above motion.

Marketing and Economic Development Committee

MOTION #C2018-OCT-15-16

It was moved by Councillor Sanford, seconded by Councillor Elliot that the Town of Annapolis Royal become a member of the Valley REN at \$1800.00 with a 12 month notice period to commence April 1, 2019. **Motion carried.**

Councillor Elliot provided background on the above motion. Discussion ensued.

Planning and Heritage Advisory Committee

MOTION #C2018-OCT-15-17

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that the applicant at 223 St. George Street be given heritage approval to add a wall sign and window decal as in the application AR18-029-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

Traffic Flow Advisory Committee

MOTION #C2018-OCT-15-18

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to erect a stop sign at the corner of Grange Street and Ritchie Street, for north bound traffic immediately. **Motion carried. One nay vote (Deputy Mayor Power).**

Discussion regarding the above motion, placement of the stop sign, and whether an additional stop sign is required. Council referred the topic of another stop sign back to the Traffic Flow Advisory Committee.

MOTION #C2018-OCT-15-19

It was moved by Councillor Kinsella, seconded by Councillor Sanford to establish a seasonal loading zone from 1st of May-end of October, on Drury Lane and to direct staff to undertake the appropriate maintenance. **Motion carried.**

12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

i. Mayor's Report – Mayor MacDonald

Mayor MacDonald summarized the upcoming events he will be attending and ones he has recently attended.

ii. Marketing and Economic Development Committee – Councillor Elliot
Councillor Elliot provided an update.

iii. REMO – Mayor MacDonald
Last week's meeting was cancelled due to lack of quorum.

iv. Planning Services Report
Council acknowledged.

v. Planning and Heritage Advisory Committee – Councillor Kinsella
Councillor Kinsella provided an update.

vi. Traffic Flow Advisory Committee – Councillor Kinsella
Items addressed earlier in the agenda.

vii. CAO's Report
CAO Barr summarized his report. Discussion ensued.

viii. Police Report – Councillor Elliot
Councillor Elliot provided an update on the Board of Police Commissioners.

ix. Investment Committee – Councillor Kinsella
The committee is meeting tomorrow.

x. Library Report – Deputy Mayor Power
Deputy Mayor Power provided an update.

xi. Valley Waste Resource Management – Councillor Kinsella
Councillor Kinsella provided an update. Discussion ensued.

xii. Water Report
Council acknowledged.

xiii. Municipal Effectiveness Advisory Committee – Mayor MacDonald
Mayor MacDonald provided an update.

xiv. Annapolis Royal Historic Gardens – Councillor Elliot
There has not been a meeting since the last Council meeting.

xv. King's Theatre – Councillor Sanford
Councillor Sanford provided an update.

xvi. Upper Clements Park – Mayor MacDonald
Mayor MacDonald provided an update.

xvii. Twinning Committee – Councillor Kinsella
Councillor Kinsella provided an update.

13. CORRESPONDENCE:

i. Rainbow Crosswalk Complaint – Reply
Council acknowledged.

i. Thank you from SOFAAR
Council acknowledged.

ii. Compliment for Public Works
Council acknowledged and directed that a garbage bin be installed behind the train station to help minimize dog owners leaving their bags of poop on the trail.

iii. Dutch Elm Disease Sample
Council is pleased that the town is free of Dutch elm disease.

iv. NSFM Board Initiatives Report
Council acknowledged.

v. Leo Hayes High School, Fredericton
Mayor MacDonald read the letters from Leo Hayes High School teacher and student. Mayor MacDonald will respond to the letter from the student.

MOTION #C2018-OCT-15-20

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to move in-camera at 6 p.m. to discuss Municipal Property & Litigation and Sale of Municipal Property. **Motion carried.**

14. IN-CAMERA:

- i. Municipal Property & Litigation
- ii. Sale of Municipal Property

MOTION #C2018-OCT-15-21

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to move out-of-camera at 6:23 p.m. **Motion carried.**

MOTION #C2018-OCT-15-22

It was moved by Councillor Kinsella, seconded by Councillor Sanford to release the easement granted to the Town for 102 Ritchie Street subject to the property owner paying for all costs, such as legal and recording fees, associated with the undertaking of the release. **Motion carried.**

MOTION #C2018-OCT-15-23

It was moved by Councillor Sanford, seconded by Deputy Mayor Power to accept the proposal received from Annapolis Brewing Company on October 9, 2018 in relation to the Request for Proposals for PID 05002217 that closed on October 12, 2018 subject to the negotiation to the satisfaction of Town legal counsel and the CAO of a purchase and sale agreement, including detailed terms and conditions for the proposed development project. **Motion carried.**

15. ADJOURNMENT

Councillor Kinsella moved adjournment at 6:25 p.m.

Chair William MacDonald

Recording Secretary Amy MacManus