

**Town of Annapolis Royal  
Traffic Flow Advisory Committee (TFAC)  
Approved Minutes  
September 25, 2018 at 9:30am**

**1. PRESENT:** Councillor John Kinsella (Chair), Councillor Owen Elliot, Superintendent of Public Works (SoPW) Kevin McLean, Chief of Police/Traffic Flow Authority Tim Moser, Mayor William MacDonald, and Recording Secretary Amy MacManus

**2. REGRETS:** N/A

**3. CALL TO ORDER:** Chair Kinsella called the meeting to order at 9:35 a.m.

**4. ADDITIONS TO THE AGENDA:**

- i. Under Section 10, New Business, Item iv: Loading/Delivery Zone for Trucks on St. George Street, near the Pub

**5. APPROVAL OF AGENDA:**

**MOTION #TFAC 2018-09-25-01**

It was moved by Councillor Elliot, seconded by Mayor MacDonald to approve the agenda as amended. **Motion carried.**

**6. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

- i. June 8, 2018

**MOTION #TFAC 2018-09-25-02**

It was moved by Mayor MacDonald, seconded by Chief Moser to approve the June 8, 2018 minutes as presented. **Motion carried.**

**7. PUBLIC INPUT:**

**8. PRESENTATIONS:**

**9. BUSINESS ARISING:**

- i. Perpetual Yard Sale on Victoria Street

Discussion amongst the committee. There is no Town by-law that can be enforced to limit ongoing yard sales in Annapolis Royal. With regards the safety issue as a result of the increased traffic for the perpetual yard sale on Victoria Street, Chief Moser indicated that they Police will monitor the situation however, this should be dealt with as a by-law issue and not a traffic issue. The Municipal Effectiveness Advisory Committee will be making recommendations to council under the Land-Use By-law.

- ii. Post Office Intersection - Update

The Committee discussed the traffic numbers submitted from HATCH regarding the intersection at Victoria Street and St. Anthony Street. There is favour from TFAC toward installing a four-way stop.

## **10. NEW BUSINESS:**

### **i. Parking on Ritchie Street (behind the Academy)**

Chief Moser relayed that it has been brought to his attention that there will be parking issues on Ritchie Street near the Academy, especially once there is snow.

### **MOTION #TFAC 2018-09-25-03**

It was moved by SoPW McLean, seconded by Chief of Police Moser to recommend to council that a stop sign be erected at the corner of Grange Street and Ritchie Street, immediately. **Motion carried.**

### **ii. Vendor Unloading Zone at the Farmers Market – Discussion**

The committee discussed having a vendor unloading zone on Drury Lane for the Farmers Market.

### **MOTION #TFAC 2018-09-25-04**

It was moved by Chief Moser, seconded by Councillor Elliot to recommend to council to clear the area, as in the attached photograph, from the fourth post on Drury Lane from St. George Street; put in gravel; put in appropriate signage that would be seasonal loading, from 1<sup>st</sup> of May until the end of October; remove the bush; and additional signage of no parking on pavement. **Motion carried.**

### **iii. Ad-hoc Addition to the Agenda**

Mayor MacDonald asked for an update regarding the measuring of no parking areas across the street from the market on Drury Lane. It has been measured and Public Works has painted the area where parking is not allowed.

### **iv. Ad-hoc Addition to the Agenda**

Chief Moser summarized steps that have been implemented on Church Street to make it safer now that traffic is permitted. Unloading areas on the street were also discussed.

### **v. Parking Allotment Times for Disabled Spots at the Market**

Direction was provided to Public Works to change the time limits from two to four hours on the disabled parking signs at the market parking lot.

## **11. CORRESPONDENCE:**

### **i. Nova Scotia Power Poles In Front of Fort Anne**

The Committee discussed how to increase visibility of power poles in front of Fort Anne. The committee directed Public Works to wrap strips of high visibility tape around the poles in front of Fort Anne and the ones on the road on Drury Lane.

### **ii. Suggestion for "Children" Sign on St. Anthony Street**

The Committee discussed and directed Public Works and the Police to monitor if this step is necessary. Item tabled until after the report from HATCH is received regarding the intersection at St. Anthony and Victoria Street.

### **iii. Rainbow Crosswalk Complaint**

The Committee discussed the complaint received regarding the rainbow crosswalk and it not meeting safety standards. Chief Moser relayed that the rainbow crosswalk falls within provincial guidelines.

## **12. NEXT MEETING: Friday, October 26 at 9:30 a.m.**

**13. ADJOURNMENT:**

SoPW McLean moved adjournment at 10:39 a.m.

---

Chair John Kinsella

---

Recording Secretary Amy MacManus