

Planning & Heritage Advisory Committee
December 3, 2018 at 9:00 am
Approved Minutes

Present: Barry Moody (Chair), Councillor Holly Sanford, Carol Hanson, Peter Davies, Community Development Coordinator (CDC) Sandi Millett-Campbell, Recording Secretary Amy MacManus, and a representative for application AR18-032-HER

Regrets: Councillor John Kinsella and Brian Bohaker

1. Call to Order: Barry Moody called the meeting to order at 9 am.
2. Approval of the Agenda:

Motion #PHAC-2018-12-03-01

It was moved by Councillor Sanford, seconded by Peter Davies to approve the agenda as presented. **Motion carried.**

3. Approval of the Minutes
 - i. Approval of the minutes of the Planning & Heritage Advisory Committee held on November 5, 2018.

Motion #PHAC-2018-12-03-02

It was moved by Councillor Sanford, seconded by Peter Davies to approve the November 5, 2018 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. New Business
 - i. AR18-032-HER – 240 St George Street – Alterations to a Registered Heritage Property

CDC Millett-Campbell presented the application. A representative for the application explained further details and the Committee discussed.

Motion #PHAC-2018-12-03-03

It was moved by Councillor Sanford, seconded by Carol Hanson that PHAC recommends to Council that the applicant at 240 St. George Street be given heritage approval for an addition 56' x 24' with asphalt roofing, wood windows, and painted wood siding to match current building, as detailed in the application AR18-035-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

Motion #PHAC-2018-12-03-04

It was moved by Peter Davies, seconded by Councillor Sanford that PHAC recommends to Council that the applicant at 240 St. George Street be given heritage approval to remove and relocate the back ell and reuse as a storage unit, as detailed in the application AR18-035-HER, subject to the ell remaining on the property at 240 St. George Street and further details of the appearance are submitted, and providing the requirements of the Land Use By-Law are met. **Motion carried.**

5. Business Arising
 - i. Substantial and Non-Substantial changes to a heritage property – Update Chair Moody

Deferred until the entire committee is present.

PLANNING ADVISORY COMMITTEE

6. New Business
7. Reports
 - i. Planning Report – October 2018

CDC Millett-Campbell summarized the report.

- ii. MEAC – Public Meeting December 12th, 2-4pm or 6-8pm

CDC Millett-Campbell summarized the plan for the public meeting.

8. Business Arising

CDC Millett-Campbell relayed that there is an open position on the Committee as of December 2018.

9. Next Meeting
 - PHAC – January 7, 2019

10. Adjournment

Councillor Sanford moved adjournment at 9:29am.

Chair Barry Moody

Recording Secretary Amy MacManus