

**Committee of the Whole
Approved Minutes
November 1, 2018 at 4:00 p.m.**

1. PRESENT: Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Owen Elliot, Councillor Holly Sanford, DoF¹ Melony Robinson (Acting CAO²), Recording Secretary Amy MacManus, Angelika Waldow (left after her presentation), and members of the public (left after presentation)

2. REGRETS: Councillor John Kinsella and CAO Gregory Barr

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 4:00 p.m.

4. ADDITIONS TO AGENDA:

- i. Under Section 10, Business Arising: Leaf & Yard Waste - Discussion
- ii. Under Section 10, Business Arising: Tourism Revitalization of Icons Program (TRIP)
- iii. Under Section 10, Business Arising: Historic Chair from the Fort Anne Blockhouse
- iv. Under Section 12, Correspondence: Communities in Bloom
- v. Under Section 12, Correspondence: AMANS Upcoming Training and Events

5. APPROVAL OF AGENDA:

MOTION #C2018-NOV-01-01

It was moved by Councillor Elliot, seconded by Councillor Sanford to approve the agenda as amended.

Motion carried.

6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

- i. October 4, 2018

MOTION #C2018-NOV-01-02

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to approve the October 4, 2018 minutes with the following correction; that the spelling of Richie Street be corrected to Ritchie Street.

Motion carried.

7. PUBLIC INPUT:

8. PRESENTATIONS:

- i. Ash Trees – Angelika Waldow

Angelika Waldow presented on Emerald Ash Borer and the threat it poses to ash trees. She requested that council begin giving serious consideration to taking proactive steps to help combat an invasion. She presented possible strategies. Discussion ensued between Ms. Waldow and council. It was determined that the Environment Advisory Committee might be able to assist with developing strategies.

¹ Director of Finance

² Chief Administrative Officer

9. ROUND TABLE:

Deputy Mayor Power: The Academy Condo Board feel it would be appropriate for the Town to acknowledge everything Jacob Tanner Development did for the Academy. They would like to ensure that Jacob Tanner Development is invited to the official opening celebrations.

Mayor MacDonald: Summarized the mapping technology that he was introduced to at a conference in Fredericton.

Councillor Sanford: Has spoken with the Lions Club regarding the benches and they will meet later this month.

10. BUSINESS ARISING:

i. NSFM 2018 Final Resolutions Report

Acting CAO Robinson summarized the Nova Scotia Federation of Municipalities (NSFM) Final Resolutions Report. Council chose the top three resolutions for Town. They are as follows: 1. Municipal Funding 2. Extended Producer Responsibility 3. Municipal Responsibilities

ii. Leaf & Yard Waste – Discussion

It was decided to postpone the public meeting date leaf & yard waste site until CAO Barr has returned to work. The date will be finalized upon his return.

iii. Tourism Revitalization of Icons Program (TRIP)

MOTION #C2018-NOV-01-03

It was moved by Councillor Sanford, seconded by Councillor Elliot to recommend to council to direct staff to submit an application to the Tourism Revitalization of Icons Program for the redevelopment of 24 Drury Lane for the purpose of installing public washrooms and a commercial space, with the Town's contribution of \$50,000.00 from the General Capital bank account. **Motion carried.**

iv. Historic Chair from the Fort Anne Blockhouse

Mayor MacDonald spoke with Fort Anne regarding purchasing the historic chair that is made of wood from the Old Blockhouse. Parks Canada needs proof that it is actually made from the wood and as this is not possible, Parks Canada will not purchase the chair but are happy to accept it as a gift. Mayor MacDonald posed to council if they would be in favour of him fundraising the \$1200.00 for the purchase of the chair. Council was supportive of this initiative.

v. Ad-hoc addition to the agenda: Pool Pergola

Councillor Sanford reported that management of the pool confirmed that the pergola was built and the money spent without management obtaining permits or permission from the Friends of the Pool Society, including spending of funds.

11. NEW BUSINESS:

i. Tennis Courts

Council discussed the use of tennis courts and report and draft policy submitted by the Active Living Coordinator. There is an issue of the courts being used for non-tennis activities that could damage the courts. The gate is also being left open or individuals are sharing keys. Council requested that the key fee be raised in the draft policy.

MOTION #C2018-NOV-01-04

It was moved by Councillor Elliot, seconded by Councillor Sanford to recommend to council to direct staff to draft a Tennis Court Use policy and erect a sign at the tennis courts that states “Children under the age of 12 must be accompanied by an adult” and “Tennis courts are to be used for racquet sports only – absolutely no hockey, bicycles, skateboard, rollerblades permitted. **Motion carried.**

- vi. Appointment of Deputy Mayor for Remainder of Term

MOTION #C2018-NOV-01-05

It was moved by Councillor Sanford, seconded by Councillor Elliot to recommend to council to have Pat Power stay as deputy mayor. **Motion carried.**

- vii. Achieving an Accessible Nova Scotia, Government of Nova Scotia
Council discussed the document.

- viii. Staff/Council Christmas Celebrations

Acting CAO Robinson presented the options for the Christmas celebrations. Council agreed to a luncheon and the office being closed for a short period to accommodate the celebration on December 13th.

- ix. Tax Write-offs for Town Owned Properties

MOTION #C2018-NOV-01-06

It was moved by Councillor Elliot, seconded by Deputy Mayor Power to recommend to council to write-off roll 00092398 and roll 04997409 final taxes in the amounts \$660.83 and \$2382.98 respectively for the Town of Annapolis Royal’s Town owned properties. **Motion carried.**

- x. Seasonal Business Deduction and Tax Exemptions for Non-Profit Organizations

Mayor MacDonald relayed that he has passed on the Town’s concern that these deductions serve to deter businesses from opening year round.

MOTION #C2018-NOV-01-07

It was moved by Councillor Elliot, seconded by Councillor Sanford to recommend to council to implement the following provincially mandated Seasonal Business Reduction for 2019 for roll 1408402 in the amount of \$819.79, roll 0092274 in the amount of \$3,666.60, roll #2466988 in the amount of \$2,823.19, roll 3144577 in the amount of \$1,536.41, and roll 4542975 in the amount of \$2,543.63. **Motion carried.**

MOTION #C2018-NOV-01-08

It was moved by Deputy Mayor Power, seconded by Councillor Elliot to recommend to council to approve the tax rebate / reduction for the following not-for-profit properties for the 2019 year: roll 00479993 in the amount of \$2,311.50; roll 02355256 in the amount of \$2,094.00; roll 00092428 in the amount of \$768.00; roll 02045486 in the amount of \$142.50; roll 02045494 in the amount of \$1,927.50; roll 036111957 in the amount of \$1,356.00; roll 1033204 in the amount of \$759.00; roll 04997409 in the amount of \$2,382.98; roll 00092398 in the amount of \$660.83; and roll 06445721 in the amount of \$1,918.50. **Motion carried.**

- xi. Request for Council Appointee on Granville Ferry Source Water Protection Advisory Committee

MOTION #C2018-NOV-01-09

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to recommend to council to appoint Councillor John Kinsella to the Granville Ferry Source Water Protection Advisory Committee for the term ending November 30, 2020. **Motion carried.**

- xii. Quarterly Financial Report – DoF Robinson
Acting CAO/DoF Robinson presented the quarterly financial report. Discussion between DoF Robinson and council.

12. CORRESPONDENCE:

- i. Invitation from the Legion – Remembrance Day Ceremonies
Council acknowledged.

- ii. Communities in Bloom
Council acknowledged.

- iii. AMANS Upcoming Training and Events
Council acknowledged.

MOTION #C2018-NOV-01-10

It was moved by Councillor Elliot, seconded by Councillor Sanford to move in-camera at 6:08 p.m. to discuss personnel matters. **Motion carried.**

13. IN-CAMERA:

- i. Personnel Matters (was originally contract negotiations on the agenda)

MOTION #C2018-NOV-01-11

It was moved by Councillor Elliot, seconded by Councillor Sanford to move out-of-camera at 6:45 p.m. **Motion carried.**

Council gave staff direction to prepare a letter to Scotiabank (cc Friends of the Pool Society (FAPS)) indicating the \$5000.00 is to go towards paying the students and a letter to FAPS advising them that they are on notice until the Town receives advice as to how the \$5000.00 will be paid back to the Town. Further the Town is not prepared to advance any further funding until current financial statements have been received. The letters are to be prepared for the November 19th council meeting.

MOTION #C2018-NOV-01-12

It was moved by Councillor Elliot, seconded by Councillor Sanford to recommend to council for the Town or provide temporary interim assistance in the amount of \$5,000.00 to the Friends of the Pool Society to be accompanied by related correspondence. **Motion carried.**

14. ADJOURNMENT:

Councillor Elliot moved adjournment at 6:46 p.m.

Chair William MacDonald

Recording Secretary Amy MacManus