

Request for Expressions of Interest

Rental Opportunity at 143 Ritchie Street (former Kitchen of ARRA, currently known as The Academy) in the Town of Annapolis Royal



Annapolis Royal

— *Nova Scotia* —

Opportunity

The Town of Annapolis Royal is accepting expressions of interest in relation to the rental of the kitchen facilities at 143 Ritchie Street. The Town wishes to have a successful applicant that complements the condominium development and the new library and community hub. Co-operative applications (i.e. multi-use of facilities under one application/renter) will be accepted. An overview of the property is contained in Appendix A with the shaded area being the rental portion. Additional pictures are available upon request and site visits are encouraged.

Proposal Requirements

All proposals must include at least the following elements:

- Details of the proposed use of space and operations
- The proposed hours of operation
- The proposed monthly rental fee (which will include all utilities including electricity and water)
- The successful candidate will be responsible for all costs associated with lease hold improvements
- The successful candidate must be willing to carry insurance and subsequently provide proof of all appropriate insurance

Although the proposed rental fee will be important in the selection of a successful candidate, overall value to the community will be a top priority.

Response Process, Terms and Conditions

Parties responding to this Request for Expressions of Interest (REI) should submit a detailed proposal that articulates the benefits their operations will provide to The Academy and the Town. The REI should be supported with examples of any similar projects that the respondent has successfully completed, and an outline of the submitter's experience and expertise to successfully undertake this initiative.

The Town of Annapolis Royal will review and consider proposals received in relation to each other and reserves the right to negotiate specific terms and conditions of an agreement based on the submissions. The final decision will be made based on what Council feels is in the best interest of the Town.

The Town reserves the right, at its sole discretion, to extend the date for this REI; to request clarification or further information from any party who submits an REI; to negotiate with any party with whom the Town believes it can finalize a rental agreement.

The Town may reject any or all submissions with or without discussion; may terminate and resume negotiations with any party, may collapse this selection process entirely or undertake an entirely different selection process.

This REI does not constitute or imply a contractual or other legal obligation between the Town and any party who may submit to or otherwise respond to this REI. The Town does not and will not have any obligation or liability to any person as a result of the selection process contemplated by this REI except pursuant to a legally binding rental agreement.

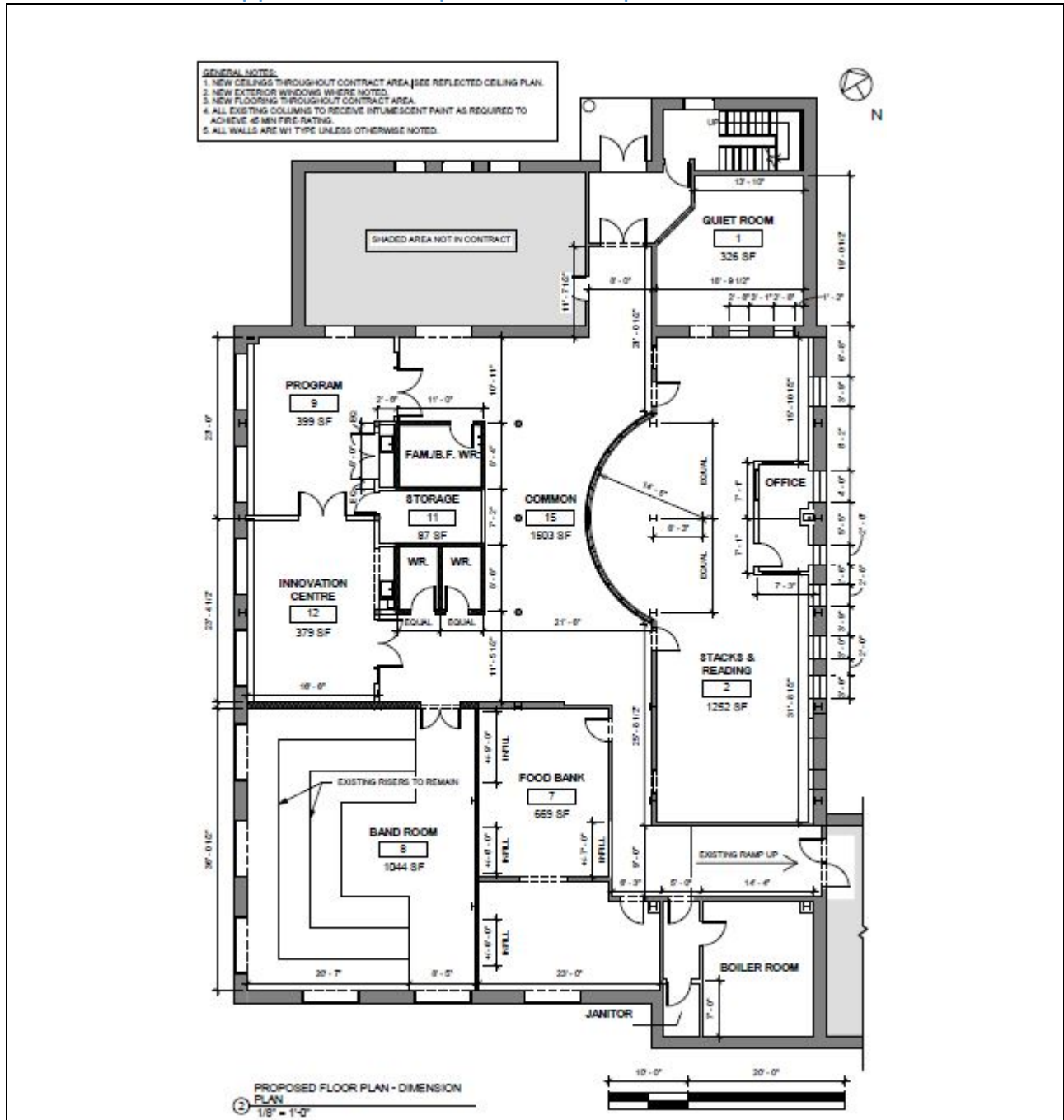
All documents submitted to the Town in connection with this selection process become the property of the Town and will not be returned. If any person regards all or any portion of an REI or other submission as confidential, this should be clearly specified.

Responses should be submitted by mail, fax or email to:

Melony Robinson
Interim Chief Administrative Officer
Town of Annapolis Royal
P.O. Box 310, 285 St. George Street
Nova Scotia, B0S 1A0
Fax: (902) 532-7443
cao@annapolisroyal.com

Response Deadline: 1 pm (AST), February 22, 2019

Appendix A – Proposed Rental Space Shaded Area



Shaded area Square Footage approximately 740
Owner Town of Annapolis Royal



