

Planning & Heritage Advisory Committee
January 7, 2019 9:00 am
Approved Minutes

Present: Barry Moody (Chair), Brian Bohaker, Councillor Holly Sanford, Carol Hanson, Heather Sprague, Mayor William MacDonald as ex-officio, Community Development Coordinator (CDC) Sandi Millett-Campbell, and Recording Secretary Amy MacManus

Regrets: Councillor John Kinsella

1. **Call to Order:** Chair Moody called the meeting to order at 9:04 am.

2. **Welcome New Member Heather Sprague**

Chair Moody welcomed new committee member Heather Sprague and expressed the committee's gratitude to Peter Davies for his service on the committee.

3. **Approval of the Agenda**

Motion #PHAC-2018-12-03-01

It was moved by Brian Bohaker, seconded by Councillor Sanford to approve the agenda as presented. **Motion carried.**

4. **Approval of the Minutes**

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on December 3, 2018

Motion #PHAC-2018-12-03-02

It was moved by Councillor Sanford, seconded by Carol Hanson to approve the December 3, 2018 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

5. **New Business**

- i. AR18-032-HER – 240 St George Street – Alterations to a Registered Heritage Property Update
Heather Sprague declared a conflict of interest. CDC Millett-Campbell provided updates and a summary on the application. Discussion ensued with questions posed to the applicant.

Motion #PHAC-2018-12-03-03

It was moved by Brian Bohaker, seconded by Councillor Sanford that PHAC recommends to Council that the applicant at 240 St. George Street be given heritage approval to demolish the back ell, as recommended by the contractor, to be replaced with the already approved structure as detailed in the application AR18-035-HER. **Motion carried.**

6. **Business Arising**

- i. Substantial and Non-Substantial Changes to Property Adjacent to a Heritage Property –
Update Chair Moody

Chair Moody summarized this topic for new member, Sprague. The committee is looking at ways to streamline applications for changes to properties. The committee discussed the proposed changes to the review process.

PLANNING ADVISORY COMMITTEE

7. New Business

8. Reports

- i. Planning Report – November 2018
Discussion on the report.

9. Business Arising

- i. **Ad-hoc Addition to the Agenda:** Brian Bohaker provided the committee with an update from the Municipal Effectiveness Advisory Committee

Next Meeting

- PHAC – February 4, 2019

10. Adjournment

Brian Bohaker moved adjournment at 9:31am.

Chair Barry Moody

Recording Secretary Amy MacManus