

Claimant's Name: Gregory Barr  
 Claimant's Title: Chief Administrative Officer  
 Date expense report posted: December 31 2018

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & Cell phone reimbursement	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.442	Meals				Other Expenses
							Breakfast	Lunch	Dinner	Other	
October 1/18-December 31	Cell phone reimbursement	0121290z				0					90
						0					
						0					
						0					
						0					
						0					
Total				\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00

Paid by Municipality		
Credit Card	Cheque	Invoice
	90	Dec-18
\$0.00	\$90.00	

\* audited by:  
 Melony Robinson  
 Print Name and Position: Director of Finance  
 Signed: *Melony Robinson*

Total Expenses: \$90.00

Notes:  
 Travel Expenses include but are not limited to accomodations, transportaion and incidentals  
 Professional development expenses include, but are not limited to course registration fees  
 business purposes of an expense include but are not liminted to: conferences, meetings, municipal events, professional development  
 Alcohol cannot be expensed by an individual to a municipality  
 \*Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A

