

Claimant's Name:

Owen Elliot

Claimant's Title:

Councillor

Date expense report posted:

October 1-December 31, 2018

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.442	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice
Nov 6-9/2018	NSFM Conference	0121130b	mileage/meals/parking		471	\$207.95	\$36.00	\$17.00	\$52.00		\$120.00	\$392.61		\$432.95	NSFM conference
Nov 29 2018	VWRM Board meeting	0121130b	mileage/meal		190	\$83.89		\$17.00				\$91.49		\$100.89	29-Nov-18
Nov 21/2018	Registration NSFM	0121130b	registration for conference	\$552.00		\$0.00						\$500.57		\$552.00	6068
Nov 21/2018	Carbon Offset for conference (No HST)	0121130b	Carbon Offset for conference (no HST)	\$5.00								\$5.00		\$5.00	
Dec 19 /2018	VWRM Board meeting	0121130b	mileage/meal		190	\$83.89		\$17.00				\$91.57		\$100.98	
						\$0.00									
						\$0.00									
Total				\$557.00		\$375.72	\$36.00	\$51.00	\$52.00	\$0.00	\$120.00		\$0.00	\$1,191.82	

Total w/ HST Rebate

\$1,081.24

* audited by:

Melony Robinson
Print Name and Position

Signed

Total Expenses:

\$1,191.72

Notes:

Travel Expenses include but are not limited to accommodations, transportation and incidentals

Professional development expenses include, but are not limited to course registration fees

business purposes of an expense include but are not limited to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

1.102745

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B, 0121130A