

**Municipal Effectiveness Advisory Committee (MEAC)**  
**Approved Minutes**  
**February 12, 2019**

**Present:** Chair Jane Nicholson, Mayor William MacDonald, Deputy Mayor Pat Power, Alyn How, Paul Paquette, Brian Bohaker, and Chris Millier (by Skype). Two members of the public were also in attendance.

**Administration:** Recording Secretary Sandi Millett-Campbell

**Regrets:** None

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am.
2. **APPROVAL OF AGENDA**  
**MOTION #MEAC-2019-FEB-12-01**  
It was moved by Mayor MacDonald, seconded by Paul Paquette to approve the agenda as presented. **Motion Carried.**
3. **APPROVAL OF THE MINUTES**
  - i. January 24, 2019  
**MOTION #MEAC-2019-FEB-12-02**  
It was moved by Mayor MacDonald, seconded by Paul Paquette to approve the minutes of January 24, 2019 as presented. **Motion Carried.**
4. **PUBLIC INPUT:** Two members of the public addressed their concerns regarding the proposed changes. Input from another member of the public was presented by letter.
5. **PRESENTATION:** One member of the public made her presentation in person, pursuant to her letter to the Committee.
6. **BUSINESS ARISING**
  - i. Review of Submissions Received  
Chair Nicholson and the Committee continued their review of the six submissions received from members of the public, four of which were discussed at the January 24<sup>th</sup> meeting. The Committee discussed the site-specific requests and the fact that spot zoning was not in the best interests of all citizens.  
The first submission of February 12<sup>th</sup> was presented by a member of the public, who spoke in support of the proposed RMU designation for Drury Lane; addressed the topic of potential land use behind 155 St. Anthony Street; cited concerns related to Parks and Open Spaces and asked that the title of the proposed Waterfront Comprehensive Development District be changed to reflect its heritage significance.  
The second submission, sent by a member of the public by letter, pointed out several errors in the Zoning Map and the omission of a mention of variances in the MPS as required by the Municipal Government Act. This citizen was concerned about residential development zones and potential

requirements for LUB amendments, objected to the number of circumstances where a Development Agreement would be required and generally felt that some revisions of the MPS and LUB added to “red tape” for the citizens of the Town.

- a) The Committee discussed the potential of the land behind 155 St Anthony Street and whether a clause similar to MPS 4.5.1 (Institutional) could be introduced in MPS 2.5 (Commercial).
- b) The Committee also discussed the open space zone on Town-owned property and the importance of keeping the green spaces throughout the Town.
- c) The Committee discussed the label of the Waterfront Comprehensive Development District. Planner Millier confirmed that under the MGA<sup>1</sup>, section 226 outlines how the zone must contain “Comprehensive Development District”. The Committee has decided to change the Waterfront Comprehensive Development District to the Heritage Waterfront Comprehensive Development District. The Committee hopes that the change in title and the new introductory paragraph will help clarify that this new zone will help preserve and protect the waterfront area. The Committee discussed changing the Hogg’s Island to a Causeway Comprehensive Development District.
- d) The Committee discussed the residential zoning requirements to change from a Residential Single Unit (RSU) to a Residential Two Unit (RTU). The Committee decided to keep the requirements as outlined in the draft MPS and LUB.
- e) The Committee agreed to include the variance in Part 17 as a new 17.13.
- f) The Committee reviewed the introductory text for the Waterfront Comprehensive Development District. The Committee agreed to the text and the addition of 12.2.4 c) the identification of mitigation measures in relation to sea level rise, as submitted by Chair Nicholson.

ii. Review of Maps:

The Committee reviewed the map changes listed by Planner Miller. The Committee agreed to change the zoning of PiD #05001060 to Residential Single Unit, changing the zoning of PiD #05003934 to Residential Single Unit, removing the PiD’s listed from the Residential Mixed Use Zone to Residential Single Unit, update the zoning of PiD # 05287966 to Commercial and agreed that the Churches and Annapolis Community Arts Council should all be listed as Institutional. Planner Millier will update the maps to include these changes.

**7. NEW BUSINESS:**

i. Document Ready to Present to PHAC March 4, 2019

The Committee discussed that the documents will take a little more time before sending to the Planning & Heritage Advisory Committee (PHAC). Chair Nicholson will notify the PHAC Chair that the draft MPS and LUB should be ready for the April meeting.

**8. CORRESPONDENCE FOR INFORMATION: None**

The Committee discussed the need for another meeting to discuss the Heritage Commercial Zone, include the text for the Commercial Development Support Program and outline the boundaries for this program, and review the parking lot issues.

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<sup>1</sup> Municipal Government Act

Chair Nicholson and Planner Miller will meet to discuss the outstanding parking lot issues and prepare the updates for the next meeting.

**9. ADJOURNMENT**

It was moved by Mayor MacDonald to adjourn the meeting at 12:15 pm.

**Next Meeting:** February 28, 2019 at 10 am

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Chair Nicholson

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Recording Secretary Millett-Campbell