

**Municipal Effectiveness Advisory Committee (MEAC)**  
**Approved Minutes**  
**February 26, 2019**

**Present:** Chair Jane Nicholson (by Skype), Mayor William MacDonald, Deputy Mayor Pat Power, Alyn How, Brian Bohaker, and Chris Millier (by Skype). Two members of the public were also in attendance for the first half of the meeting.

**Administration:** Recording Secretary Sandi Millett-Campbell

**Regrets:** Paul Paquette

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am.

2. **APPROVAL OF AGENDA**

**MOTION #MEAC-2019-FEB-26-01**

It was moved by Mayor MacDonald, seconded by Brian Bohaker to approve the agenda as presented. **Motion Carried.**

3. **APPROVAL OF THE MINUTES**

i. February 12, 2019

**MOTION #MEAC-2019-FEB-26-02**

It was moved by Mayor MacDonald, seconded by Deputy Mayor Power to approve the minutes of February 12, 2019 as presented. **Motion Carried.**

4. **PUBLIC INPUT:** Two members of the public addressed their concerns regarding the proposed changes to the Commercial Heritage Zone and Residential Mixed-Use Zone.

5. **PRESENTATION:** None

6. **BUSINESS ARISING**

i. Discussion on Commercial Heritage Zone

Chair Nicholson outlined the six properties (five current properties and one proposed property) that are designated in the Heritage Commercial zone outlined in 2.6.1. A member of the public spoke of his concerns as to when the changes occurred to the Commercial Heritage zones and would like the Committee to consider changing all Lower St George Street to a Commercial Heritage zone from the proposed Commercial General zone.

ii. Residential Mixed-Use Zone

Chair Nicholson outlined the Residential Mixed-Use Zone and the changes made to 2.5.6 and the change to include the lands behind 155 St Anthony Street. A member of the public requested that the Committee consider including both sides of Prince Williams Street in the new Residential Mixed-Use zone. Planner Millier outlined the reasoning behind the separation of the north side being a Commercial zone and the south side being a Residential zone. A member of the public then asked if there is an option to change the north side of the street to be residential or if the Committee would be interested

in proposing a new Prince William Street zone. The new zone could include both sides of the street and the back portion of 155 St Anthony Street. The Committee agreed to review this idea and consider all the options for this unique area.

iii. Commercial Development Support Program and Outline boundaries

Chair Nicholson updated the Committee on including the new 2.7 to outline the area to enable the current policy. The Committee agreed they would like to include the Residential Mixed- Use zone in the policy.

iv. Review Parking Lot Issues

a) Corner Vision Triangle

Chair Nicholson and Planner Millier discussed and updated the graphic to be included with the definition.

b) Hostels

Chair Nicholson will update 4.1 to include Hostel as a permitted use and the Committee reviewed the definition of hostels. The Committee also discussed including as a permitted use in the Institutional zone in Part 14.1.

c) Food Trucks

Food trucks are outlined in the current Vending By-Law but on Town property only. The Committee discussed including a new sub 2 in 4.31 to include “no car, truck, trailer, bus etc shall be used as a commercial premise”. Update 4.30.3 to include for special occasions.

d) 44 Prince Albert Rd / 62 Chapel Street – NH District

Map needs to be updated and the National Historic District boundaries need to be confirmed. Mayor MacDonald will confirm.

e) Environment and Conservation Policy 5.9

Chair Nicholson updated the Committee on the removal of the Tree Committee from Policy 5.9.

f) Pedestrian Network

Map F – Recreation Map needs to be updated to include the French Basin Trail, skateboard park and dog park.

g) Chicken and Bees

The Committee agreed to add a section to allow hens. Chair Nicholson will devise some requirements relating to the keeping of hens for the next meeting. Bees will not be allowed.

h) Character Defining Elements in Commercial Zone

The character defining elements needs to be carried over in the Commercial zone in the MPS and the correct link to a listing of character defining elements must be added.

## **7. NEW BUSINESS:**

Mayor MacDonald suggested that a working group be formed to work on the language around a Prince William Street zone. The working group will meet before the next meeting.

**8. CORRESPONDENCE FOR INFORMATION: None**

Chair Nicholson and Planner Miller will meet to discuss the changes and prepare the updates for the next meeting.

**9. ADJOURNMENT**

It was moved by Mayor MacDonald to adjourn the meeting at 12:07 pm.

**Next Meeting:** TBA

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Chair Nicholson

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Recording Secretary Millett-Campbell