

**Committee of the Whole
Approved Minutes
February 7, 2019 at 4:00 p.m.**

1. PRESENT: Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor John Kinsella, Councillor Elliot, Interim CAO¹ Melony Robinson, and Recording Secretary Amy MacManus

2. REGRETS:

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 3:59pm

4. ADDITIONS TO AGENDA:

- i. Under Section 11, New Business: Recreational Trail Expansion
- ii. Under Section 13, In-Camera: Contract Negotiations
- iii. Under Section 13, In-Camera: Contract Negotiations
- iv. Under Section 13: In-Camera: Contract Negotiations
- v. Under Section 11, New Business: 400th Anniversary of the Scotland Charter

5. APPROVAL OF AGENDA:

MOTION #C2019-FEB-07-01

It was moved by Councillor Sanford, seconded by Councillor Kinsella, to approve the agenda as amended. **Motion carried.**

6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

- i. Committee of the Whole – January 3, 2019

MOTION #C2019-FEB-07-02

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the January 3, 2019 minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

8. PRESENTATIONS:

9. ROUND TABLE:

No comments from council.

10. BUSINESS ARISING:

- i. Meeting with the Wharf Association – Discussion
Interim CAO Robinson inquired about the status of talks with the Wharf Association and if there is a meeting on the horizon. Chair MacDonald and Deputy Mayor Power will reach out to the Wharf Association to arrange a meeting prior to the next Council meeting, if possible.

¹ Chief Administrative Officer

ii. Atlantic Infrastructure Management (AIMS) –Verbal Update Interim CAO Robinson
Interim CAO Robinson provided an update on AIMS activities.

iii. St. Anthony Street and Prince Albert Road Intersection
Interim CAO Robinson provided an update on the St. Anthony Street and Prince Albert Road intersection and sought a motion to move forward. Discussion ensued. Council and the Fire Department are in favour of Option 4 in the HATCH engineer report.

MOTION #C2019-FEB-07-03

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend to council to approve Option 4 of the HATCH engineering report regarding the St. Anthony Street and Prince Albert Road intersection. **Motion carried.**

11. NEW BUSINESS:

i. Temporary Borrowing Resolution – Discussion
Interim CAO Robinson summarized the forecasted budgeting constraints of the upcoming fiscal year and explained how a temporary borrowing resolution would work for the Town. Discussion ensued.

ii. Quarterly Financial Reports
Interim CAO Robinson presented the quarterly financial reports. Discussion ensued.

iii. Town Owned Facilities Usage Policy
Interim CAO Robinson presented the draft updated Town Owned Facilities Usage Policy that pertains to public bookings of all Town owned facilities. Discussion ensued. Council directed staff to make a few amendments.

MOTION #C2019-FEB-07-04

It was moved by Councillor Kinsella, seconded by Councillor Elliot to recommend to council to accept the adoption of the Facilities Usage Policy as amended, with an effective date of March 1, 2019. **Motion carried.**

iv. Recreation Trail
Interim CAO Robinson relayed the funding opportunities available for trail enhancements and posed to council whether they have any projects they want to apply for funding. Staff will discuss options.

v. 400th Anniversary of the Scotland Charter
Chair MacDonald relayed that there will be a gathering of the MacDonald clan in 2021 as part of the 400th Anniversary of the Scotland Charter celebrations. Chair MacDonald will forward the information to the Marketing & Economic Development Committee for consideration of participation in the event.

12. CORRESPONDENCE:

i. New Road Sign Proposed "Share the Road"
Item will be added to the next Traffic Flow Advisory Committee agenda.

ii. Proclamation of Body Armour Act
The Town is in compliance with the Act.

iii. Annapolis Board of Trade (ABoT) – Work of the United Church in Action Committee
Councillor Sanford relayed that having the availability of reusable bags at the Independent is working very well- approximately 300 have been used already. Discussion ensued regarding single use plastics and extended producer responsibility in Nova Scotia.

iv. Nova Scotia Federations of Municipalities – New CEO Introduction
Council acknowledged.

v. Ad-hoc Addition to the Agenda: Placement of Donor Artwork at the Library
Council discussed their preference of the placement of the artwork that acknowledges donors in the library. Councillor Kinsella declared that his wife is the Chair of Friends of the Library but does not have a conflict of interest as there is no financial benefit. Council is in agreement with the Friends of the Library's preference to mount the artwork where the current whiteboard resides.

vi. First United Baptist Church – Thank you to the Town for Plowing Their Parking Lot
Council acknowledged.

13. IN-CAMERA:

MOTION #C2019-FEB-07-05

It was moved by Councillor Elliott, seconded by Councillor Kinsella to move in-camera at 5:04 p.m. to discuss six matters of contract negotiations and one of litigation. **Motion carried.**

- i. Contract Negotiation
- ii. Contract Negotiations
- iii. Contract Negotiations
- iv. Litigation
- v. Contract Negotiations
- vi. Contract Negotiations
- vii. Contract Negotiations

MOTION #C2019-FEB-07-06

It was moved by Councillor Kinsella, seconded by Councillor Elliott to move out-of-camera at 6:01 p.m. **Motion carried.**

MOTION #C2019-FEB-07-07

It was moved by Councillor Sanford, seconded by Deputy Mayor Power to recommend to council to apply for official intervener status and for John Cummings to represent the Town. **Motion carried.**

MOTION #C2019-FEB-07-08

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to council to direct legal counsel to file a boundary survey plan with the UARB. **Motion carried.**

14. ADJOURNMENT:

Councillor Kinsella moved adjournment was moved by at 6:02 p.m.

Chair William MacDonald

Recording Secretary Amy MacManus