

**Committee of the Whole  
Approved Minutes  
April 4, 2019 at 4:00 p.m.**

1. **PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor John Kinsella, CAO<sup>1</sup> Kelly Rice, DoF<sup>2</sup> Melony Robinson, Recording Secretary Sandi Millett-Campbell and two members of the public

2. **REGRETS:** Councillor Elliot

3. **CALL TO ORDER:** Chair MacDonald called the meeting to order at 3:57 p.m.

4. **WELCOME** to new CAO Kelly Rice.

5. **ADDITIONS TO AGENDA:**

- i. Under Section 11, Business Arising iii): Facility Usage
- ii. Under Section 11, Business Arising iv): Library Insurance
- iii. Under Section 11, Business Arising v): Joining the Valley REN
- iv. Under Section 14, In-camera iv): Contract Negotiations
- v. Under Section 14, In-camera v): Contract Negotiations
- vi. Under Section 14, In-camera vi) Contract Negotiations
- vii. Under Section 12, New Business ii) Tidal Power Plant Closure
- viii. Under Section 12, New Business iii) Electrical Upgrade at Community Hub
- ix. Under Section 14, In-camera vii) Litigation

6. **APPROVAL OF AGENDA:**

**MOTION #C2019-APR-04-01**

It was moved by Councillor Kinsella, seconded by Councillor Sanford to move acceptance of the agenda as amended. **Motion carried.**

7. **APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**

- i. Committee of the Whole – March 5, 2019

**MOTION #C2019-APR-04-02**

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to approve the March 5, 2019 minutes as presented. **Motion carried.**

8. **PUBLIC INPUT:**

Alan Melanson welcomed new CAO Rice to the Town.

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<sup>1</sup> Chief Administrative Officer

<sup>2</sup> Director of Finance

**9. PRESENTATIONS:**

i. Annapolis County Ground Search and Rescue

A representative from Annapolis County Ground Search and Rescue updated Council on the background of Annapolis County Ground Search and Rescue and the partnerships within the County. A PowerPoint presentation was shown to Council and handed out budget information for their review. Council will discuss Part 10, Fire and Emergency Services of the MGA<sup>3</sup> and how to include Ground Search and Rescue.

**10. ROUND TABLE:**

No items from council.

**11. BUSINESS ARISING:**

i. Lyme Disease Month Proclamation

Mayor MacDonald thinks the item is worthwhile as an item for discussion. Council discussed that May is Lyme disease awareness month and will include this information in the Town Crier newsletter.

ii. Start time of Council Meetings

Council discussed the option of changing of start time of Committee of the Whole and Council meetings to return to the original 6pm start time or continue with the trial 4pm start time.

**MOTION #C2019-APR-04-03**

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to recommend to Council to continue with the 4 pm start time for the Committee of the Whole and Council meetings for the duration of this term of office. **Motion Carried.**

iii. FCM Staffing Grant

DoF Robinson updated Council on the Climate Change staff funding requirements and the change to the funding request to include payroll merks.

**MOTION #C2019-APR-04-04**

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend to Council to amend motion C2019-MAR-28 to raise the contribution from \$2,000 to \$3,000 for the Town of Annapolis Royal's contribution in the Staffing Grant, MCIP 16118 Climate Change. **Motion Carried.**

iv. Communities in Bloom

DoF Robinson researched if funding was available through Communities in Bloom Program for the Comfort Station, but funding is not applicable. There was an announcement today that the Beautification Grant is now available.

v. Facility Usage Policy

The current Facility Usage Policy has been set by Council and it does not include any exceptions to reduce the facility usage charges. CAO Rice will review the policy and make a recommendation next month.

vi. Library Insurance

DoF Robinson updated Council on the town's insurance policy for the library and the contents of the library. CAO Rice will need to review our current policy and the insurance premium. The amount of artwork and depending if the pieces are donated to the Town will depend on the increase insurance premium. Council will need to decide if the Town wants to accept ownership of the artwork to be displayed in the Community Hub. CAO Rice will follow up with the paperwork on the Wayne Boucher artwork.

**MOTION #C2019-APR-04-05**

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to recommend to Council for the Town to accept the offer from Wayne Boucher to transfer the title for his painting, We Rise Again, which is currently displayed at the new library space. **Motion Carried.**

vii. Valley REN<sup>4</sup>

DoF Robinson updated Council on the updated on the correspondence received from the Kentville CAO on the cost share of joining the Valley REN is currently \$9352. The funding request is significantly higher than motion from Council at \$1800. CAO Rice will confirm the cost for joining the Valley REN directly with the director of the Valley REN.

**12. NEW BUSINESS:**

i. ACOA Funding Announcement

DOF Robinson has updated Council on the announcement on April 23, 2019. Mayor MacDonald will not be able to attend but will prepare a statement and the Deputy Mayor will read the statement. Deputy Mayor agreed to represent Council at the announcement.

ii. Tidal Power Plant Closure

Mayor MacDonald updated Council on the current closure at the Tidal Power Plant and there will be a review on their procedures with the Department of Oceans and Fisheries. It provides a space to the Board of Trade for the Visitor Information Centre and hopefully the space will still be available.

iii. Electrical Upgrades at Community Hub

Mayor MacDonald updated Council on the waist level power outlets for workshops in the Program room. The plugs were not installed at the location that was requested as part of the donation from SoFAAR<sup>5</sup>. Mayor MacDonald received a quote on putting an additional four outlets in the Program room for approximately \$1500. Deputy Mayor Power will approach the Friends of the Library to see if they would pay the cost of the addition on the outlets.

**13. CORRESPONDENCE:**

i. Nova Scotia Federation of Municipalities (NSFM) Spring Workshop

Council may be interested in attending the Fall sessions.

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<sup>4</sup> Regional Enterprise Network

<sup>5</sup> Society of Fibre Arts of the Annapolis River

ii. AWEC<sup>6</sup> Writer's Club Request for Seat on Environment Committee  
Councillor Sanford received a request from an AWEC student to sit on the Environment Committee. Councillor Sanford will invite her to attend the meetings.

iii. Letter from Annapolis Board of Trade (ABoT) – Public Washrooms  
Mayor MacDonald would like to see the public washrooms returned to the lower level of Police station when the budget permits. CAO Rice will respond with a letter to inform ABoT that there is no room in the budget this year to accommodate public washrooms on Upper St George Street.

iv. Letter from ABoT - Single Use Plastic Bags  
The request was sent to the Environment Advisory Committee and look for a recommendation from the Committee. CAO Rice will respond to the Letter.

v. Property Valuation Services Corporation (PVSC) – 2019/20 Billings  
For information only.

vi. ABoT Annual General Meeting Media Release  
For Information only.

vii. NSFM – Regional Meeting for the Valley  
Mayor MacDonald, Deputy Mayor and CAO Rice will attend.

#### **MOTION #C2019-APR-04-06**

It was moved by Councillor Kinsella, seconded by Councillor Sanford to move in-camera at 5:23 p.m. to discuss a number of items, including a number of contract negotiations and litigation issues. **Motion carried.**

#### **14. IN-CAMERA:**

Under Section 22(2) of the *Municipal Government Act*:

- i. Contract Negotiations
- ii. Contract Negotiations
- iii. Contract Negotiations
- iv. Contract Negotiations
- v. Contract Negotiations
- vi. Contract Negotiations
- vii. Litigation

#### **MOTION #C2019-APR-04-09**

It was moved by Councillor Sanford, seconded by Deputy Mayor Power, to move out-of-camera at 7:30 p.m. **Motion carried.**

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<sup>6</sup> Annapolis West Education Centre

**15. ADJOURNMENT:**

It was moved by Councillor Sanford, to adjourn the meeting at 7:30 p.m. **Motion carried.**

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Chair William MacDonald

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Recording Secretary Millett-Campbell