

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
March 26, 2019 at 3:30 p.m.**

1. PRESENT: Councillor John Kinsella (Chair), Superintendent of Public Works (SoPW) Kevin McLean, Chief of Police/Traffic Flow Authority (TA) Tim Moser, Mayor William MacDonald

2. REGRETS: Councillor Owen Elliot

3. CALL TO ORDER:
Chair Kinsella called the meeting to order at 2:58 p.m.

4. ADDITIONS TO THE AGENDA:

5. APPROVAL OF AGENDA:
MOTION #TFAC 2019-03-26-01
It was moved by Mayor MacDonald, seconded by TA Moser to approve the agenda as presented.
Motion carried.

6. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:
i. March 15, 2019
MOTION #TFAC 2019-03-26-02
It was moved by Mayor MacDonald, seconded by SoPW McLean to approve the March 15, 2019 minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

8. PRESENTATIONS:

9. BUSINESS ARISING:
i. Survey Responses Regarding Business Deliveries
The Committee discussed the responses from businesses regarding loading zones are receiving of their deliveries. Committee members did a tour prior to the commencement of the meeting regarding loading zones and possible loading zones in the block between St. George Street/St. Anthony/Victoria Street. The HATCH engineering report stated that the loading zone along St. Anthony Street, next to the Guardian, is a safety hazard.

MOTION #TFAC 2019-03-26-03

It was moved by Mayor MacDonald, seconded by SoPW McLean that council approve the removal of the loading zone on St. Anthony, by the Hutchins Pharmacy, based on the recommendation in the HATCH report. **Motion carried.**

MOTION #TFAC 2019-03-26-04

It was moved by TA Moser, seconded by Mayor MacDonald to recommend to council that a loading zone be erected between the south side of Victoria Street, between St. Anthony Street and St. James Street, specifically between the driveways leading into the rear of the Fort Anne Café, the Annapolis Brewing Company, and the Pharmacy, with appropriate markings and signage. **Motion carried.**

Mayor MacDonald requested that a Google map be provided to council with the above recommendation.

ii. Loading Zone at Lockhart's – Verbal Update

TFA Moser summarized the loading zone situation at Lockhart's. The Committee discussed.

MOTION #TFAC 2019-03-26-05

It was moved by TA Moser, seconded by SoPW McLean that we recommend to council that we remove the loading zone signage at Lockhart's and it will de facto become public parking. **Motion carried.**

iii. Ad-hoc Addition to the Agenda:

The Committee discussed the parking issues around the Community Hub. Mayor MacDonald summarized his research on the current number of parking spaces in the area. Mayor MacDonald will suggest to the condo board that two spaces are moved so as to allow more parking in the area.

10. NEW BUSINESS:

11. CORRESPONDENCE:

i. New Road Sign Proposed: "Share the Road"

The Committee discussed new

It was moved by Mayor MacDonald, seconded by TA Moser, to recommend to council to refer the matter back to council for redirection to the Marketing & Economic Development Committee and their way finding sign review. **Motion carried.**

ii. Accessible Parking Spot Placement Near the Guardian (TAB4)

12. ADJOURNMENT:

13. NEXT MEETING: April 11, 2019