

**Town of Annapolis Royal  
Council Meeting  
Approved Minutes  
May 21, 2019 at 4:00 pm**

- 1. PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor John Kinsella, Chief Administrative Officer (CAO) Kelly Rice, Recording Secretary Amber Brown and a member of public.
- 2. REGRETS:** Councillor Owen Elliot
- 3. CALL TO ORDER:** Chair MacDonald called the meeting to order at 4:00 p.m.
- 4. ADDITIONS TO AGENDA:**
  - i. Under Section 10, New Business: Flag policy
  - ii. Under section 13, Correspondence: Rion Microys Letter
  - ii. Under Section 14, In-Camera:
    - a. Contract Negotiation
    - b. Contract Negotiation
    - c. Dangerous and Unsightly
    - d. Personnel
    - e. Personnel

\*Councillor Kinsella took a moment to formally apologize to Mayor Macdonald for behaviour displayed earlier in the week.

**5. APPROVAL OF AGENDA:**

**MOTION #C2019-MAY-21-01**

It was moved by Councillor Kinsella seconded by Councillor Sanford to approve the agenda as amended. **Motion carried.**

**6. APPROVAL OF COUNCIL MINUTES:**

- i. Council Minutes- April 15, 2019

**MOTION #C2019-MAY-21-02**

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to approve the April 15, 2019 Council minutes as presented. **Motion carried.**

**MOTION #C2019-MAY-21-03**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to approve the April 15, 2019 Special Council minutes as presented. **Motion carried.**

**7. PUBLIC INPUT:**

**8. PRESENTATIONS:**

**9. BUSINESS ARISING:**

**10. NEW BUSINESS:**

- i. Valley Regional Waste Resource Management – Budget Approval

**MOTION #C2019-MAY-21-04**

Councillor Kinsella moved council approval of Valley Waste Capital and Operating Budget; Deputy Mayor Power seconded for purpose of discussion.  
Budget Discussion Ensued. **Motion Carried.**

- ii. Facility Usage/ Rental (Town owned properties)

Council reviewed changes made to the Facility Usage Agreement and requested the following wording be changed: "Library" to "Community Hub". (Room 1 AND 2), "Farmer's Market square" to be change to "Market Square" and change "Academy" to "Community Hub".

**MOTION #C2019-MAY-21-05**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to recommend that council adopt the changes to the Facility Usage/ Rental Policy No 2018-12 and the subsequent appendices.  
**Motion Carried.**

- iii. Kings Theatre Washrooms

**MOTION #C2019-MAY-21-06**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to support the King's Theatre washroom up to \$2,000. **Motion Carried.**

- iv. Annapolis Partnership Steering Committee – Identifying Priorities

The committee requested Council identify 5 priorities; Council decided to table discussion to allow time to each think of 5 priorities and bring them back to Committee of the Whole meeting for discussion.

- v. Addition: Flag Policy

May 17<sup>th</sup> was International Homophobic Awareness Day; the school painted their sidewalk rainbow colors in support. Pride Day is July 27<sup>th</sup>, 2019 and the Town will be refreshing the crosswalk. The Mayor requested that Council consider adding the rainbow flag to the Town flag policy to cover these events. Staff will circulate the flag policy and it will be added to agenda for the next Committee of the Whole.

**11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

**Committee of the Whole**

**MOTION #C2019-MAY-21-07**

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to write-off roll 00092398 and roll 04997409 interim taxes in the amounts \$680.85 and \$2,419.20 respectively for the Town of Annapolis Royal's Town owned properties. **Motion Carried.**

### **Planning and Heritage Advisory Committee**

#### **MOTION #C2019-MAY-21-08**

It was moved by Councillor Sanford and seconded by Councillor Kinsella that the applicant at 170 St George Street be given heritage approval to install a projecting wall sign as detailed in the application AR19-010-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

#### **MOTION #C2019-MAY-21-09**

It was moved by Councillor Kinsella and seconded by Councillor Sanford that the applicant at 18 St James Street be given heritage approval to relocate the current shed, add a new work shed 12' x 20' and increase the footprint of the back ell including the use of wooden windows and doors, as detailed in the application AR19-011-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

### **Board of Police Commissioners**

#### **MOTION #C2019-MAY-21-10**

It was Moved by Deputy Mayor Power and seconded by Councillor Kinsella to table the motion until Councillor Elliot, Chair of the Board of Police Commissioners has an opportunity to provide input on the new design of Police branding. **Motion Carried.**

## **12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

- i. Mayor's Report – Mayor MacDonald  
Mayor MacDonald provided his activity report.
- ii. Marketing and Economic Development Committee – Councillor Sanford  
Meeting was cancelled.
- iii. REMO – Deputy Mayor  
Deputy Mayor advised Council of discussion from the last meeting; review of the risk analysis from prior meeting and discussion of comfort centers.
- iv. Planning Services Report – January  
Council acknowledged.
- v. Planning and Heritage Advisory Committee – Councillor Kinsella  
PHAC accepted the MSP / LUB report from MEAC for discussion; Meeting set for June 14<sup>th</sup> to review report.
- vi. Traffic Flow Advisory Committee – Councillor Kinsella  
There was a meeting with Nova Scotia Department of Transportation and Infrastructure Renewal to look at timelines and costing.
- vii. Police Report – Deputy Mayor Power

Deputy Mayor Power provided an update from the Board of Police Commissioners meeting. They identified a lack of disabled parking at the Banks. Council have forwarded the topic to Traffic Flow Advisory Committee.

viii. Investment Committee – Councillor Kinsella  
No meeting has been held.

ix. Library Report – Deputy Mayor Power  
Deputy Mayor provided an update. May 31<sup>st</sup> at 2:00 p.m. they are having a Grand Finale for Dorothy.

x. Valley Waste Resource Management – Councillor Kinsella  
Councillor Kinsella provided an update from the last Board meeting and an update on tender for 5 year collection services. Preserving the culture of recycling at regional chairs the board forwarded a proposal to the government on expanding user responsibility for packaging and printed paper in Nova Scotia; finalized report will be forwarded to Environment Committee for information purpose.

xi. Water Report  
Council acknowledged.

xii. Municipal Effectiveness Advisory Committee – Mayor MacDonald  
Currently working on MSP/ LUB review with PHAC.

xiii. Environment Advisory Committee  
Councillor Sanford updated Council on the last meeting; Connie Arnold provided a presentation on milkweed. Also, in attendance was Savannah Hudson, a grade 6 student. She is writing a book on climate change as a part of a school project. Next meeting is June 12<sup>th</sup>.

xiv. Annapolis Royal Historic Gardens – Councillor Elliot  
Councillor Elliot not in attendance.

xv. King's Theatre – Councillor Sanford  
Councillor Sanford provided an update.

xvi. Friends of the Annapolis Pool Society – Councillor Kinsella  
Kinsella updated Council on the Pool's plan to assess the leak during this coming weekends' pool cleaning.

xvii. Academy Condo Board – Mayor MacDonald  
Chair MacDonald provided an update. The Board is reconstructing the policy surrounding applications for renovations. There has been a reoccurring tenant parking issue. Council has forwarded the issue to the Traffic Flow Advisory Committee.  
CAO Rice provided financial report for information purposes.

xviii. Upper Clements Park – Mayor MacDonald  
Upper Clements Park hired new General Manager who will be staying on site. They have received grants to provide paid staff for improvements.

xix. Twinning Committee – Councillor Kinsella

The Students have arrived at Town Hall; there was a meet and greet to welcome them and staff are having a lunch-in Potluck on May 30<sup>th</sup>.

**13. CORRESPONDENCE:**

i. Bill 92

An amendment to the MGA; for information purposes.

ii. “How we Thrive” Conference

For information purposes.

iii. Annapolis Board of Trade

For information purposes.

iv. Leaf and Yard Waste

**MOTION #C2019-MAY-21-10**

It was moved by Councillor Kinsella seconded by Councillor Sanford that the Leaf and Yard Waste site be open from 9:00 am until 3:00 pm daily, 7 days a week; have staff explore the possibility of alternative sites and hold a public hearing on this issue in June.

Discussion ensued.

**Motion Carried.**

v. UPDATE ON THE ACCESSIBILITY ACT

The Town of Annapolis royal will need to have an Accessibility plan outlined and submitted by March 31, 2020. The plan must be in place by fall of 2020 and be completed by 2030.

vi. Agenda addition: Rion Microys Letter

Rion outlined a few concerns to Council; the Mayor has responded to the correspondence.

**MOTION #C2019--16**

It was moved by Councillor Kinsella seconded by Councillor Sanford to move in-camera at 7:14 p.m. to discuss 5 contract negotiations, 1 dangerous and unsightly and 2 personnel items. **Motion carried.**

**14. IN-CAMERA:**

Under Section 22(2) of the *Municipal Government Act*:

**Adoption of Minutes:**

- i. In-Camera Council – April 15, 2019
- ii. In-Camera Special Council – April 16, 2019

**Business Items:**

- i. Contract Negotiation
- ii. Contract Negotiation
- iii. Contract Negotiation

Additions:

- iv. Contract Negotiation
- v. Contract Negotiation
- vi. Dangerous and Unsightly
- vii. Personnel
- viii. Personnel

**MOTION #C2019-MAY-21-11**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to move out-of-camera at 8:30 p.m.

**Motion carried.**

**15. ADJOURNMENT**

Councillor Kinsella moved adjournment at 8:31 p.m.

**16. NEXT MEETING:** June 17, 2019 at 4 p.m.

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**17.** Chair William MacDonald

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Recording Secretary Amber Brown