
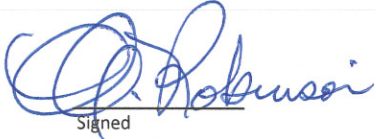


Town of Annapolis Royal Expense Reporting Form

Claimant's Name: Gregory Barr
 Claimant's Title: Chief Administrative Officer
 Date expense report posted: April 2018 - June 2018

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.442	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice
April 6 2018	Kentville CAO meeting	0121214c	mileage/meal			\$ 85.65		\$ 15.00			\$ 91.27		100.65	April62018	
6/13/18-6/15/18	AMA Conference	0121214c	mileage/meal			\$ 111.26	\$ 20.00	\$ 30.00	\$ 20.00		\$ 164.37		181.26		
June 13,14,15 2018	Valley Waste/Berwick Special	0121214c	mileage/meal			\$ 74.47					\$ 74.47		165.11	June25/18/18	
Jun-18	Cell phone	0121290z	cell phone			\$ -				\$ 90.00	\$ 90.00		90	Jun-18	
June 13-15,2018	AMANS Spring Conference	0121214c	attendance			\$ -				\$ 260.72	\$ 260.72		260.72		
Whitepoint	AMANS conference (downpa	0121214c	registration								\$ 144.96				
			Total	\$0.00		\$271.38	\$20.00	\$45.00	\$20.00	\$0.00	\$350.72		\$0.00	\$797.74	
												HST REBATE			
											Total including HST rebate	\$825.79			

* audited by:

 Print Name and Position

 Signed

Total Expenses: \$825.79

Notes:
 Travel Expenses include but are not limited to accomodations, transportaion and incidentals
 Professional development expenses include, but are not limited to course registration fees
 business purposes of an expense include but are not limited to: conferences, meetings, municipal events, professional development
 Alcohol cannot be expensed by an individual to a municipality
 * Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A

