

Planning & Heritage Advisory Committee
June 3, 2019 at 9:00 am
Approved Minutes

Present: Barry Moody (Chair), Councillor Holly Sanford, Councillor John Kinsella, Heather Sprague, Carol Hanson and Sandi Millett-Campbell as recording secretary. Two members of the public were present and left after their applications had been discussed.

Regrets: Brian Bohaker and Mayor Bill MacDonald (ex-officio)

1. Call to Order: Chair Moody called the meeting to order at 9:02 a.m.

2. Approval of the Agenda:

Addition to the agenda, under Planning Advisory Committee, Business Arising 8. i) Questions regarding draft MPS/LUB documents

Motion #PHAC-2019-06-03-01

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the agenda as amended. **Motion carried.**

3. Approval of the Minutes

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on May 6, 2019.

Motion #PHAC-2019-06-03-02

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the May 6, 2019 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. New Business

- i. AR19-015-HER – 162-164 St George Street – Alterations to a Registered Heritage Property

CDC¹ Millett-Campbell updated the Committee on the application. The applicant was present to answer questions.

Motion #PHAC-2019-06-03-03

It was moved Councillor Kinsella, seconded by Councillor Sanford that PHAC recommends to Council that the applicant at 164 St George Street be given heritage approval to add a shed and install two front decks, as detailed in the application AR19-015-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

- ii. AR19-011-HER – 9 Church Street – Alterations to a Registered Heritage Property

CDC Millett-Campbell updated the Committee on the application received. The applicant was present to answer the Committees questions.

¹ Community Development Coordinator

Motion #PHAC-2019-06-03-04

It was moved by Councillor Sanford, seconded by Carol Hanson that PHAC recommends to Council that the applicant at 9 Church Street be given heritage approval to remove the current window and replace with a wooden door and add a wooden fire escape to the side of the building and install a projecting wall sign 24" x 24", as detailed in the application AR19-017-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

iii. AR19-013-HER – 285 St George Street – Alteration to a Registered Heritage Property
CDC Millett-Campbell outlined the request for changes by the applicant.

Motion #PHAC-2019-06-03-05

It was moved by Councillor Sanford, seconded by Councillor Kinsella that PHAC recommends to Council that the applicant at 285 St George Street be given heritage approval to remove the current wooden railing and ramp and install new aluminum, as detailed in the application AR19-013-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

5. Business Arising: None**PLANNING ADVISORY COMMITTEE****6. New Business: None****7. Reports**

i. Planning Report – April 2019
For information only.

8. Business Arising

i) Questions regarding the draft MPS / LUB document
Councillor Kinsella inquired on the answers to the questions submitted for clarification on the draft MPS/LUB documents. CDC Millett-Campbell explained that the answers would be discussed at the joint meeting where PHAC, Council, MEAC Chair Nicholson, and Planner Millier would be attending. CDC Millett-Campbell answered a few of the questions submitted but would have to wait for clarification on the other questions. CDC Millett-Campbell reminded the Committee members to submit their questions by Friday, June 7th to give the Planner time to review the concerns of the Committee and come prepared to answer all their questions.

9. Next Meeting: Special Meeting – Draft MPS/LUB - June 14, 2019 at 10:00 am
PHAC – July 2, 2019 at 9am

10. Adjournment

Councillor Kinsella moved adjournment at 9:47 am.

Chair Barry Moody

Recording Secretary Millett-Campbell