

Planning & Heritage Advisory Committee
May 6, 2019 at 9:00 am
Approved Minutes

Present: Barry Moody (Chair), Brian Bohaker, Mayor Bill MacDonald (ex-officio), Councillor Holly Sanford, Councillor John Kinsella, Heather Sprague, Carol Hanson and CAO Kelly Rice

Regrets: Sandi Millett-Campbell

1. Call to Order: Chair Moody called the meeting to order at 9:00 a.m.

2. Approval of the Agenda:

Motion #PHAC-2019-05-08-01

It was moved and seconded to approve the agenda as presented. **Motion carried.**

3. Approval of the Minutes

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on April 1, 2019.

Motion #PHAC-2019-05-08-02

It was moved and seconded to approve the April 1, 2019 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. New Business

- i. AR19-010-HER – 170 St George Street – Alterations to a Registered Heritage Property Update

Motion #PHAC-2019-05-08-03

It was moved and seconded that PHAC recommends to Council that the applicant at 170 St George Street be given heritage approval to install a projecting wall sign as detailed in the application AR19-010-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

- ii. AR19-011-HER – 18 St James Street – Alterations to a Registered Heritage Property

Heather Sprague declared conflict of interest and removed herself from the discussion of application AR-011-HER.

Motion #PHAC-2019-05-08-04

It was moved and seconded that PHAC recommends to Council that the applicant at 18 St James Street be given heritage approval to relocate the current shed, add a new work shed 12' x 20' and increase the footprint of the back ell including the use of wooden windows and doors, as detailed in the application AR19-011-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

5. Business Arising:

i. Communications to the Public

Inform Public of their responsibilities when owning a Heritage home; a notice has been included in the May Town Crier. PHAC and CAO request something be added on the website regarding Heritage homes.

PLANNING ADVISORY COMMITTEE

6. New Business:

7. Reports

i. Planning Report – March 2019

For information only.

8. Business Arising

i. MPS / LUB draft document – Review draft documents

The Committee discussed the draft MPS and LUB documents and had many questions. The Committee decided to have a joint meeting with Council and the Chair of the Municipal Effectiveness Advisory Committee to discuss and review all the questions and concerns together as a group. The meeting will be set as early as possible.

9. Next Meeting

i. June 3, 2019

10. Adjournment

Brian Bohaker moved adjournment at 11:10 a.m.

Chair Barry Moody

Recording Secretary Amber Brown