

Planning & Heritage Advisory Committee
July 2, 2019 at 9:00 am
Approved Minutes

Present: Brian Bohaker (Vice-chair), Councillor Holly Sanford, Councillor John Kinsella, Heather Sprague, Sandi Millett-Campbell and Amber Brown as recording secretary.

Regrets: Barry Moody (Chair), Mayor Bill MacDonald (ex-officio) and Carol Hanson

1. Vice - chair Bohaker called the meeting to order at 9:06 am

2. Approval of the Agenda

Motion #PHAC-2019-07-02-01

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the agenda as presented. **Motion carried.**

3. Approval of the Minutes

i. Approval of the minutes of the Planning & Heritage Advisory Committee held on June 3, 2019.

Motion #PHAC-2019-07-02-02

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the June 3, 2019 minutes as presented. **Motion carried.**

ii. Approval of the minutes of the Planning & Heritage Advisory Committee held on June 14, 2019 (Tab 2)

Motion #PHAC-2019-07-02-03

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the June 14, 2019 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. New Business

i. Ratification of Electron Vote – 643 St George

Motion #PHAC-2019-07-02-04

It was moved by Councillor Kinsella, seconded by Heather Sprague to ratify the electronic vote that the applicant at 643 St George Street be given heritage approval to install a ground sign 4' x 2', as detailed in the application AR19-019-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

ii. AR19-020-HER – 24 St James Street – Alterations to a Registered Heritage Property

Motion #PHAC-2019-07-02-05

It was moved by Councillor Sanford, seconded by Heather Sprague that PHAC recommends to Council that the applicant at 24 St James Street be given heritage approval to replace the current asphalt roof to a metal inter-locking style roof, as detailed in the application AR19-020-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

iii. AR19-023-HER – 200 St George Street – Alternations to a Registered Heritage Property

CDC¹ Millett-Campbell updated the Committee on the application. The applicant was present to answer questions.

Motion #PHAC-2019-07-02-06

It was moved by Councillor Kinsella, seconded by Councillor Sanford that PHAC recommends to Council that the applicant at 200 St George Street be given heritage approval to install an addition at the rear of the building, fire escapes from the third floor and an accessible ramp to the addition, as detailed in the application AR19-023-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

5. Business Arising: none

PLANNING ADVISORY COMMITTEE

6. New Business: none

7. Reports

i. Planning Report – May 2019

For Information only.

8. Business Arising

i. Draft MPS / LUB – Recommendation for 1st Reading

Sandi Campbell has circulated updated draft MPS & LUB which includes updated Institutional Policy and all changes and inclusions previously identified have been completed in the updated documents.

Councillor Kinsella requested that the MPS & LUB reflect the importance of the Leaf and Yard waste site.

Addition to 14.1.2 “Including the Leaf and yard waste site.”

Motion #PHAC-2019-07-02-07

It was moved by Councillor Kinsella and seconded by Councillor Sanford to accept the amendment to the MPS, Section 14.1.2.

Motion Carried.

Motion #PHAC-2019-07-02-08

It was moved by Councillor Sanford and Seconded by Heather Sprague that PHAC recommends that Council accepts the draft Municipal Planning Strategy and draft Land Use By-law dated April 2019 and proceeds with First Reading and setting a date for the Public Hearing.

Motion Carried.

Next Meeting: September 3, 2019

9. Adjournment: Councillor Kinsella Moved Adjournment at 9:38 am.

Vice -Chair Brian Bohaker

Recording Secretary Amber Brown

¹ Community Development Coordinator