

Planning & Heritage Advisory Committee
September 3, 2019 at 9:00 am
Approved Minutes

1. Present: Barry Moody (Chair), Councillor Kinsella, Carol Hanson, Heather Sprague, Sandi Millett-Campbell and Amber Brown as recording secretary.
2. Regrets: Brian Bohaker (Vice-chair) and Councillor Holly Sanford
3. Call to Order: Barry Moody called the meeting to order at 9:05am to review reports; formal meeting called at 9:11am.

4. Approval of the Agenda

Motion #PHAC-2019-09-03-01

It was moved by Councillor Kinsella, seconded by Heather Sprague to approve the agenda as presented. **Motion carried.**

5. Approval of the Minutes

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on July 2, 2019.

Motion #PHAC-2019-09-03-02

It was moved by Councillor Kinsella, seconded by Heather Sprague to approve the July 2, 2019 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

6. New Business

- i. AR19-029-HER – 232 St George Street – Alterations to a Registered Heritage Property

Motion #PHAC-2019-09-03-03

It was moved by Carol Hanson, seconded by Councillor Kinsella that PHAC recommends to Council that the applicant at 232-234 St George Street be given heritage approval to replace the current front side of the roof to a metal roof, as detailed in the application AR19-028-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

- i. AR19-030-HER – 833 St George Street – Alterations to a Registered Heritage Property

Motion #PHAC-2019-09-03-04

It was moved by Councillor Kinsella seconded by Heather Sprague that PHAC recommends to Council that the applicant at 833 St George Street be given heritage approval to add a wooden framed screened in sun-room to the existing 16 x 25 deck, as detailed in the application AR19-030-HER, providing the requirements of the Land Use By-Law are met and that any and all windows above the screened in porch remains intact and unobstructed. Nay Vote: Carol Hanson **Motion Carried.**

- ii. AR19-032-HER – 280 St George Street – Alterations to a Registered Heritage Property

Motion #PHAC-2019-09-03-05

It was moved by Councillor Kinsella seconded by Carol Hanson that PHAC recommends to Council that the applicant at 280 St George Street be given heritage approval to install two vinyl window signs and one

projecting wall sign as detailed in the application AR19-032-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

7. Business Arising

- i. Character Defining Elements for Properties reviewed by Dr. Windsor-Liscombe – Direction to move forward – Committee to review files and make recommendation

15 plus properties have been examined by Dr. Windsor-Liscombe for character defining elements; the committee has decided to review three properties per PHAC meeting moving forward.

PLANNING ADVISORY COMMITTEE

8. New Business: None

9. Reports

- i. Planning Report – June 2019 & July 2019
For Information only.

10. Business Arising

- i. MPS & LUB are on the Agenda for September 16th Public Hearing at 4:00pm

11. Next Meeting: October 7, 2019

12. Adjournment: Heather Sprague moved Adjournment at 9:36am.

Chair Barry Moody

Recording Secretary Amber Brown