

**Town of Annapolis Royal
Council Approved Minutes
September 16, 2019 at 6:00 pm**

1. PRESENT: Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor John Kinsella, Community Development Coordinator Sandi Millett-Campbell, Planner Chris Millier, Chair MEAC Jane Nicholson and Recording Secretary Amber Brown

2. REGRETS: None

3. CALL TO ORDER: Mayor Macdonald called the meeting to order at 5:58 p.m.

4. ADDITIONS TO AGENDA:

- i. Under In camera, item: Personnel

5. APPROVAL OF AGENDA:

MOTION #C2019-SEPT-16-01

It was moved by Deputy Mayor Power and seconded by Councillor Sanford to approve the agenda as amended. **Motion carried.**

6. APPROVAL OF MINUTES:

- i. Council Minutes- July 15, 2019

MOTION #C2019-SEPT-16-02

It was moved by Councillor Kinsella and seconded by Councillor Sanford to approve the July 15, 2019 Council minutes as presented. **Motion carried.**

7. PUBLIC INPUT: The McClair's requested a meeting with Council regarding a letter send in August; Council will review the letter at Council and will contact the McClair's.

8. NEW/ UNFINISHED BUSINESS:

- i. Second Reading MPS/LUB

MOTION #C2019-SEPT-16-03

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that Council give second reading and approval for the Town to adopt the Annapolis Royal Municipal Planning Strategy and Land Use By-Law dated September 16, 2019 with the following amendments:

1. Section 3.9 of the LUB, under definitions - Owner Occupied- additional sentence. "For the purposes of this part, an owner – occupied dwelling means the primary residence lived in by the owner on a regular full-time basis."

2. Section 7.5 of the MPS - ...within the Annapolis river 100 year Flood Inundation Limit (NSPI, Emergency Preparedness Plan 2010 as appended as Appendix 1) shall be considered only by Development Agreement.
3. Section 16.1 of the LUB – add “non-motorized” in front of multi-purpose corridor.
4. Section 1.8.1 of the MPS - ...fronting on the east side Drury Lane between Prince William Street and St. Anthony Street being civic # 36, 40, 46, 50 and 58 on Drury Lane and 167 St Anthony and make changes reflecting on the zoning map for residential mixed use.
5. Update zoning map to have the PID #05000393 and #05000401 as Parks and Open Spaces.

and repeal the Annapolis Royal Municipal Planning Strategy and Land Use By-Law dated June 2000. **Motion Carried.**

ii. Coat of Arms Registration- Update

Mayor MacDonald updated council on registration for the Coat of Arms; Council authorises the mayor to submit the application and finalize the registration process.

iii. Afghan made by Dr Darlene Lewis

Deputy Mayor Power offered her Afghan for use in Council chambers.

iv. Action Plan FCI 2018

MOTION #C2019-SEPT-16-04

It was moved by Councillor Sanford and seconded by Deputy Mayor Power for the adoption and submission of the Action Plan FCI 2018 to Municipal Affairs. **Motion Carried.**

9. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2019-SEPT-16-045

It was moved by Deputy Mayor Power and seconded by Councillor Sanford to accept the changes made to the Traffic Flow Advisory Committee Policy. **Motion Carried.**

MOTION #C2019-SEPT-16-05

It was moved by Councillor Kinsella and seconded by Councillor Sanford to adopt the Asset Management Policy as presented. **Motion Carried.**

MOTION #C2019-SEPT-16-06

It was moved by Councillor Sanford and seconded by Deputy Mayor Power to accept the draft Council Meeting and Procedure Policy as presented. **Motion Carried.**

MOTION #C2019-SEPT-16-07

It was moved by Deputy Mayor Power and seconded by Councillor Sanford to accept the public parking map as amended. **Motion Carried.**

MOTION #C2019-SEPT-16-08

It was moved by Councillor Kinsella and seconded by Councillor Sanford to end negotiations with the interested party and to proceed with the subdividing of the St Anthony Street property in preparation for seeking new proposals for the future property development or sale, with an assessment of the property. **Motion Carried.**

MOTION #C2019-SEPT-16-09

It was moved by Councillor Sanford and seconded by Deputy Mayor Power to accept the recommendation from the CAO regarding the contract proposal with Canadian Union of Public Employees for the 2019-2023 contract. **Motion Carried.**

Planning and Heritage Advisory Committee

MOTION #C2019-SEPT-16-10

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that the applicant at 232-234 St George Street be given heritage approval to replace the current front side of the roof to a metal roof, as detailed in the application AR19-028-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

MOTION #C2019-SEPT-16-11

It was moved by Councillor Kinsella and seconded by Councillor Sanford that the applicant at 833 St George Street be given heritage approval to add a wooden framed screened in sunroom to the existing 16 x 25 deck, as detailed in the application AR19-030-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

MOTION #C2019-SEPT-16-12

It was moved by Councillor Sanford and seconded by Deputy Mayor Power that the applicant at 280 St George Street be given heritage approval to install two vinyl window signs and one projecting wall sign as detailed in the application AR19-032-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

10. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

i. Mayor's Report

Mayor MacDonald was impressed with staff, the Town and citizens for the quick clean up after Hurricane Dorian. Council wish to pass on their appreciation to Darren Orde for the removal of storm debris.

ii. Marketing and Economic Development Committee

The Marketing and Economic Development Committee did not meet.

iii. REMO

Mayor MacDonald commented that most of the REMO reports for the Hurricane was Halifax Centric.

iv. Planning Services Report

For information only.

v. Planning and Heritage Advisory Committee

Councillor Kinsella provided an update on the current work from PHAC including recommendations to council, second reading for MPS and LUB review- and is very please with the work from the committee.

vi. Traffic Flow Advisory Committee

Did not meet this month; rescheduled due to the storm. A comment was received regarding parking spaces on St George requiring repainting. Councillors also received a suggestion to install a crosswalk from the Market Square to the Comfort center. Both Items will be added to the next Agenda.

vii. Police Report

Deputy Mayor Pat Power provided an update on the last meeting; the board discussed the current Police Department space utilization and a new performance review for the Chief.

viii. Investment Committee

The committee has not met.

ix. Library Report

Deputy Mayor Power informed Council that regional held a meeting and it was established that the use of the library has increased considerably: computer time, amount of books etc. The Library has donated \$2000 toward the cost of the Community Hub sign.

x. Valley Waste Resource Management

Councillor Kinsella provided an update for the upcoming meeting and Valley Waste will provide leniency for storm debris during pickup.

xi. Water Report

For information only.

xii. Environment Advisory Committee

Have yet to meet; meeting was rescheduled for September 18, 2019.

xiii. Annapolis Royal Historic Gardens

Currently no representative from Council attending meetings.

xiv. King's Theatre

Councillor Sanford informed Council that the fundraiser was postponed to Sept 28th. Discussion ensued regarding the sprinkler repairs.

xv. Friends of the Annapolis Pool Society

Friends of the Annapolis Pool Society have not met; however, Councillor Sanford commented the year went great there were no surprises.

xvi. Academy Condo Board –

The new board is in place and doing well. CAO Kelly Rice provided an update for the solar panel project and informed Council of a few issues that arose from the Hurricane: battery packs for emergency lighting died- resulting in 24/7 watch for insurance reasons. The board will discuss generator back up at next board meeting.

xvii. Upper Clements Park

Mayor MacDonald is still waiting for an assessment after the Hurricane - will report at the next board meeting

xviii. Twinning Committee

Mayor MacDonald will accompany the committee to Royan and will be making an announcement – for the official naming of Peirre dugas Day in 2021; as that is an anniversary year.

11. CORRESPONDENCE:

i. Request for extension – Wedding Ceremony

Council can not permit the wedding reception to take place at the Market Square as it does not align with current policies. The couple are more than welcome to hold their ceremony at the "O" as requested.

ii. Trees Report- Angelika Waldow

The elm trees have been removed and taken 5 kms outside of town and what has been left in the yard waste is now buried.

iii. Thank You Card
Received and filed.

MOTION #C2019-SEPT-16-13

It was moved by councillor Kinsella and seconded by Councillor Sanford to move in-camera at 7:55pm to discuss 1 personnel.

12. IN-CAMERA:

Under Section 22(2) of the *Municipal Government Act*:

- i. Council In- Camera Minutes- July 15, 2019

Business Items:

- i. Personnel

MOTION #C2019-SEPT-16-14

It was moved by councillor Kinsella and seconded by Councillor Sanford to move out of camera at 8:15pm.

13. ADJOURNMENT John Kinsella Moved Adjournment at 8:16pm

14. NEXT MEETING: October 28, 2019 at 4 p.m.