

Request for Expression of Interest

Commercial space for lease in the Town of
Annapolis Royal at 24 Drury Lane



Annapolis Royal

— *Nova Scotia* —

Opportunity

The Town of Annapolis Royal is accepting proposals in relation to the rental of commercial space for a portion of 24 Drury Lane. The Town desires a development project that compliments the town and furthers its economic development objectives. An overview of the property is contained in Appendix A.

Proposal Requirements

All proposals must include at least the following elements:

- Details of the proposed use of space and operations
- The proposed hours of operation
- The monthly rental fee (will be \$1000 and include utilities or \$750 which the water and electricity will be paid by the tenant).
- The successful candidate must be willing to carry insurance and subsequently provide proof of all appropriate insurance

The successful candidate will be scored on the need and value to the community.

Response Process, Terms and Conditions

Parties responding to this Request for Expression of Interest (REI) should submit a detailed proposal that outlines an action plan, including timeline, and a rental fee. Economic development benefits to the community should be clearly articulated. The REI should be supported with examples of any similar projects that the respondent has successfully completed, and an outline of the submitter's experience and expertise to successfully undertake this project.

Review and consideration of proposals will be in relation to proposals received. The Town of Annapolis Royal reserves the right to negotiate specific terms and conditions of an agreement based on the submissions. The final decision will be made based on what council deems is in the best interest of the Town.

The Town reserves the right, at its sole discretion, to extend the date for this REI; to request clarification or further information from any party who submits an REI; to negotiate with any party with whom the Town believes it can finalize an agreement.

The Town may reject any or all submissions with or without discussion; may terminate and resume negotiations with any party, may collapse this selection process entirely or undertake an entirely different selection process.

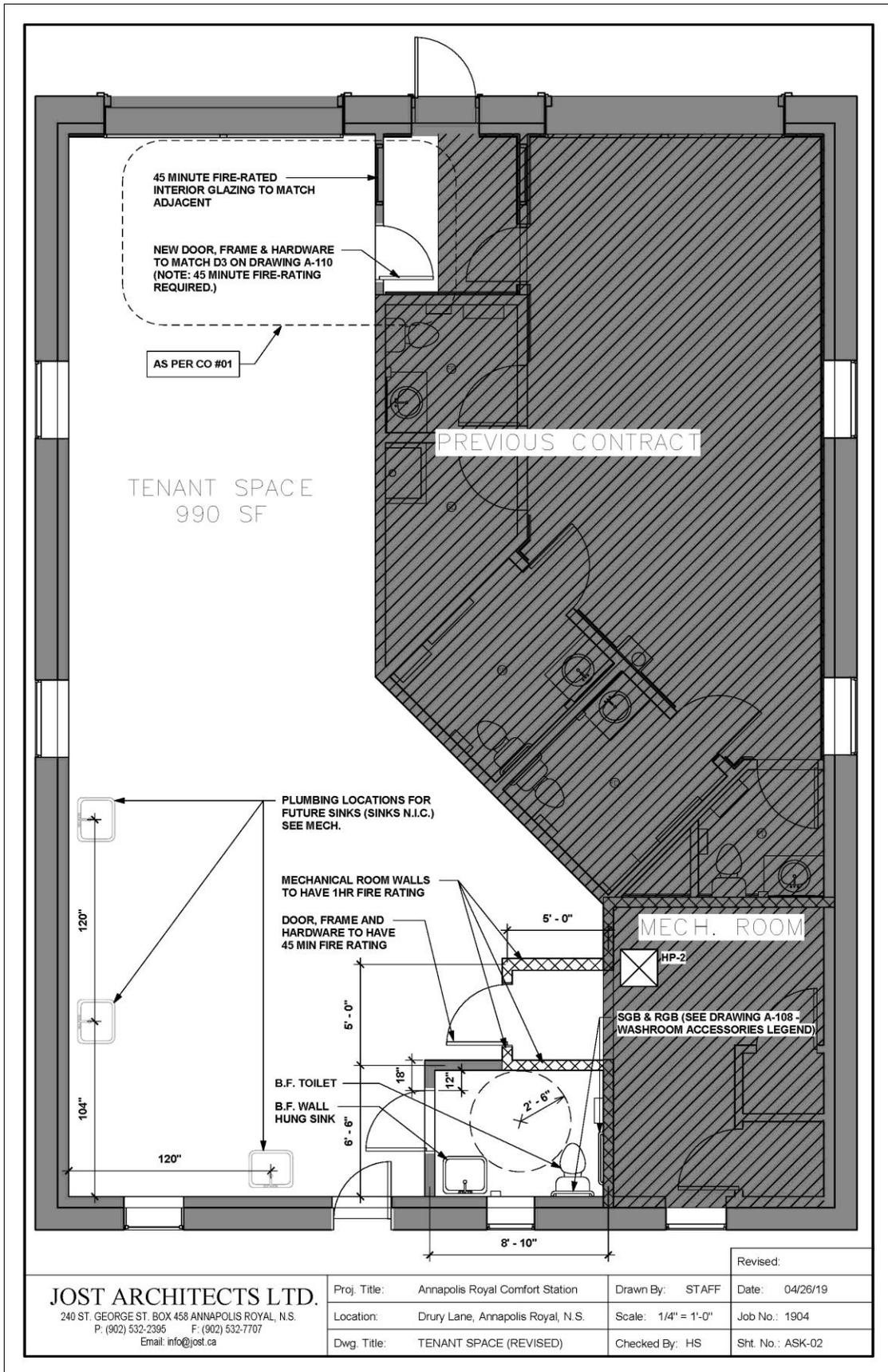
This REI does not constitute or imply a contractual or other legal obligation between the Town and any party who may submit to or otherwise respond to this REI.

All documents submitted to the Town in connection with this selection process become the property of the Town and will not be returned. If any person regards all or any portion of an REI or other submission as confidential, this should be clearly specified.

Responses should be submitted by mail, fax or email to:

Sandi Millett-Campbell
Interim Chief Administrative Officer
Town of Annapolis Royal
P.O. Box 310, 285 St. George Street
Nova Scotia, B0S 1A0
Fax: (902) 532-7443
cao@annapolisroyal.com

Appendix A



JUST ARCHITECTS LTD.
 240 ST. GEORGE ST. BOX 458 ANNAPOLIS ROYAL, N.S.
 P. (902) 532-2395 F. (902) 532-7707
 Email: info@jost.ca

Proj. Title:	Annapolis Royal Comfort Station	Drawn By:	STAFF	Date:	04/26/19
Location:	Drury Lane, Annapolis Royal, N.S.	Scale:	1/4" = 1'-0"	Job No.:	1904
Dwg. Title:	TENANT SPACE (REVISED)	Checked By:	HS	Sht. No.:	ASK-02

Revised: