

**TOWN OF ANNAPOLIS ROYAL  
BOARD OF POLICE COMMISSIONERS MEETING  
Approved Minutes  
July 10, 2019, 9:00 a.m.**

**1. CALL TO ORDER:** Chair Kenneth Knox called the meeting to order at 9:00 a.m.

**2. PRESENT:** Chair Kenneth Knox, Vice-Chair Jim McGinis, Deputy Mayor Pat Power, Councillor Kinsella, Chief Tim Moser, CAO Kelly Rice and Recording Secretary Amber Brown

**3. REGRETS:** None

**4. ADDITIONS TO AGENDA:**

- i. New member: Swearing in Councilor Kinsella
- ii. Appointing a new Chair and Vice-Chair.

**5. APPROVAL OF AGENDA:**

**MOTION #BOPC-2019-07-10-01**

It was moved by Jim McGinis, seconded by Councillor Kinsella to approve the agenda as amended.

**Motion carried.**

Councillor Kinsella was sworn in as a Board of Police Commissioner.

Chief Moser called for nominations for Chair, Councillor Kinsella nominated Ken Knox. Ken Knox accepted the nomination. No other nominations received; Chair Knox elected by acclamation.

Chair Knox called for nominations for vice- chair. Jim McGinnis was nominated; Jim McGinis accepted the nomination. No other nominations were made, Jim McGinis was elected as Vice Chair by acclamation.

**6. APPROVAL OF MINUTES:**

- i. Board of Police Commissioners - May 6, 2019

**MOTION #BOPC-2019-07-10-02**

It was moved by Jim McGinis, seconded by Deputy Mayor Power, to approve the May 6, 2019 minutes as presented. **Motion carried.**

**7. PRESENTATIONS:** None

**8. BUSINESS ARISING:**

- i. Update from Council

No Police related business discussed at Council.

- ii. Rebranding PD

Chief Moser would like to provide a co-presentation with Chair Knox for the new proposed rebranding for Annapolis PD.

Discussion ensued surrounding the current flash and Code of Arms. Rebranding has been prioritised by three main concerns: 1. Operation/ technical issues 2. Consistency with Logo and 3. Identifiability

**MOTION #BOPC-2019-07-10-03**

It was moved by Jim McGinis and seconded by Councillor Kinsella to recommend to council that we accept the new branding for flashes for the Police Department as presented. **Motion Carried.**

Ad-Hoc Staff to look at current registration status of Coat of Arms.

**9. NEW BUSINESS:**

i. Personnel

Constable Sarah ROBICHEAU has taken a position with Kentville; she has been replaced by Constable Matt CALDER who hails from Halifax.

2 Cadets from Ravensburg University will be with us for the duration of 1 month and have been sworn in as Auxiliary Officers.

ii. NSCPA & NSAPG Fall Conference

Chief Moser will be co-hosting with Kentville the 18<sup>th</sup> to 20<sup>th</sup> of September and encourages members of the Board to attend the Conference.

Chair Knox will circulate packages and board members interested in attending should report to Chief Moser for registration; staff will organize the reservations.

**10. DEPARTMENT REPORTS:**

i. Chief's Reports – May & June 2019

Chief Moser answered questions from the Board regarding the PD statistics report.

**MOTION #BOPC-2019-07-10-04**

It was moved by Councillor Kinsella and seconded by Jim McGinis to approve the Chief's reports. **Motion Carried.**

ii. Departmental Financials

For information only.

**11. CORRESPONDENCE:** None

**MOTION #BOPC-2019-07-10-05**

It was moved by Jim McGinis, seconded by Deputy Mayor Power to move in-camera at 9:58 a.m. to discuss two personnel matters. **Motion carried.**

**12. IN CAMERA:**

**Approval of Minutes:**

- i. Board of Police Commissioners, In-Camera – March 13, 2019
- ii. Board of Police Commissioners, In-Camera – May 6, 2019

**Business Items:**

- i. Personnel
- ii. Personnel

**MOTION #BOPC-2019-07-10-07**

It was moved Councillor Kinsella, seconded by Jim McGinis to move out-of-camera at 10:15 a.m.

**Motion carried.**

Ad-hoc: CAO provided and update on the status of the Provincial Appointee.

**13. NEXT MEETING:** September 11, 2019

**14. ADJOURNMENT:** Jim McGinnis moved adjournment at 10:21 am.

A handwritten signature in black ink, appearing to be 'K. Knox', written over a horizontal line.

Chair Kenneth Knox

A handwritten signature in blue ink, appearing to be 'Amber Brown', written over a horizontal line.

Recording Secretary Amber Brown